

## WOORE PARISH COUNCIL

[www.wooreparishcouncil.org](http://www.wooreparishcouncil.org)

Helen Jackson, Clerk to Woore Parish Council  
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Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **Monday 11<sup>th</sup> April 2022**, commencing at approximately **9.00pm**, in order to conduct the following business listed on the agenda below. The meeting is to follow the Woore Annual Parish Meeting commencing at 7.00pm, with refreshments from 6.30pm.

Signed

Helen Jackson (Clerk to Woore Parish Council)

Date: 5<sup>th</sup> March 2022

### WOORE PARISH COUNCIL MEETING AGENDA

#### **21164 Welcome / Present, Apologies and/or absent**

#### **21165 Declarations of Disclosable Pecuniary Interests or any other interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

#### **21166 Open Forum: to last no longer than 15 minutes.**

**21167 Approval of the Minutes** of the Meeting held on 14<sup>th</sup> March 2022 (Local Government Act 1972, s12p41(1)).

**21168 Matters arising:** to cover any matters arising from Minutes of 14<sup>th</sup> March 2022, referred to in 21167.

#### **21169 Planning:**

- a) **Applications:** to adopt comments to be submitted in response to the following applications and as circulated to Councillors prior to the meeting;
  - i. Reference: **22/00936/PAAFC** (24<sup>th</sup> March 2022)  
Address: Onneley Hall Farm, Newcastle Road, Woore, Crewe, Shropshire.  
Proposal: Application for prior approval under Class R of the General Permitted Development Order 2015 (Part 3 of Schedule 2) for the change of use of an agricultural building at the site to a flexible commercial use to allow for classes B1.
  - ii. Reference: **22/01416/TPO** (28<sup>th</sup> March 2022)  
Address: Bibury, Newcastle Road, Woore, Crewe, Shropshire.  
Proposal: To remove 1no. Lime tree (Tag 498) and to remove 2no. Pine trees (Tag 500) protected by the The North Shropshire District Council (Bibury, Newcastle Road, Woore) TPO 2008 (Ref. NS/00124/08)
- b) **Decisions:** to acknowledge all planning decisions made between 14<sup>th</sup> March 2022 and 11<sup>th</sup> April 2022.

**21170 Lengthsman / Grounds Maintenance Contract Review:** to approve a proposal for continuation of services for both Lengthsman and ground maintenance contracts noting any amendments for financial year 2022/23.

Date of next Meeting of Woore Parish Council: 9<sup>th</sup> May 2022 (Annual General Meeting)

**21171 IT - 0365 Email Migration:** to approve renewal / purchase of O365 licenses and migration of email for all current Councillors and Clerk in line with pre-approved budget and proposal.

**21172 Finance:**

a) **Invoices/payments & receipts:** to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Amount (Ex. VAT)	VAT Amount	Power of Expenditure
11.04.22	Helen Jackson	Clerk Salary (Mar): Gross Pay Holiday Pay (Mar final for year) Bank Hol Pay NI deduction Income Tax deduction Mileage Sundry *Inc stamps, Clerk phone, printer ink, jubilee paint, jubilee stakes (crowns) Expenses	1844	£675.06 £59.74 £0.00 £0.00 £0.00 £0.00 £134.59  £45.42  (£914.81) <u>£923.86</u>	9.05	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111  LGA 1972 s.137
09.03.22	SALC	Cllr Fundamentals Training (RG)	1843	£30.00	£0.00	LGA 1972 s.111
12.03.22	John Sparkes	Jubilee event: Painting and install of jubilee crowns	1837	£106.88 (PAID)	£21.37	LGA 1972 s.137
17.03.22	Trophies Plus Medals Ltd	Jubilee event: Tea party competition prizes	1839	£23.39 (PAID)	£4.68	LGA 1972 s.137
18.03.22	WelMedical	Defibrillator replacement pads 2no	1841	£85.85 (PAID)	£17.17	LGA 1972 s.137
30.03.22	House of Flags	Jubilee event: Flagpoles and flags	1842	£318.00 (PAID)	£63.60	LGA 1972 s.137
21.03.22	Severn C Products	Jubilee event: Commemorative gift for parish children	1838	£386.76 (PAID)	£77.35	LGA 1972 s.137
16.03.22	Party Packs Ltd	Jubilee event: Tea party supplies	1840	£193.49 (PAID)	£38.70	LGA 1972 s.137

\*Note Jubilee event items budgeted in 2022/23 financial year (Section 137) but required early purchase.

b) **Bank reconciliation:** for the Council to receive and accept the month end bank reconciliation

c) **NatWest Community Bankline:** to approve a proposal for set up of online banking with the Parish Council's existing banking provider.

**21173 Clerk's Report and Correspondence**

To receive a summary of Reports and Correspondence for the period from 14<sup>th</sup> March 2022 to 5<sup>th</sup> April 2022.

**DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS**

Annual General Meeting 9<sup>th</sup> May 2022, 7.30pm and Parish Council Meeting 13<sup>th</sup> June 2022, 7.30pm.