

UPTON MAGNA PARISH COUNCIL

ASSET ANNUAL INSPECTION CHECKLIST

Inspection Undertaken by: Councillor Andy Brooker

Date Inspection Undertaken: February 2021

	ASSET AND LOCATION	CONDITION ACCEPTABLE?	COMMENTS	PROPOSED ACTION
1	Rights of Way map; Side of Haughmond shop	Yes		
2	2 planters; Grass triangle around village sign post	Yes		
3	HP Laptop and printer; Parish Clerk's home	Yes	Inspected by Parish Clerk.	
4	Smartwater signs (3)	Yes	On village signed at Church Farm, Business Park and Pelham Road from Berwick Rod direction.	Sign by the Grange needs cleaning Village sign by the school is broken
5	7 streetlights	Yes	Locations = cottages by Business Park, Frank Crosse Drive and FCD junction, Cruck Cottage, The Glebe, 11 Pelham Road and by BT Exchange.	
6	Bench opposite school	Yes		
7	Steel and safety glass noticeboard	Yes	By the school.	

ASSET INSPECTION CHECKLIST

- Check for physical damage
- Try to rock fixed items to check no damage to structure through rot etc.
- Check for trip hazards/debris etc.
- Check for glass or anything that may cut
- Check for surrounding branches or trees that look unstable