CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 15th October 2026 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

Prior to the commencement of the meeting at 7pm, the council are meeting with an applicant for co-option to the council, for an informal chat.

AGENDA

Welcome members.

1. **Apologies:** None
2. **Declaration of members' Interests**

   a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.

   b.To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below

3. **Public Speaking**

   a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.

   b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

5. **Minutes -** To approve the minutes from the council meeting held on 17th September 2026

   as a true and correct record.

6. **Matters Arising from the Previous Meeting Not on the Agenda**

   To discuss items from the minutes not covered on the Agenda

7. Action Plan 2026-27

8. Highways & Maintenance – potholes – hedgerows

9. To receive reports from Councillor's who have attended outside meetings.

10.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
None				

11. Finance

a) Accounts paid and to be paid.

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Date	Cheque Number	Payee	Details	Amount	VAT
15.10.26	0nline	C E Gracey	Clerks October salary £248.96 gross	199.16	-
15.10.26	0nline	HMRC	Clerks October PAYE	49.80	-
15.10.26	0nline	CW and GVH	Hall Hire 15th October 2026	30.00	
15.10.26	DD	Hugo Fox	Website host September 2026 VAT Nr.	23.99	4.00
Total				**£ 302.95**	**£4.00**

c)To approve the income received –

d) To approve the financial statement 1st April to 30th September 2026

1st April to 30th September 2026

Bank Reconciliation		Cash Book Balance	
Current Account	27,731.57	C/fwd(Incs) Election Reserves	£25,742.59
		Receipts	£ 7,850.54
		Payments	£ 5,861.56
Total	£27,731.57	Balance @ 30th September 2026	£ 27,731.57

12. Parking outside the school

13. Anti-social behavior on the playing fields/ CW&GVH Car park/Parish -

14. Correspondence – Items of correspondence received during the month are
Email from SPCA with planning briefing note emailed to council 9th October 2026.
Email from SPCA with briefing note on harassment emailed to council 9th October 2026.

Outgoing Correspondence :
Email to Applicant for co-option to the council regarding a pre-meeting on 15th October 2026.
Response to Council re donation to Christ Church Gentleshaw 9th October 2026.
Response to Suzanne Wyke SCC regarding interpretation boards on Nunswell sent 9th October 2026.
Response to SSW regarding Gentleshaw Reservior – plan for the future on the site

and public footpaths around the site that need attention.

15. Environmental and Biodiversity – Nunswell Park – Gentleshaw Reservoir
16. Community Events –
17. Road Safety in the Parish – SID data.
18. Policies to review and approve :

19. Casual Councillor Vacancy – co-option
20. Christmas Tree Event
21. Items for Discussion/Future Agenda items
22. Date of the next Council Meeting Thursday 19th November 2026 @ CW and GVH Buds Road Cannock Wood @ 7.30pm

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council