

WOLVERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 22nd September 2020 at 7.30 pm via ZOOM.

1. Record of members present: Cllrs Easterbrook, Chair; Cllr Wynn-Evans; Cllr Anthony; Cllr Murphy; K Hollinrake, Clerk. Apologies received from Cllr Philipps.
2. Minutes of the meeting on 14th July; and of the Extraordinary meetings on 10th and 17th August were agreed and signed by the Chair.
3. Declaration of pecuniary interest – none.
4. Matters arising from meeting on 14th July; 10th & 17th August:
 - a. Annual Governance and Accountability Review completed. The Council expressed thanks to Mr Broad for his assistance as internal auditor. Ms Lewis remains willing to assume this role in 2021.
 - b. Grass verge cutting. No further information.
 - c. Grants – Councillors discussed some possibilities but no application required to County Councillor's fund this time.
5. Coronavirus update. Following positive feedback, **Councillors agreed to keep the neighbours WhatsApp going.**
6. Annual Parish Plan and AGM. Clerk to clarify guidance about holding these meetings, given coronavirus restrictions. In seeking to develop the Parish Plan with parishioners via the APM, Councillors noted the challenges posed by the necessity of virtual meetings.
7. Clerk recruitment. **Cllr Easterbrook to contact a possible applicant; and Bearley PC. Chair and Vice Chair to interview applicant/s.**
8. Clerk pay rise - 2.7% backdated to 1 April 2020, in line with national pay award. **Proposed by Cllr Easterbrook, seconded by Cllr Wynn-Evans. Clerk to provide Chair with costing.**
9. Parish Plan Review. Cllr Murphy summarised 3 broad subject areas raised by parishioners – services, (broad band, mobile signal etc); policing / community safety; and infrastructure / environment (ditches, drains, footpaths, hedges, pavements etc). The findings suggest a strong interest in improving responses to rural crime. The meeting discussed at length how to take these matters forward, using the neighbourhood WhatsApp to promote interest, and participation in a virtual APM/AGM.

Cllr Murphy to propose to Councillors at the next meeting a process for the next steps; and to discuss Speed Awareness with Mr Wilton. Clerk to contact the Neighbourhood Watch organiser for Norton Lindsey. Clerk to seek clarification on which agencies are responsible for which aspects of local infrastructure. Clerk to ask Mrs Mann if she can assist in mapping the parish in terms of local land ownership; Cllr Easterbrook to discuss with Mr Heynes. Cllr Easterbrook to write to Ms Woolley on behalf of the Council regarding concerns expressed about the lighting at the sheep sanctuary.

10. WPC Policies and procedures. Councillors resolved unanimously to accept the revised WPC policies (see Appendix 1); and to review these policies in line with the Clerk's recommendations, with key policies being reviewed annually in March. Clerk to place policies on the website. Website accessibility compliance assessment to be undertaken by the new Clerk.

11. Report from County Councillor Horner - received with thanks.

12. Report from District Councillor Richards – none this time.

13. Planning matters

- a. Field adjoining Bonnyton. Application awaited.
- b. Claverdon housing development. Given recent domestic flooding caused by run off from Curlieu Lane fields, Cllr Wynn-Evans to write further to SDC to reinforce the need for a formal flood risk assessment of the proposed development.
- c. Village Green ownership. **Clerk to recontact WCC lawyer.**
- d. Applications and decisions

Application Number	Applicant	Application	Comment
20/01933/LBC Longthatch CV35 8JN	Mr Danks	Replacement of single glazed casement window	No comment from WPC. Approved by SDC
20/01089/FUL Wolverton School	Ms Thirlaway	Change of use from agricultural land to school playing fields	Granted by SDC with conditions

14. Finance**a. Income and expenditure since July 2020**

Month/ Payee	Reason	Amount £	End of month balance
July :			
Clerk	SO Wages	111.54	
1&1	DD Web provider	2.39	
			2915.92
August			
1&1 Internet	DD Web provider	2.39	
Clerk	SO Wages	111.54	
Mr Sagrott	Grass cutting	250	
			2551.99
September (to 22nd)			
Clerk	SO Wages	111.54	
1&1 Internet	DD Web provider	2.39	
			£2438.06*

*includes £1,000 grant and £250 donation held for community space

b. The following proposed expenditure was agreed:

Payee	Reason	Amount	Total
Clerk	DD Wages	111.54	
1 &1	DD Web provider	2.39	
Zoom	Payment for 3 virtual WPC meetings – proposed by Cllr Easterbrook , seconded by Cllr Wynn-Evans	£15 per meeting = £45	£158.93

15. Future meeting dates

24th November at 7.30pm (virtual)

The meeting closed at 9pm

Signed ----- Chair

Date-----

F E N V A L