



SEAMER PARISH COUNCIL

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MINUTES: of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 13 December 2022 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, D Raine, J Stockdale and J White;
2 members of the public and the clerk.

144 APOLOGIES FOR ABSENCE

RESOLVED that:

- (i) apologies for absence given in advance of the meeting by Councillors V Milner (Vice-Chairman) and WH Smith, and County Councillor H Phillips be received.
- (ii) the previously circulated reasons given for absence by Councillors Milner and Smith be approved.

145 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (i) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (ii) no application for dispensation from restrictions on participation in discussion and/or voting was received.

146 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 8 November 2022 be approved as a correct record and signed by the Chairman.

147 PUBLIC PARTICIPATION

The following matters were raised by Councillor White on behalf of members of the public and discussed:

- (a) Inconsiderate and dangerous parking on Byward Drive, Crossgates, including on bends during icy conditions.
- (b) Damaged or missing corner kerbs, eroded embankments and ruts near the junction of Seamer Moor Lane and the A170 Racecourse Road.

RESOLVED that:

- (i) further to minutes 73(a)(i)(1)(f) & (g) of 12 July 2022:
 - (1) it be noted when responding to proposed options for improving accessibility at Seamer Station the Council recommended the extension of parking restrictions to include the southern end of Byward Drive, around the corner towards its junction with Rydal Crescent and the County Council's Transport Planning Officer reported "We will be back in touch when we have refined designs to consult you with".
 - (2) County Councillor Phillips be requested to confirm the stage of funding and planning for Seamer Station (Levelling Up) Access Enhancements.
- (ii) further to minute 3(v) of 12 April 2022:
 - (1) it be noted the County Council Highways service had advised no action could be taken concerning ruts in the verges on Seamer Moor Lane but the situation would be monitored.
 - (2) County Councillor Phillips be requested to raise the deterioration in kerbs, embankments and ruts near the junction of Seamer Moor Lane and the A170 Racecourse Road for action by the County Council Highways service.

148 REPORT OF COUNTY COUNCILLOR H PHILLIPS

None.

149 JUBILEE ALLOTMENTS**(a) Tenants' Participation**

The Council considered the following matters raised by a tenant within the meeting at the Chairman's discretion:

(i) "Please drive carefully" and "No unauthorised deliveries" signs

RESOLVED that, further to minutes 86(a)(ii) & (iii) of the meeting of the Council of 9 August 2022, and 10 of the meeting of Council Members and 7 of the Record of Decision Making, each of 13 September 2022, and 143(ii) of the last meeting, thanks for the provision and installation of the signs be noted.

(ii) Parking Area

RESOLVED that a supply of hardcore be provided to reinforce the parking area adjacent to Plot 62 and across the path towards the chippings area, and to fill any pot-holes in the track and parking area.

150 NORTH YORKSHIRE COUNCIL – INVITATION TO SUBMIT EXPRESSION OF INTERESTS FOR PILOTING DOUBLE DEVOLUTION

The Council considered submitting an expression of one or more interest in managing services and assets on behalf of North Yorkshire Council.

RESOLVED that this matter be deferred to the next meeting for fuller consideration of submitting a business case for:

(i) Playgrounds.

(ii) Roadside verge and open space grounds maintenance.

151 PROVISION, INSTALLATION AND REMOVAL OF CHRISTMAS TREES AND LIGHTS

RESOLVED that, further to Financial Regulation 4.1 e) and minutes 108(b)(i) & (iii) of 11 October 2022 and 131(c)(i) of the last meeting, the following decisions taken under delegation since the last meeting, in consultation with the Chairman and Vice-Chairman, be noted:

(i) to purchase a replacement power lead for the Crossgates Community Centre lights.

(ii) to purchase replacement bulbs for the Memorial Hall car park tree lights.

152 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

(a) Monthly Police Report.

(b) Borough Council Sports Awards - Nomination Form.

(c) Police Fire & Crime Commissioner:

(i) Public Trust and Confidence Survey.

(ii) Community Remedy Options Survey - Have your say on how anti-social behaviour offenders make amends in North Yorkshire and York.

(iii) Services to support women and girls in North Yorkshire and York.

(iv) Tell Commissioner Zoë how much you think should be invested in policing and fire and rescue services in North Yorkshire and York.

RESOLVED that:

(i) the reports and correspondence be received.

(ii) correspondence from the Borough Council's Sports Development Officer be routinely forwarded to the Secretary of Seamer Sports Association.

153 PLANNING MATTERS**(a) Planning Application**

(i) 22/01234/FL Retrospective permission for the erection of a single storey pergola with lights and heating, Byways Hotel, Station Road, Crossgates.

RESOLVED that, further to minutes 84(ii) and 90(a)(ii)(1) of 9 August 2022, it be noted the retrospective application concerning which the Council made reports to the Licensing Authority and the Police, and objected to the Planning Authority, was refused by the Planning Authority.

(b) Planning Complaint

- (i) 18/00126/COM The Old Piggeries, Land Off Metes Lane, Crossgates.

RESOLVED that, further to minute 45(ii) of 12 June 2018, it be noted:

- (1) some development work was reported to be taking place at The Old Piggeries site at Sweetbeck Farm, Meads Lane off Metes Lane, Crossgates: a new road had been installed and large piles of soil had been placed in the vicinity.
- (2) the landowner had installed a stone track, dug out a pond (hence the piles of soil) and then landscaped the site and planted it with trees, which have since developed.
- (3) following a recent enquiry by the Planning Authority's Enforcement Consultant, consultation with all Council Members and a neighbouring property owner, the current clerk had advised the Planning Authority the matter appeared to have been and was now a non-issue.

154 OUTSIDE BODIES**(a) Yorkshire Local Councils Associations (YLCA)****(i) Parish Charter**

RESOLVED that the timetable for adoption of the Parish Charter be noted.

(b) Police Meeting

The Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) an issue of anti-social behaviour, concerning young people knocking on doors and throwing eggs at the windows of dwellings on Main Street, Seamer at night, which was reported to the Police by the Council, be noted with concern.

155 FINANCIAL MATTERS**(a) Budget Update 2022/23 April to November**

RESOLVED that, further to Financial Regulation 4.10 and minutes 116(a)(iii) of 11 October 2022 and 136(b) of the last meeting:

- (i) the actual payments and income received, with a full year forecast against annual budget for the period 1 April to 30 November 2022, be received and noted.
- (ii) it be noted:
 - (1) further to Financial Regulation 2.2, Councillor Stockdale had verified and signed the bank reconciliations and original bank statements.
 - (2) the Council's investment in the electoral public's priorities for road safety, managed open spaces and community facilities had continued apace, albeit following the inevitable interruption during the COVID 19 'lockdown' periods.
 - (3) the Council had deployed its reserves from successive years above the twice Precept threshold, into direct public and community benefitting resources and services, in a responsible and sustainable way.
 - (4) in addition to significant developments in year, the Council's expenditure reflected projects commenced and/or ordered in the previous financial year but completed in the current financial year.
- (iii) further to Financial Regulation 4.4:
 - (1) £1,130 be committed to the Clerk's Salary (net) budget from reserves.
 - (2) £200 be committed to the Clerk Car Allowance budget from reserves.
 - (3) £370 be vired, being £300 from the Members' Training & Conference budget and £70 from the Members' Expenses budget, and committed to the Tax and NIC budget.
 - (4) £30 be vired from the Members' Expenses budget to the Training budget.
 - (5) £40 be committed to the Office Equipment budget from reserves.
 - (6) £15 be committed to the Stationery Mags Misc budget from reserves.

- (7) £150 be committed to the Insurance budget from reserves.
- (8) £4,335 be committed to the Community Grant budget from reserves.
- (9) £2,075 be vired, being £480 from the Property & Market Rent Evaluation budget, £1,000 from the Old School House Repairs/Improvements budget, £500 from The Green Equipment/Maintenance budget and £95 from the Electricity budget, and committed with £445 from reserves to The Green Improvements budget.
- (10) £5 be committed to the Memorial Hall Hire of Hall budget from reserves.
- (11) £50 be committed to the Crossgates Community Centre Hire of Room budget from reserves.
- (12) a further £600 be committed to the Play Equipment Inspection/Repairs budget from reserves.
- (13) £350 be committed to the Christmas Celebrations budget from reserves.
- (iv) the Council receive a report by the Clerk & Responsible Financial Officer at the next meeting, confirming the earmarked reserves and virements within the revised budget.

(b) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) payment to reimburse Mr G Milner in the sum of £36.00 be approved for planting at Crossgates Community Centre, the bill having been received but omitted from the schedule, subject to inclusion on the schedule for the next meeting.
- (iii) under Financial Regulations 4.1 e) and 11.1(a)(iv), and further to minutes 122(c) and 123 of 11 October 2022 and 142 of the last meeting:
 - (1) agreement of a Licence with the Borough Council, acceptance of a quotation and placing of an order with JW Joinery Ltd for the manufacture and installation of a bench on the green at the top of Curlew Drive, Crossgates, under delegation in consultation with the Chairman and Vice-Chairman, be noted.
 - (2) a decision taken under delegation since the last meeting, in consultation with the Chairman and Vice-Chairman, to extend the existing contract with JW Joinery Ltd to re-secure a bench at the Recreation Ground be noted.
- (iv) payment to JW Joinery Ltd in the sum of £55.00 be approved, for an invoice received after completion of the schedule for re-securing the bench at the Recreation Ground, subject to inclusion on the schedule for the next meeting.
- (v) payment to Seamer & Irton Memorial Hall in the sum of £50.00 be approved, for an invoice received at this meeting for room hire for this meeting and the 'Christmas Remembered' Carol Service, subject to inclusion on the schedule for the next meeting.
- (vi) further to minute 151(i) of this meeting, payment to reimburse the clerk in the sum of £19.98 be approved for the power lead for the Crossgates Community Centre lights, subject to inclusion on the schedule for the next meeting.
- (vii) under Standing Order 15(b)(xvii) and Financial Regulation 4.1 f), and further to minute 43 of 18 May 2022, a decision taken under delegation since the last meeting, in consultation with all Members of the Council and then the Chairman and Vice-Chairman, to place an order to replace and add to the Council's noticeboards be noted.
- (viii) further to minutes 155(a)(iii) & (iv):
 - (1) £6,150.00 be committed to the Parks & Open Spaces budget from reserves.
 - (2) payment to Noticeboard Company Cumbria Ltd trading as Noticeboards Online in the sum of £6,150.00 be approved, subject to invoice and inclusion on the schedule for the next meeting.

(c) Community Fund applications

(i) Crossgates Community Centre

The Chairman confirmed her registered interest as the Council's representative to, and a Trustee and the Chairman of, Crossgates Community Centre Management Committee, and left the meeting for the Council's consideration of this matter.

Councillor White proposed Councillor Stockdale as Chairman for this item, which was seconded by Councillor Raine.

RESOLVED that Councillor Stockdale be appointed Chairman for this item.

(1) Replacement flooring

The Council considered an application in the sum of £1,847.00 to strip and dispose of existing flooring and replace it in the entrance to the Community Centre.

RESOLVED that a Community Fund grant and payment in the sum of £1,847.00 be approved, subject to inclusion on the schedule for the next meeting.

(2) Replacement Fencing

Councillor Stockdale declared a Disclosable Pecuniary Interest, as his company, Creating Solutions Ltd, had submitted a quotation to Crossgates Community Centre for this work, and left the meeting for the Council's consideration of this matter.

RESOLVED under delegation under Standing Order 15(b)(xvii) in consultation with those Members of the Council present, that this item be deferred for consideration at the next meeting, as this meeting was no longer quorate.

The Chairman and Councillor Stockdale returned to the meeting and the Chairman resumed the Chair.

(ii) Seamer & District Youth Centre

Councillor Stockdale confirmed his registered interest in this item as the Council's representative to Seamer & District Youth Centre Management Committee, and left the meeting for the Council's consideration of this matter.

Further to minutes 13(c)(i) of 12 April 2022 and 74(a) & 75(d)(iii)(1) of 12 July 2022, the Council considered a verbal report by the clerk and increasing the Community Fund grant for Loft Insulation, to include a further £240.00 to cover non-recoverable VAT relating to the previously approved £1,200.00 grant.

RESOLVED that the Community Fund grant increase and further payment in the sum of £240.00 be approved, subject to inclusion on the schedule for the next meeting.

Councillor Stockdale returned to the meeting.

(iii) Seamer Sports Association

The Council considered an application in the sum of £1,000.00 to contribute to new electronic devices for cricket league mandatory live online scoring and replacement moveable football goals.

RESOLVED that a Community Fund grant and payment in the sum of £1,000.00 be approved, subject to inclusion on the schedule for the next meeting.

(d) Model Agreement, Budget Forecast & Precept for the next financial year 2023/24

Further to Financial Regulations 3.3 & 3.4 and minute 136(c) of the last meeting, the Council considered the Model Agreement estimates, budget and precept for the forthcoming financial year, 2023/24:

RESOLVED that:

- (i) the Model Agreement estimates for 1 April 2023 to 31 March 2024 be approved.
- (ii) the Model Agreement estimates 2023/24 be signed by the Clerk & Responsible Financial Officer and submitted to the Borough Council for North Yorkshire Council.
- (iii) the budget for the forthcoming financial year April 2023 to March 2024 be approved.
- (iv) the Council's precept for 2023/24 be set, as for 2022/23, 2021/22 and 2020/21, at £21,000.
- (v) it be noted the budget and precept:
 - (1) continued to reflect a negligible reduction in Band D Council Tax.
 - (2) did not increase existing rent and service costs to individuals, community organisations and businesses.
 - (3) maintained existing Council priorities, services and recent developments.

- (4) built on these focussing on current Council commitments.
- (vi) a three year forecast of revenue and capital receipts and payments, including recommendations for the use of reserves and sources of funding be developed for consideration at the next annual meeting of the Council.

(e) External Auditor

RESOLVED that, further to minute 116(d) of 11 October 2022, the re-appointment of PKF Littlejohn LLP as the Council's External Auditor for the financial years 2022-23 to 2026-27 be noted.

156 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, relating to the financial or business affairs of any particular person, including the authority holding that information (*minutes 157 and 158, below*).

157 SEAMER AND IRTON WAR MEMORIAL HALL

Councillor White confirmed his registered interest in this item as the Council's representative to and a Trustee of Seamer & Irton War Memorial Hall Management Committee, and left the meeting for the Council's consideration of this matter.

Further to minute 139 of the last meeting, the Council considered:

- (a) correspondence received.
- (b) a verbal report by the clerk.

RESOLVED that:

- (i) the previously circulated response from Yorkshire Water be noted.
- (ii) as Custodian Trustee and a Management Trustee Member, on behalf of the Seamer & Irton War Memorial Hall Management Committee, the following decisions taken under delegation in consultation with all Members of the Council and then the Chairman and Vice-Chairman, but in which Councillor White did not participate, be noted:
 - (1) Stockdale Construction Ltd's previously circulated quotation to excavate the rear toilet floor, fix the inadequate plumbing to remove the obstruction and create the necessary access to the wet/pump well, including a contingency for further investigations and works if required whilst the drains and wet/pump well are exposed, subject to further quotation and order, be accepted, the works awarded accordingly and the order placed.
 - (2) a Community Fund grant to Seamer & Irton War Memorial Hall be approved to cover the quoted works, in principle, in full.
- (iii) further to minute 120(i)(2) of 11 October 2022 and in place of the approval of a Community Fund grant to cover the initial investigation, the Memorial Hall Management Committee's offer to pay Nick Owen Drain Services Ltd's invoice for the initial investigation works from its resources be accepted with thanks.
- (iv) the Memorial Hall Management Committee's offer to pay the first £3,000 of Stockdale Construction Ltd's invoice from its resources, when received on completion of the works, be noted with thanks but, at this stage:
 - (1) further to minute 157(ii)(2) of this meeting and in place of the approval of a Community Fund grant to cover the quoted works, in principle, in full, a Community Fund grant be approved, in principle, reflecting a £2,000 contribution from the Memorial Hall Management Committee's resources.
 - (2) a further £1,000 contribution from the Memorial Hall Management Committee's resources be kept under review, in case of further investigations and/or works being required.

Councillor White returned to the meeting.

158 MARKET RENT AND MARKET (ASSET) VALUATIONS

Further to minute 131 of 8 February 2022, the Council considered:

- (a) a Letter of Review of the Market Valuation and Market Rent Valuation of the Council's property assets by Cranswicks.
- (b) a Rent Review letter by e-mail from Tower Estates concerning the Old School House.
- (c) reviewing rents.

RESOLVED that:

- (i) the Letter of Review and Rent Review letter be received.
- (ii) the increased market valuation of the Old School House, Old School / Youth Centre and some agricultural land be noted.
- (iii) the increased rental valuations of the Old School House be noted.
- (iv) no change be made to non-agricultural rents.
- (v) Cranswicks be further consulted to inform review of agricultural rents at the February 2023 meeting.
- (vi) rents be further reviewed by the Council in November 2023, informed by a full market rent and market (asset) valuation report by Cranswicks.

The meeting closed at 9:12 pm

The next meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 10 January 2023 commencing at 7.00pm

Chairman

10 January 2023