

WROXETER & UPPINGTON PARISH COUNCIL

MINUTES OF COUNCIL MEETING HELD ON 11TH MAY 2015 AT 7.30PM AT THE WROXETER HOTEL, WROXETER

PRESENT: Chairman –B. Nelson (BN), V. Amos (VA), J. Davies (JD), L. Davies (LD), P. Davies (PD), M. Millington (MM), S. Rowlands (SR), I. Sherwood (IS)

Clerk: Mrs R. Turner

In attendance: Shropshire Councillor Claire Wild

001/1516 ELECTION OF CHAIRMAN AND DELIVERY OF ACCEPTANCE OF OFFICE

Nominations were invited. It was **RESOLVED** to elect Cllr. Nelson.

002/1516 ELECTION OF VICE CHAIRMAN

Nominations were invited. It was **RESOLVED** to elect Cllr. L. Davies.

003/1516 PUBLIC SESSION

No members of the public were present

004/1516 APOLOGIES FOR ABSENCE

None, all present.

005/1516 DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS

None declared.

006/1516 RESIGNATION OF CLLR. PRITCHETT

Council noted it's thanks to Kaine for his service.

007/1516 REPORTS

Cllr. Wild was in attendance and had given a report to the Annual Parish Meeting

The police had reported the following crimes during March and April:

Assault: 0	Theft:	Burglary Other: 0
Vehicle Crime: 1	Criminal Damage: 0	Burglary Dwelling: 0
Other: 0	Road Traffic Incident: 0	Road Collision: 0
ASB Personal: 0	ASB Environmental: 0	ASB Nuisance: 1

008/1516 MINUTES OF THE COUNCIL MEETING ON 9TH MARCH 2015

It was **RESOLVED** to accept the minutes and they were duly signed by the Chairman.

009/1516 MATTERS ARISING – FOR INFORMATION

None.

010/1516 REVIEW OF POLICIES & DELEGATES TO OUTSIDE ORGANISATIONS

(a) The Council's Standing Orders

It was **RESOLVED** to adopt the standing orders.

(b) Financial Regulations

It was **RESOLVED** to adopt the financial regulations.

(c) Freedom of Information Publication Scheme

It was **RESOLVED** to adopt the FOI publication scheme

(d) Delegates to groups

It was **RESOLVED** to nominate Cllr. Amos to be the LJC delegate.

011/1516 ASSETS REGISTER, RISK ASSESSMENT AND INSURANCE

It was **RESOLVED** to adopt the assets register and risk assessment and to continue insurance with Came and Company, 2015/16 being Year 2 of a 3 year long term agreement.

012/1516 PLANNING MATTERS

(a) Notifications

- (i) 15/00372/LBC - Duncote Farm, Walcot, Shrewsbury, Telford, Shropshire, TF6 5EP - Remedial works to existing conservatory to provide new one – **Permission Granted**

(b) Applications for comment

None.

013/1516 HIGHWAYS MATTERS

(i) Bus shelter repairs

The Bluebell bus shelter repairs will be completed by autumn. Three quotes had been sought for repair of the Wroxeter Roman City shelter and it was **RESOLVED** to approve Dale Dilly's quote.

014/1516 FINANCIAL MATTERS

(a) End of year accounts

The internal auditor has raised concerns regarding the low level of the Council's reserves, although she noted the council now has a strategy in place to address this. It was **RESOLVED** to approve and sign Sections 1 and 2 of the end of annual audit return for the year ended 31st March 2015; the chairman and clerk duly signed the return. The end of year bank reconciliation, budget report and variances explanation were also approved and signed, showing an end of year balance of £1417.02, payments totalling £ and receipts totalling £ during 2014/15.

(b) It was **RESOLVED** to approve the following payments

Payee	Item	Ref no	Chq. no	Net	VAT	Gross
R Turner	WFHA – March and April	P02-1516	406	£17.50	£0.00	£17.50
Clun PC	Equipment sharing	P03-1516	407	£44.76	£0.00	£44.76
SDH Accounting	Internal audit	P04-1516	408	£80.00	£0.00	£80.00
Wroxeter Hotel	Room hire	P05-1516	409	£8.33	£1.67	£10.00
Chris Lloyd	Playground repairs	P06-1516	410	£405.00	£0.00	£405.00
Broker Network	Insurance	P07-1516	411	£176.13	£0.00	£176.13
Uppington PCC	Churchyard maintenance grant	P08-1516	412	£100.00	£0.00	£100.00

(c) It was **RESOLVED** to approve the following payments already made:

Payee	Item	Ref no	Chq/SO/DD ref	Net	VAT	Gross
R. Turner	Salary – March 2015	2014-15	SO	£133.39	N/A	£133.39
R. Turner	Salary – April 2015	P01-1516	SO1	£136.85	N/A	£136.85

(d) Receipts – noted as follows:

Originator	Item	Date	Ref no	Amount
Lloyds	Interest	09.04.15	R01-1516	£0.01
Shropshire Council	Precept	22.04.15	R02-1516	£3501.94

015/1516 CORRESPONDENCE

The following correspondence was **NOTED**:

- (a) Local Government Transparency Code
- (b) Mayor's Sunday service invite 17th May
- (c) Emergency Planning seminar 3rd June 6.20pm
- (d) Changes to planning committee

016/1516 PARISH MATTERS

- (a) Play area repairs – Chris Lloyd had completed the fence and swing repairs
- (b) Other – it was **AGREED** to discuss reviewing the number of councillors at the July meeting

The meeting closed at 8.28pm.

SIGNED (CHAIRMAN)

DATED

NEXT MEETING –13TH JULY 2015 AT THE WROXETER HOTEL, WROXETER AT 7.30PM