

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
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7<sup>th</sup> May 2021

Dear Councillors,

You are invited to attend a Village Environment Committee meeting to be held on Wednesday 12<sup>th</sup> May 2021 in the Salmonsbury Room at The George Moore Community Centre at 7.00 pm. Members of the public may attend the meeting via Zoom only in order to comply with social distancing requirements, but they must contact the Assistant Clerk by email on: - [admin@bourtononthewaterpc.org.uk](mailto:admin@bourtononthewaterpc.org.uk) to be sent a link in advance in order to join the meeting.

Yours sincerely,

*S. Cretney*

Mrs. S. Cretney  
Locum Clerk

## AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. Election of Chairman and Vice-Chairman for 2021-22: Receive, consider and vote on nominations.
4. To receive and approve the minutes of the Village Environment Committee meeting held on 10<sup>th</sup> March 2021.
5. Matters arising.
6. **Village Maintenance**
  - 5.1 Litter Signage To receive report from Bourton Litter Picking Group co-ordinator (circulated) and consider proposal for installation of signage to help tackle the problem, and agree action.
  - 5.2 Jubilee Orchard To consider recommendations from volunteer tree warden to replace damaged trees (circulated) and agree action.
  - 5.3 Trees To receive guidance from Came & Co insurers on tree management (circulated) and consider action.
  - 5.4 Footpaths Note that matters relating to the condition of the footpath from Rye Close to the tennis courts will now be considered by the Highways Committee at its next meeting.
  - 5.5 Bye Laws Signs To receive feedback on the effectiveness of the signs since installation and agree action; to note responsibility for enforcement of bye-laws.
  - 5.6 Litter Bins To receive & consider updated proposals from CDC Cllr Andy Doherty for new litter bins in the village centre.
  - 5.7 Hanging Baskets To note acceptance of supply only quote of £308 from Pebbly Hill Nursery to plant 14 baskets & agree action for hanging. To consider & approve quote of £700 from Peter Scarrott for watering twice weekly for 14 weeks.
  - 5.8 Village Green Hire To review & amend Village Green Hire policy (circulated) to include wording 'no alcohol is to be sold or dispensed open from an event or tombola.'
  - 5.9 Ford Wall To note suggestion received from Peter Scarrott regarding the conservation of the wall at the Ford (circulated) and consider action.
  - 5.10 CDC To receive details of CDC's Welcome Back Fund (circulated) and agree response.
  - 5.11 Bourton Roadrunners Consider request (circulated) for permission to hold annual One Mile Race on Saturday 10<sup>th</sup> July
  - 5.12 Forrester Access Note comments following installation of village sign and agree action (ie scope of works, budget, contractor etc)
6. **Burials**
  - 6.1 Cemetery Shed To note verbal recommendation from Peter Scarrott that the existing dilapidated cemetery shed is well beyond repair and should be demolished/replaced; agree action.
  - 6.2 St Lawrence's Churchyard To consider & approve H&S risk assessment forms for Closed Churchyard and Cemetery (circulated). To consider & approve a quotation of £485 from Peter Scarrott to repair, re-point and make safe the boundary wall with Millwood Cottage. To receive an update from Rev King on the maintenance of the area around the memorial to Len Hill.
  - 6.3 New Burial Ground Receive an update in respect of project progress.

7. **Allotments**

7.1 Cemetery Lane

- To receive a report on the creation of an unauthorised access onto Cemetery Lane from Plot 1B (circulated) and agree action;
- To consider correspondence from allotment tenant J.Coaker (circulated) relating to various issues including water supply, fly tipping, gate closure and request for Council to consider taking up offer of free trees for planting from Woodland Trust;

7.2 Springvale Note that the Office is progressing payment of outstanding rent owed to CDC (3 years' rent remains unpaid) and will advise regarding future payment arrangements, once agreed.

8. Any Other Business.

9. Date of Next Meeting – Wednesday 9<sup>th</sup> June 2021 at 7.00 pm.