### **PARISH COUNCIL OF BENENDEN**

## Minutes of the Ordinary Parish Council Meeting held on Monday 17<sup>th</sup> June 2024, 7pm, Iden Grenn Pavilion

Present	Cllrs Beveridge, Cochrane, Cruse, Driver, Grant, Hagan, Lewis, Presgrave and Thomas.			
In Attendance	C Levett, Clerk. 1 parishioner. Cllrs Holden, Neville and Palmer were present to give reports, but gave apolo			
	for the whole meeting due to other meeting commitments.			
Item		Action Responsibility		
1. APOLOGIES	Apologies were received from Cllr Dawlings.			
2. DECLARATION OF INTERESTS	ciii Thomas has deciared an interest in planning applications 24/01400/1022 (mbdry 1911), Street			
	Iden Green and 24/01146/FULL Land At Reed Wood Farm, Mill Street.			
3. MINUTES OF PREVIOUS MEETING	The Parish Council minutes from the meeting held on 20 <sup>th</sup> May were unanimously approved as a correct record of the meeting.			
4. REPORTS BY	Cllr Neville reported :			
COUNTY/ BOROUGH	From Full Council meeting on 29th May -			
COUNCILLORS	Cllr Nancy Warne was unanimously elected TW Borough Mayor, Cllr Osborne elected as Deputy Mayor.			
	<ul> <li>Wellbeing In The Weald will be appointed as the Mayor's Charity.</li> </ul>			
	<ul> <li>There have been several changes to the committee appointments and a number of concerns</li> </ul>			
	have been expressed regarding committee positions, eligibility and experience.			
	Grants -			
	West Kent Rural Grants - application period extended as there is still money available.			
	❖ UKSPF - grants of up to £3,500 for community projects. Deadline for applications 20 <sup>th</sup> June.			
	High Weald Nature and Community Fund - deadline Monday 15th July. The Fund supports work			
	that benefits nature and people across the High Weald National Landscape. It was suggested			
	that the Beacon Field Wildflower Meadow might be eligible.			
	Local Plan - 190 submissions on the consultation have been shared with the Inspector. Next			
	steps include Stage 3 Local Plan examination hearing sessions, scheduled June and July.			
	• Turnden Development in Cranbrook - this was appealed and returned to the Secretary of state for a decision however parliament is dissolved until after the general election.			
	• Strategic Plan - the new administration has included a promise of planting 116,000 trees in the borough. This will be challenged as there was no consultation and the cost would be better			
	used on other rewilding projects. The borough has a good density of trees. Trees would have to			
	be correct species in the correct place and would require care planting and aftercare. There is no recommendation in a number of Nature Plans for such a large amount of tree planting.			
	Benenden Fete – Cllr Neville congratulated those involved.			
	Cllr Palmer reported :			
	Affordable Housing – it is becoming a trend that developers are unable to meet affordable			
	housing requirements.			
	Cllr Holden reported :			
	Third Thames crossing – there is currently a Bill going to Parliament, which is on hold until after			
	the general election.			
	Pothole blitz – 3,000 potholes have been filled since March, this is in addition to more than			
	2,000 as part of normal road maintenance. KCC receives some funding from central government			
	but these funds are based on the number of miles of road, rather than usage. KCC has pressed			
	central government on the amount of traffic passing through Kent, including the numbers of			
	lorries, which cause much greater wear and tear. Concerns were expressed about apparent lack of coordination. It is hoped that the new inspectorate will improve this situation.			
	<ul> <li>Unaccompanied asylum-seeking children - KCC continues to discuss the issue with central</li> </ul>			
	government, highlighting that this is a national issue.			
	Early Help Assessment and Plans - delays continue in processing these plans for children with			
	special educational needs. The delays have been due to the growth in demand.			
	• Entry and exit system for Europe – the time taken to process travellers is expected to increase			

	from a few seconds to about 7 minutes. This will cause delays and in turn traffic issues. KCC is	
	considering how these delays can be alleviated.	
	<ul> <li>Anti-social behaviour – this is a considerable problem in Cranbrook. Meetings have taken place to discuss, and new CCTV is to be installed in a particular area.</li> </ul>	
	Cllr Dawlings was unable to attend the BPC meeting as he was attending a TWBC Overview and Scrutiny Committee meeting, but reported:	
	Remains concerned about the Liberal Democrat led Council's lack of understanding about the	
	rural areas and working with Parish Councils. There are no representatives in this ward, nor in	
	Cranbrook, Sissinghurst & Frittenden, Goudhurst, Lamberhurst, Horsmonden, Matfield or	
5. REPORTS BY	<ul> <li>Brenchley.</li> <li>Cllr Thomas attended an online Parish Chairs' meeting on 11<sup>th</sup> June.</li> </ul>	
CHAIR AND PARISH	<ul> <li>Cllr Thomas attended an online Parish Chairs' meeting on 11<sup>th</sup> June.</li> <li>Online meetings are not ideal as there is not the opportunity to discuss matters in the same way</li> </ul>	
COUNCILLORS	as a face-to-face meeting.	
6. PLANNING	6a. Planning Applications	_
	• 24/01146/FULL Land At Reed Wood Farm, Mill Street. Retention of forestry building	
	(Retrospective)	
	Cllr Thomas declared an interest.	
	SITE HISTORY: 21/00967/FULL Part of Reed Wood, Mill Street - Retention of a forestry building,	
	retention of mobile welfare unit in situ, retention of lean-to and proposed works to repair and maintain existing access track (Part Retrospective). BPC submitted a general comment stating	
	that it is supportive of rural industries and, should consent be granted, asked for various	
	conditions. TWBC refused May 2022. Appeal lodged April 2023. Appeal dismissed January 2024.	
	❖ SITE CONSTRAINTS: BNDP Parish Wide Policies; Outside LBD1; HWNL; Ancient Woodland +30M	
	Buffer Area; PRoW; 1-9 New Dwellings or equivalent, or Major Apps & Res Matters - 3 consult	
	KCC on Planning Apps; Agricultural Land Classification Grade 3; Applications or Equivalent Only	
	(including Reserved Matters) 2 Consult KCC on Major Planning; Potential Archaeological Importance - Various Sites	
	<ul> <li>COMMENT: The mobile home on site at the time of the original application burnt down and was</li> </ul>	
	removed from site. The pole barn was left in situ. The application is for existing barn to remain.	
	Currently unable to comment as there is no supporting statement on the website to explain the	
	reasons for this application following the dismissed appeal. An extension of time has been	
	requested.	
	24/01343/FULL and 24/01344/LBC Lilac Cottage, Iden Green Road. Erection of detached     areas with stars and home office.	
	garage with store and home office  ❖ SITE CONSTRAINTS: 12 in total including: Parish Wide BNDP Policies; Iden Green Conservation	
	Area; Listed Building.	
	❖ SITE HISTORY: 98/00897/LBC Replacement windows; 15/501396/LBC & 15/501390/FULL	
	Stripping and replacing weatherboarding including new insulation, demolition of existing garage	
	and proposed replacement garage, partial demolition of existing flat roof utility extension and	
	reconstruction of same, single storey cat-slide roof extension to kitchen on rear elevation and	
	replacement doors where modern exist.16/06042/SUB Submission of details for Conditions 3a	
	and 3b of 15/501396/LBC. All approved  ❖ LISTED BUILDINGS IN PROXIMITY: Subject property Listed Grade II; Property in immediate	
	vicinity Grade II Listed: Coveney Cottages, The Old Stores, Cotton Cottage.	
	❖ APPLICATION FORM INFO: Pre-app sought 23/00377/PAMEET for a 1.5 street garage which was	
	discouraged in favour of single storey. Proposal complies with pre-app advice.	
	CONSERVATION OFFICER'S COMMENTS: Detached single storey, set back from the road and the	
	front of the listed building allowing the listed building to have prominence on the site. Garage is	
	larger than the original or previous proposal but not particularly intrusive within conservation area. Same traditional materials (condition for the submission of materials) to be used and will	
	be subservient to the listed building. Proposal fits with the character of conservation area and	
	will have a non-harmful impact on the setting of the listed building. No objection to the	
	proposal from a heritage perspective.	
	As the Conservation Officer raises no objection, the Parish Council unanimously agreed to support	

**this application**, with request for exterior lighting conditions under BD5 Dark Skies Policy of the BNDP.

- 24/01408/FULL Hilbury Mill, Street Iden Green. Removal of Condition 3(b) of Planning Permission WE/5/62/200 (25.10.1963) - Allow unrestricted use of property
- Cllr Thomas declared an interest.
- SITE CONSTRAINTS: 12 Constraints in total including:; Parish Wide BNDP Policies; HWNL; Outside LBD1; Agricultural Land Grade 3.
- ❖ SITE HISTORY: 74/00123 Sunroom and car port; 86/00230/FULL Sun Canopy; 23/03449/LDCEX Lawful Development Certificate (Existing) Use of dwelling by persons not employed locally in agriculture, breaching condition (b) of Planning Permission WE/5/62/200 (25.10.1963). All approved.
- ❖ PLANNING STATEMENT INFO: Lawful Development Certificate confirms continued occupation and use of Hilbury now immune from any enforcement action and occupation in non-compliance with the Agricultural Occupancy Condition establishes lawful use. As breach is now entirely lawful, the agricultural condition is unnecessary, unreasonable and unenforceable and no longer serves any purpose and can be removed without causing any planning harm.
- The proposal to remove the AOC has no impact visually or on any listed buildings as it is simply to remove the agricultural restriction.

### The Parish Council unanimously agreed to support this application.

- **24/01437/SUB** [Former] Benenden C of E Primary School, The Green Submission of Details in Relation to Condition 9 (External Lighting) of 22/02277/FULL
- No pictures of the lights to be used available but proposal is for:
- o Front/east elevation for a sensor light LED at 25 degrees, beam 120 degrees. This is within the front porch above the front door. No other lights proposed on this elevation.
- Rear/west elevation: 1no light over back door 30W LED sensor light Beam 110 degrees,
   positioned 25 degrees; 2no switched outside lights for terrace Latina Wall Lantern Black 42W.
- Side/north elevation 30W LED sensor light Beam 110 degrees.
- There are four large roof lights in the rear/west elevation and dormer windows in the side/north elevation which will contribute to light emission into the dark skies.

The Parish Council unanimously agreed to object to this application. All external lighting proposals must comply with BNDP Policy BD5 Dark Skies, specifically b), c) & d) and this proposal does not comply with the policies. All lighting must be time limited (to prevent lights being left on all night) and only low level in terms of height and wattage. The Parish Council aims to preserve the dark skies of the parish and, in this prominent location, next to the Green and within the Conservation Area, BPC additionally requests that any lighting comprises downlighting only.

### 6b. Other Planning Matters

- 23/00295/OPDEV enforcement enquiry, 1 Pullington Cottages
- Previous communication from TWBC Planning Enforcement Officer was reported to BPC meeting 20<sup>th</sup> May, advising that TWBC would not be pursuing further enforcement action and had closed the case.
- Cllr Dawlings subsequently wrote to TWBC about this unsatisfactory outcome.
- 24/00813/FULL Car Park Opposite Woodcock Inn, Woodcock Lane
- BPC had objected to this application and had made comments.
- TWBC Landscape and Biodiversity Officer had visited the site and provided comments to the Planning Officer. The LBO noted BPC's concerns about the retaining elements but felt something is needed to protect the woodland and provide a more lasting boundary.
- Permission has been granted with conditions attached. BPC welcomes the comprehensive restrictions in line with the LBO's comments to protect the ancient woodland:
- Condition (4) states that the sleeper wall shall not be constructed any higher than 800mm above the existing ground level, so it is not unduly obtrusive.
- Condition (5) no development can take place until a landscape scheme has been submitted and approved by the LPA. Must include a planting scheme with various specifications; address the need to provide woodland edge planting to all boundaries of the car park including a 3 metre wide hedgerow; a 5 year management plan.
- BPC will monitor.

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		- de - con De e d Vener			<u> </u>
		arbour Road Verge	re sail and trees have been sut out.	The corner is	
	The verge has been flailed down to bare soil and trees have been cut out. The corner is currently overgrown with weeds.			The corner is	
	<ul> <li>Cllr Grant had raised the devastation with TWBC Landscape and Biodiversity Officer, who also</li> </ul>			y Officer who also	
	raised it with the Conservation Officer, as being in the Conservation Area. The CO				
	recommended BPC report to TWBC Planning Enforcement, mentioning conversations with the				
	LBO and CO.				
	<ul> <li>The matter will be reported with a suggestion for a requirement for tree planting and</li> </ul>			PG	
	regeneration and that Enforcement should prevent this practice being carried out generally.				
	• 23/03274/FULL Benenden Hospital				
	The application will be considered by TWBC Planning Committee on 19 <sup>th</sup> June. Members of the				
	Planni	ng Committee will be making a s	site visit.		
	<ul> <li>Cllr Thomas will attend and speak in support of the application.</li> </ul>				
	Cllr Da	wlings will support the Parish Co	ouncil's position and the work that h	as been put into the	
		al Development application.			
			tee, and notes BPC supports the app	lication. There have	
		letters of objection and viabilit			
		• •	application and the officer report ca		
7. HIGHWAYS,			Committee, 19/06/2024 18:30 (tunbr		
FOOTPATHS &		•	ffered to speak to Highways to see if	ne can progress our	
TRANSPORT		nding HIP items.	reen way sign does not accurately ref	flact the traditional	
			o advised that the Babbs Lane post d		
	_	irds either. The Clerk to raise wi	•	des not meet	CL
			- ·	den Road and	
	<ul> <li>Cllr Hagan asked about progress with the white lines at the junction of Hinxden Road and</li> <li>Coldharbour Road. There continue to be near misses as there are no white lines visible and</li> </ul>				
		vehicles from Hinxden Road do			
			will ask if this could be given higher p	riority.	PD
8. RESOURCING/ FINANCE	a. Monthly	<u>r Finance</u>			
TIVANCE	TRANSA	CTIONS FROM 1st May 2024			
	Brought	forward		91027.46	
	Income				
		Payee	Reference	Amount	
		HMRC	VAT Reclaim	10240.62	
		B&IG WI	Copying	1.80	
	TOTAL		1-10	10242.42	
	Expendi	ture		-v- :-:Th	
	Lybeliai	Supplier	Reference	Amount	
	DD	• •	Pension	169.10	
		Nest			
	BACS	F&C Cleaning	Public Toilet Cleaning	720.00	
	BACS	Tompsett Landscaping	Grounds Maintenance	156.00	
	BACS	Employee	Staffing Costs	1113.81	
	BACS	02	Telephone	31.80	
	BACS	Business Stream	Public Toilets	26.83	
	BACS	Edf	Public Toilets	81.30	
	BACS	Anthony Hicks	Iden Green Well	9693.90	
	TOTAL			11992.74	
	Balance <b>89277.14</b>			89277.14	
	Current account bank statement 095 31st May 2024 Savings account bank statement 001 31st May 2024 50000.00		39277.14		
			50000.00		
	Reconciled 89277.14 Approved June 2024 Payments				
I					
	Approve	ed June 2024 Payments			

DD	Nest	Pension	84.55
	Unity Trust Bank	Account Fee	18.00
BACS	F&C Cleaning	Public Toilet Cleaning	690.00
BACS	Tompsett Landscaping	Grounds Maintenance	565.20
BACS	Employee	Staffing Costs	1113.61
BACS	o2	Telephone	31.80
BACS	Argos	Paper	5.00
BACS	HMRC	Employer Contributions Q1	323.12
BACS	Castle Water	Public Toilets	30.77
BACS	Notice Board Company	Noticeboard	474.84
BACS	Anthony Hicks	Iden Green Well	8481.30
BACS	Julie Lewis	Annual Assembly Expenses	61.56
BACS	David Buckett	Internal Audit	375.20
BACS	Iden Green Pavilion	Hall Hire	46.00
BACS	Alex Durtnell	War Memorial Garden	434.00
BACS	Air Ambulance Charity	Donation	100.00
BACS	Home-Start SW Kent	Donation	100.00
BACS	Chris Heath	Bus Stop Repairs	232.00
BACS	Krystal Hosting	Server Annual Renewal	239.99
TOTAL			13406.94

The payment to Anthony Hicks will be made once a few snagging items have been completed.

#### b. Resourcing Committee Meeting

 The Committee will be meeting on 8th July to discuss the audit report, insurance renewal and new financial regulations.

# 9. ENVIRONMENT & MAINTENANCE

### a. Beacon Field Wildflower Meadow

- Draft lease agreement still not received from KCC.
- A volunteer working party was held on 31<sup>st</sup> May, which was poorly attended, possibly due to poor weather conditions. Cllrs Cochrane and Driver cleared an area of bristly ox-tongue.
- A second working party was arranged at short notice for 13th June with Bumblebee Conservation Trust, with 3 BCT volunteers and Cllr Driver in attendance. Bristly ox-tongue was again removed or cut, areas of Dock were cut and patches of Creeping Thistle pulled.
- Following inspection, it was decided not to proceed with an early cut of the Creeping Thistle as it is nowhere near the height that it was last year and is not close to flowering. A high cut would not cut any thistles and a lower cut would remove much of the seed wanted in the field.
- A cut and collect will take place end of August/beginning of September.
- It is considered that definite progress is being made towards creating the wildflower meadow.

NT

Cllr Thomas will include an appeal for volunteers in the magazine.

## b. Village Asset/Maintenance Report

### i. Parish Wells

- o Iden Green Well Oak Tree
- KCC Soft Landscape Team advised that the tree is not located within the confirmed maintainable highway and therefore not the responsibility of KCC highways.
- As well as dead wooding the oak, there is a large holly tree growing up through the oak which also ideally needs to be removed.
- Permission would be required to do any tree work as the tree is in the Conservation Area.
- One quote has been received for £475 + VAT to dead wood the oak tree over the Well and highway and to remove the holly tree to ground level. BPC will meet the costs as the work is to protect the Well.
- Permission will need to be sought from the property owner on which the oak tree stands.
- Refurbishment

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	<ul> <li>The refurbishment work to the Well is complete.</li> <li>Cllr Beveridge met with Anthony Hicks to sign off the project, and following inspection of the Wells, Anthony Hicks will be asked to rake out and re-point the stonework where there is pointing missing on IG Well and to re-fit the circular plugs where they are protruding at Benenden. Final payment will be made to Anthony Hicks once carried out.</li> </ul>	
	<ul> <li>Anthony Hicks has requested a plaque is fitted to each structure. Cllr Beveridge will ask that something is submitted in writing for BPC to consider.</li> </ul>	GB
	<ul> <li>Bollards</li> <li>Cllr Beveridge to contact TWBC Conservation Officer regarding the erection of 3 cast iron Victoriana style bollards in front of Benenden Well.</li> </ul>	GB
	<ul> <li>ii. Flagpole</li> <li>ClIr Hagan met with Fox Construction and The Wooden Flagpole Company.</li> <li>Fox Construction has quoted £5,681.85; the Wooden Flagpole Company has quoted £2,950 to supply and install a 7m wooden pole, prepared and painted with lanyard and tabernacle. The Wooden Flagpole Company will also remove the existing flagpole as part of the cost.</li> <li>ClIr Holden had indicated that he may be able to contribute through KCC Members Fund and the PCC will contribute.</li> <li>The Clerk will request £500 from each.</li> <li>It was unanimously agreed to purchase the flagpole from the Wooden Flagpole Company.</li> </ul>	CL
	<ul> <li>iii. Noticeboards</li> <li>Cllr Hagan has put up the new noticeboard at the village hall.</li> <li>The new noticeboard for Iden Green bus stop is on order.</li> <li>Concerns were raised about the number of notices/signs around the village. It was agreed that these should be removed and Cllr Thomas will write in the magazine that it is only acceptable for village events to be advertised for a reasonable length of time and removed immediately after an event.</li> </ul>	NT
	<ul> <li>iv. Telephone Kiosk</li> <li>The work to complete the refurbishment of the Benenden telephone kiosk by Phil Robbins is almost complete. Cllr Thomas will thank him for his very good and careful work.</li> <li>A donation of £200 has been received towards the cost of the materials. Cllr Thomas has thanked for the parishioner for the generous contribution.</li> </ul>	NT
	<ul> <li>c. Litter Bins</li> <li>There have been issues recently emptying the litter bins. Residents have reported the bins not being emptied or operatives taking black sacks from the bins and leaving them on the ground.</li> <li>One resident reported people driving by and putting what appeared to be household waste in the litter bins.</li> <li>TWBC advised that household waste bags should not be put into litter bins. The crews should take a photo of bags in the bin, remove them and take them back to the depot where they will be checked for evidence and action taken for fly tipping.</li> <li>TWBC has put in a complaint to Urbaser that the process is not being followed and that the bags are being left on the pathway by the operatives.</li> <li>The Clerk has reported the black sacks on the pathway as fly tipping through TWBC website and parishioners are encouraged to do so.</li> </ul>	
10. VILLAGE ORGANISATIONS/ COMMUNITY	<ul> <li>a. Allotments</li> <li>A grant bid to the Amity Allotment Fund (Kent Community Foundation) for £1,900 has been approved and a donation from Benenden Hospital has been received.</li> <li>The funding secured will enable progress with mains water and repairs to fencing at bottom of field.</li> <li>A specification for the parking area to be agreed, quotes and funding to be sought.</li> <li>2 vacant plots.</li> </ul>	
Chairman	Date	

## b. Public Toilets London County Contracts resolved a recent issue with flooding in the cubicle, which appears to have been caused by the toilet being knocked quite hard which loosened a plumbing fixing. LCC will be installing an extractor fan and resolving the locking mechanism issue. c. Annual Assembly The draft minutes have been published on BPC website. The meeting will be better advertised next year. d. D-day Commemoration Cllr Thomas thanked Cllr Beveridge for organising the lighting of the beacon on 6th June. Reminder to everyone that village events and dates should be advertised and included in the magazine where possible. Emails from parishioners: CORRESPONDENCE/ PARISHIONERS' QUESTIONS **Gatwick Expansion** ❖ A planning enquiry opened on 27<sup>th</sup> February. Comments can be submitted through the Planning Inspectorate website Have your say on an application (planninginspectorate.gov.uk). This may have a detrimental impact on noise levels in the skies over Benenden. Benenden Hospital The hedge on the corner of Mockbeggar Lane has become dangerously overgrown for motorists attempting to join Goddard's Green Road - the Clerk has reported through KCC Highways and encouraged the parishioner to do the same Lack of maintenance for the cottage and abandoned site attracting crime - this should be rectified when the development of the site moves forward. Speeding through the 30mph zone - as part of the new development there will also be traffic calming measures in place: Provision, by way of a Section 278 Agreement between the applicant and KCC Highways & Transportation, for off-site highway improvements to install speed restraints (Drawing Reference: 17378-H-01 P5) and pedestrian crossing provision (Drawing Reference: 17378 H-07) on Goddards Green Road. Traffic Issues Issue of pavement parking in the village centre is still a frequent problem, and a request made for yellow lines and polite notices – BPC agrees that this is inconsiderate and a danger to pedestrians. BPC had previously written to residents requesting that cars are not parked on the pavements and will repeat this exercise. Yellow lines would look out of place in the village, and unlikely that KCC Highways would agree to this. Issue of speeding traffic through the village - BPC would like to see a reduced speed limit through the village centre but it is highly unlikely that KCC Highways would agree to this. The number of cars parked either side of the Street does act as a speed deterrent Hospital Development Plans New resident request for information regarding the development - most recent masterplan of the proposed site forwarded and advised that BPC has been very involved in the evolution of this site, and is hopeful that the proposed plans will vastly improve the area with a well thought out and attractive scheme incorporating a fair amount of open space and landscaping. Footpath Enquiry New resident request for information about a footpath running through the property - The Clerk forwarded the link to KCC PRoW website. DATE OF NEXT Date of Next Meeting: Monday 15<sup>th</sup> July 2024, 7pm, Memorial Hall MEETING The meeting closed at 8.45pm.

C Levett, Clerk to Benenden Parish Councillor, 17<sup>th</sup> June 2024