



Battle Town Council



**The Annual Meeting of the Council will be held on Tuesday, 27th April 2021
via Zoom at 7.30pm**

Any member of the public wishing to join this meeting will need to contact the Clerk and request the joining code by noon on 27th April 2021.

In the interests of the environment, you are requested only to print if necessary.

Please note meetings are recorded to aid production of minutes

PUBLIC QUESTION TIME 7.30pm to 7.45pm

**Committee members are hereby summoned to attend the meeting in order
to transact the following business.**

A G E N D A

Carol Harris
Town Clerk
21 April 2021

- 1. To elect Council Chairman and receive Chairman's declaration of acceptance of office**
- 2. To elect Council Vice-Chairman**
- 3. To receive and record apologies for absence**
- 4. Disclosure of interest** In accordance with the Code of Conduct adopted by the Council, to declare any personal or pecuniary interests of Councillors on matters to be considered at the meeting, the nature of any interest and whether that interest is prejudicial.
- 5. To approve and sign the minutes of the Council meeting** held on 20 April 2021
- 6. To receive a report from the Town Clerk**
- 7. To consider application for co-option to Netherfield Ward**
- 8. To review and adopt Standing Orders and Financial Regulations**
- 9. To approve formation, membership, and delegated authority levels of the standing Committees as recommended by the Finance & General Purposes Committee, and elect Committee Chairmen and Vice-Chairmen:**
 - Environment Committee
 - External Relations & Town Development Committee
 - Planning & Transport Committee
 - Finance & General Purposes Committee
- 10. To appoint representatives (and deputy representatives) of the Council to other bodies:**
 - Battle Abbey Explanatory Board
 - Battle Area Sports Centre Management Committee
 - Battle Chamber of Commerce

Battle Town Council

- Battle Charities Trustees (2)
- Battle Conservation Group
- Battle Cricket Club
- Battle Health Pathway
- Battle Local Action Plan (BLAP) (3)
- Battle Marketing Group (and 1066 Country)
- Battle Memorial Hall Committee
- Battle Museum
- Battle Neighbourhood Plan Steering Group (3)
- Battle Twinning Association
- Battle Wildlife Group
- Beautiful Battle
- East Sussex Association of Local Councils Ltd
- Rother Association of Local Councils (2)
- Rother Voluntary Action
- Senlac Allotment Association
- Strengthening Local Relationships (SLR)
- South East Communities Rail Partnership

11. To review Asset Register

12. To determine Council's eligibility to exercise the general power of competence

13. To review and adopt Risk Management Statement and Operational & Financial Risks document

14. To agree Councillors Basic Parish Allowance

15. To agree renewal of direct debit arrangements for utility bills and contracted services

16. To agree payments by BACS for invoices, salaries and Councillors BPA

17. To consider payment of annual subscriptions as follows:

- Rother Association of Local Councils
- Society of Local Council Clerks

18. To agree dates for meetings to May 2022

19. To receive correspondence and communications received post agenda publication

20. Financial matters

- To receive list of payments and receipts for March 2021
- To agree to draw down £xxxxx of the Public Works Loan Board
- To consider Post Covid-19 Grant applications

19. Matters for information / future items for agenda

20. Date of next meeting: 18 May 2021

**ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**