

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

Zena Tett: Bouchland Farm, Burrington, Umberleigh, Devon EX37 9NF
Telephone: 07711 255525 Email: exbournewithjacobstowepc@gmail.com

Minutes of the Parish Council Meeting held on Tuesday 25th February 2020
at 8:00pm in the Village Hall, Exbourne

Councillors Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Dave Stuart, Ulrik Lawson, Brian Cobb and Ian St John (part)

In Attendance: Zena Tett (Clerk) and 4 members of the public

-
- 110. Welcome**
Cllr Blakeman, Chairman of the Parish Council welcomed everyone to the meeting.
- 111. Apologies for Absence**
Borough Councillor Lois Samuel and Cllr John Guy sent their apologies.
- 112. Minutes of the Last Meeting**
The minutes of the meeting held on 28th January 2020 were agreed and signed as a true record: proposed by Cllr Hedley, seconded by Cllr Stuart, all in favour.
- 113. Declarations of Interest**
Cllr Blakeman for item 118.1
- 114. Public Speaking Time**
- 114.1 A parishioner spoke about an application he has made to the Parish Council asking them to endorse a conservation area appraisal he has been preparing over a number of years. He gave a brief explanation on the current status of the project and the way forward and suggested the use of the Parish website to keep the public informed. It was decided this item should be discussed more formally at the next meeting of the Parish Council in March. **Action Clerk**
- 114.2 A parishioner spoke about application 0100/20/TCA at Hayfield House. He expressed his objections to remove three trees at this property. He explained they are within the conservation area and provide good screening to unsightly paraphernalia plus the new building when it is built. The felling of these trees is also contrary to two of the policies to the development plan which states you should seek to maintain and preserve the conservation area.
- 114.3 A parishioner spoke about application 0312/20/TCA and explained reasons why the trees would need to be felled – one tree was storm damaged and diseased and the others had been overcrowded.
- 114.4 A parishioner spoke about application 0100/20/TCA at Hayfield House and explained why the application was made to remove the three trees – the beech was too close to the house and the other trees required removal in order to build a wall that was the condition of a separate planning application.
- 114.5 Another parishioner spoke about 0100/20/TCA at Hayfield House and raised his own objections. He argued that this application should be looked at in isolation and did not include the stone wall which will replace the current brick structure.
- 115. Borough Councillor Report**
Borough Councillor Lois Samuel was not present.

The Chairman moved to bring item 118.1 forward
Cllr St John entered the meeting.

116. Matters Arising

116.1 Neighbourhood Plan

Cllr Hedley reported the Neighbourhood Plan Group are still working on the review AECOM's draft Site Assessment reports and Housing Needs Assessment reports. He also explained members of the Group had a very interesting meeting concerning a possible parish green infrastructure study with an outside consultant that had been recommended by the WDBC neighbourhood planning officer. He explained that it appears Locality will be able to fund the project without taking away from their existing grant funding. The Group will now consider whether to proceed.

116.2 Maintenance of Parish Assets

Cllr St John has looked at the Village notice board and reported his findings and offered to carry out the repairs. **Action Cllr St John**

116.3 Devon Air Ambulance

Cllr Blakeman reported he has now received all the necessary information from Devon Air Ambulance and the planning application is almost complete. **Action Cllr Blakeman**

116.4 Code of Conduct

Cllr Hedley explained the Parish Council's Code of Conduct is out of date and would support the Parish Council adopting the template version provided by the National Association of Local Councils. The Clerk was asked to make the relevant changes and bring to the next meeting. **Action Clerk**

116.5 Clerks Vacancy

The Clerk reported that three people had shown interest in the Clerks position. Councillors decided on a panel of three Councillors to carry out interviews; Cllr Blakeman, Cllr Hedley and Cllr Stuart.

116.6 School Playing Field

Cllr Blakeman explained that various documents are currently held by several people in the village and suggested it would be more appropriate if the Clerk held copies of these documents.

117. New Items

117.1 Highways

The Clerk had recently received correspondence from the Highways Team who are reviewing the highway planned maintenance processes under a new "Doing What Matters" project. They would like to meet with parishes across their division in order to consider:

- What routes we feel are most used/important to the community
- What problems are on the carriageway/footway that we are aware of
- What carriageway/footways we feel need to be repaired in the parish the most
- What drainage problems are we aware of in our community
- Special events dates that they should not be undertaking any works on

The Clerk was asked to invite a member from the Highways Team to attend the next meeting of the Parish Council. **Action Clerk**

117.2 Dropped Kerb

Highways response to the Clerks email regarding the dropped kerb outside The Burrow was to place two bollards on the pavement, allowing a gap for pedestrians. Councillors suggested this item be discussed with a member of the Highways team at the next meeting of the Parish Council.

118. Planning

118.1 0100/20/TCA

Hayfield House for T1 and T2 to allow for new property and extension to existing property to be built.

Comments: The Parish Council would support the removal of the Beech Tree provided another more suitable tree could be planted elsewhere on the site. The other two trees add to the character of the conservation area and therefore we would prefer, if the tree officer agrees that they can be removed, that they be re-positioned in a similar area.

Decision: Neutral

Proposed by Cllr Hedley, seconded by Cllr Cobb, all in favour. **Action Clerk**

118.2 Additional Applications

There was one additional application made prior to this meeting.

118.2.1 0312/20/TCA

1 Court Barton for T1, T2 & T3: Western Cedar -fell. One mature tree has suffered storm damage and is rotting, two young trees have suffered from over-crowding resulting in stunted growth.

Comments: The Parish Council hold a neutral position on this application.

Tree T1 adds to the character of the conservation area, however, if the tree officer feels the tree should come down due to storm damage and/or disease then we would prefer if a new more suitable tree be planted on site.

Decision: Neutral

Proposed by Cllr Hedley, seconded by Cllr Cobb, all in favour. **Action Clerk**

119. **Clerks Report**

119.1 Correspondence

The correspondence listed below was reviewed and any comments were noted.

119.1.1 Highways: temporary prohibition of through traffic and parking from Townsend Farm to Waterhouse Farm Lane

119.1.2 DCC: Drainage Maintenance Responsibilities

119.1.3 Highways: road closure consultation

119.2 Register of Interests

The Clerk received the Register of Interests from Cllr Lawson.

120. **Councillors Reports and Items for Future Agenda**

120.1 Cllr Cobb asked who was responsible for cleaning the road signs. Cllr St John confirmed it was Highways responsibility.

121. **Finance**

108.1 The following payments were agreed: proposed by Cllr Blakeman, seconded by Cllr Cobb, all in favour. **Action Clerk**

108.1.1 Clerks Expenses £38.90

108.1.2 The Burrow: NP photocopying £74.80

An incorrect invoice was issued in relation to a payment agreed in January's meeting (item 108.1.2) so the cheque was returned. This payment relates to the reissued invoice.

108.2 Bank Balance Review

The balance in the Parish Council Account on 14th February 2020 was £14,700.57. There are outstanding transactions which amount to £113.70, giving the parish an actual balance of £14,586.87 once these payments have gone through.

122. **Date of Next Meeting:** Councillors confirmed the next meeting of the Council will take place on Tuesday 31st March 2020 in the Village Hall, Exbourne at 8pm. The Clerk gave her apologies.

With no further business, the meeting closed at 9:35pm

SIGNED AS A TRUE RECORD: (Chair)

NAME: DATE: