

MINUTES OF THE ANNUAL WORLDHAM PARISH COUNCIL MEETING

8.00 PM, WEDNESDAY 8th May 2019

EAST WORLDHAM VILLAGE HALL

Present: Cllrs Andrew Aldridge, Terry Blake, Bill Fife, William Brock
Mr R Twining (Clerk), no members of the public

Before the start of the meeting Councillors completed and signed their Register of Interest Forms, and Declaration by candidate as to election expenses forms and handed them to the Clerk to forward them to the EHDC Monitoring Officer.

1/19 Apologies:
None were received

2/19 Election of Officers
Councillors were elected to the following positions:

Chairman: Cllr Aldridge	- Proposed by Cllr Blake	
	- Seconded by Cllr Fife	AIF
Vice-Chairman: Cllr Brock	- Proposed by Cllr Fife	
	- Seconded by Cllr Blake	AIF

Sub committees

Councillors agreed to defer the appointment of the team leader to the Village hall and Traffic Management Group until new Councillors had been co-opted. It was agreed that there was no need to have a team leader for the Parish Plan.

3/19 Discuss Co-option of 2 Councillors
Councillors noted that only 4 out of 6 seats for the Parish Council were filled at the recent Parish Council elections. Two seats are vacant, which can be filled by co-option. The Clerk was asked to confirm with EHDC Democratic Services the procedures for co-opting Councillors after an election.

4/19 Specific responsibilities of councillors
Councillors agreed to have the lead liaison role for:

- Communications, King's World	The Clerk
- Highways (Road and traffic)	Responsibility of all councillors
- Minerals and waste	Cllr Blake
- Planning	Responsibility of all councillors
- Playground, Families and Children	Cllr Aldridge
- South Downs National Park	Responsibility of all councillors
- Website	The Clerk
-	

The above appointments were:

- Proposed by Cllr Aldridge	
- Seconded by Cllr Fife	AIF

5/19 Appointment of parish representatives
Councillors agreed on the following parish representatives:

- Footpaths Officer	Mr and Mrs Twining
- Jalsa Salana Representative	Cllr Blake
- Litter Collection	Mr C Kehoe
- Neighbourhood Watch Co-ordinator	Mrs K Denyer
- Speedwatch Co-ordinator	Mrs N Twining
- Website Administrator	Mr R Twining

The above appointments were:

- Proposed by Cllr Aldridge
- Seconded by Cllr Fife AIF

6/19 Finance, investment policy and risk

a). Review and adoption of Annual Governance Statement 2018-19. The Clerk gave copies of the Annual Governance Statement 2018-19 to the Councillors.

Councillors examined in detail the 9 statements of annual governance and decided that the Parish Council was compliant with statements 1 to 8 and that statement 9 was not applicable. Statement 5 regarding risk assessments was discussed in more detail under agenda item 6/19 c

It was agreed that the Councillors will formally approve the Annual Governance Statement 2018-19 at the June Parish Council meeting.

b). Cheque signatories and bank accounts

Councillors noted that the Parish Council bank accounts mandate requires 2 signatories for any transaction. Current signatories are: Cllrs Aldridge, Blake, Fife, and the Clerk. Mrs Trigwell-Jones will need to be removed from the mandate.

c). Review of risk and insurance

Councillors reviewed the Worldham Parish Council Risk Assessment Policy dated May 2019. It was agreed that under Section 4 a new sub paragraph should be added regarding the deployment of the Speed Indicator Device.

It was proposed that the Risk Assessment Report be approved subject to the inclusion of the new sub section 4 (e).

- Proposed by Cllr Brock
- Seconded by Cllr Fife AIF

d) Worldham Community Benefit Fund

The Clerk informed the Councillors that this year's payment of £4,390.97 from Wilson Farm Solar Limited had been received.

e). Pension Enrolment

The Clerk confirmed that he was the sole employee of Worldham Parish Council and confirmed that he has not asked the Parish Council to provide him with a pension scheme.

f). Chairman's Allowance

Councillors agreed that the Chairman's allowance for 2019-20 will be set at £100.

g). Section 137

This item was deferred as the Clerk had not yet been informed what the Section 137 sum for 2019-20 per elector will be. Last year it was £7.86. The Clerk reminded Councillors that Section 137 enables local councils to spend a limited amount of money for purposes for which they have no other specific statutory responsibility.

7/19 Salaries and expenses

a). Clerk's remuneration – Councillors noted that they had approved the remuneration of the new Clerk, Jane Ives, when they appointed her to the position of the Clerk.

b). Hall Administrator's remuneration

Councillors agreed to keep the remuneration at the same level as last year, nominally £150 per year. It was noted that Mike Walker, the hall administrator waived his remuneration last year.

c). Hall Cleaner's remuneration – Councillors agreed to keep the remuneration at the same level as last year nominally £372 per year. It was noted that Kate Denyer has waived her remuneration last year.

8/19 Grants and donations

a). Churchyards

Councillors resolved that the donations to the churchyards for 2019-20 are:

- East Worldham - £400
- West Worldham - £100
- Hartley Mauditt - £100

The donations are for the upkeep of the burial grounds in the respective churchyards.

- Proposed by Cllr Fife
- Seconded by Cllr Blake AIF

b). East Hampshire Citizens Advice Bureau Ltd –

Councillors resolved that a donation of £100 be granted to the Citizens Advice Bureau.

- Proposed by Cllr Fife
- Seconded by Cllr Blake AIF

c). Any Other Grants

No requests for grants had been received for discussion.

9/19 Minutes from previous meeting

Minutes of the Worldham Parish Council held on 3rd April were approved and duly signed by the Chairman

Proposed by Cllr Blake and seconded by Cllr Brock All in favour and duly RESOLVED.

10/19 Planning applications

a) Applications received, decisions and actions made since last meeting

WPC ref number: wpc 2018/05 EHDC Ref number: 57718
Site address: The Clock House, Truncheaunts Lane, East Worldham,
Alton, GU34 3AA
Proposal: Deed of variation of S106 agreement dated 2000 on
application 27227/006 to remove the rental clause.

Councillors noted: Awaiting decision.

WPC ref number: wpc 2018/14 SDNPA Ref number:
SDNP/18/06028/FUL
Site address: 1 Tyling Cottages Green Street East Worldham Bordon
GU34 3AU
Proposal: Tractor and implement store after removal of existing poly tunnel and
container

Councillors noted: Application Approved

WPC ref number: wpc 2018/15 and wpc 2018/18
SDNPA Ref number: SDNP/18/06027/HOUS
Site address: 1 Tyling Cottages Green Street East Worldham Bordon
GU34 3AU
Proposal: Single storey extension to side and rear, and detached
double garage

Councillors noted: Application Approved.

WPC ref number: wpc 2018/20 EHDC Ref number: 52717/001
Site address: Land at Junction of Wilsom Road, Windmill Lane, Alton
Proposal: Three bed detached dwelling

Councillors noted: Awaiting decision.

- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting
None received
- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*

WPC ref number: wpc 2019/01
Planning Inspector: APP/Y9507/W/19/3226789
Site address: Land South of Green Street, East Worldham, Bordon, GU35
9NN Proposal: Proposed new vehicular access and grassed tiled turning area

Councillors resolved that there was no need to make any additional representations.

Cllr Blake expressed his concern about the increasingly urbanisation and development of Green St. Over the last few years applications have been granted along Green Street for Kennels, a concrete crusher, a mobile caravan at the fish farm and at Oaklands Farm. Oaklands Farm is non compliant and in breach of the planning conditions. Cllr Blake has attended 2 meetings with the SDNPA and raised the issue of planning, including the issue that Parish Councils do not have an elected representative on the SDNPA Planning Board.

It was noted that Rob Ainslie, SDNPA Planning Officer, had responded to Cllr's Aldridge's email regarding the breaches of planning conditions at Oaklands Farm. The SDNPA are aware that the AMA are non compliant but as SDNPA are expecting to receive a revised planning application, no enforcement action will take place.

It was agreed that Cllr Blake will draft a letter to Chris Patterson, copied to Doug Jones and Tim Slaney, pointing out that between East Worldham and Kinglsey is countryside and as stated in the Worldham Village Design Statement should be free of development. The Parish Council has had a series of planning decisions which have gone against the VDS and the Parish Council's objections and has taken no account of the cumulative effect of development along Green Street.

11/19 Traffic Mitigation Proposals To receive a report from the Clerk

The Clerk reported that the SID was being used, new larger 30 mph signs had been installed and Highways had constructed 2 village gateways.

12/19 Finance and accounts

- a) The monthly finance report and schedule of expenditure was agreed.
Proposed by Cllr Aldridge and seconded by Cllr Fife All in favour and duly resolved.

The current accounts balance as at 8th May 2019

TSB current account balance: **£7,755.14**
TSB Business Instant account balance: **£12,398.08**

Total balance of both accounts as at 8/5/19: £20,153.22
Less funds received for projects not yet spent £1,606.00

True closing balance £18,547.22
Total balance of Community Benefit Fund £8,960.20

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid since April meeting		
3/4/19	001253	East Worldham PCC	Inspection of fire extinguishers in village hall – 50% of bill of East Worldham PCC	57.07	
3/4/19	001254	SSE	Electricity bill for East Worldham village hall	517.12	24.62
3/4/19	001255	R Twining	Expenses – stamps £15.61; ICO (Date Protection) £40	55.61	
3/4/19	001256	R Twining	Purchase of Dehumidifier	215.00	35.83
			Total Payments authorised & paid since April meeting	844.80	60.45
			Payments to be made at the May meeting		
8/5/19	1257	HALC	HALC affiliation fees, NALC Levy	202.00	
8/5/19	1258	Mike Walker	¼ share of empty septic tank for village hall	43.75	
8/5/19	1259	Pandora Technologies Ltd	Purchase of PTCS 904 speed sign battery charger, spare battery, statistics license	3,054.00	509.00
8/5/19	1260	R Twining	Clerk's salary – April Month 1	506.70	
8/5/19	1261	R Twining expenses	Flowers for retiring Councillors	59.90	
			Total Payments for Authorisation	3,866.35	509.00

Total Receipts Received

Date paid in	Bacs/Paying In book	From	Details	Total (£) Receipts
9/4/19	500131	WI	Hire of village hall	135
17/4/19	bacs	EHDC	Precept	6,085.00
30/4/19	500132		Hire of Tables	10
			Total Receipts Received	6,230.00

Worldham Community Benefit Fund

Total Paid in £0

Total Paid out £0

13/19 Update on Honour Board

The Clerk reported that Nicky Twining had started the research on preparing the list of all Chairmen, Councillors and Clerks and so far had gone back to the mid 1960's. She is hoping to complete the research in June. Cllr Aldridge with assistance from Cllr Brock had identified a local company who could produce the honours board. The idea is to hold a community party in the hall in late November/early December to unveil the board. This would coincide with the 125th anniversary of the first Worldham Parish meeting.

14/9 Any other business

There was no other business.

15/19 Date of Parish Council Meetings for 2019-20

Normally the first Wednesday of each month.

To note the next Parish Council meeting will be held on Wednesday 5th June at 8.00 pm at East Worldham village hall.

The meeting closed at 10.07 pm