

Minutes of the Regular Meeting of the Parish Council held on

Tuesday 6th October 2020 at 7.30pm

The meeting was held via Zoom

(2020 – 107) Present were Cllr Paul Steer, Cllr Nick Tither, Cllr Carolyn Sandford & Cllr Margaret Atkinson.

(2020 – 108) Also present were David Taylor, Clerk, Cllr Michael Harrison (NYCC). One member of the public was in attendance.

(2020 – 109) Apologies were received and accepted from Cllr Tom Shepherd.

(2020 – 110) No **Declarations of Interest were received** and so **Dispensations were required.**

(2020 – 111) It was **resolved** that the minutes of the meeting held on 4th August 2020, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2020 – 112) Cllr Harrison **reported** on the following from North Yorkshire County Council:-

- a. Covid19 infection rates are rising, NYCC is JUST below the average for England. The thresholds for intervention are 100 cases per 100,000 per day – NYCC are only just short of this figure. Below 50 / 100,000 is considered “acceptable”.
- b. There are 235 Care homes in across NY and NYCC have introduced “whole home testing”. NYCC are giving more support to care homes in order to try and stop staff having to be moved between homes.
- c. Day care centres are still on hold with the resultant risk of knock-on problems.
- d. With regard to devolution, most parties seem to be in favour of devolution but there is a wide spectrum of what the final local authority will look like. One vision is an authority that takes in the 7 existing district councils and NYCC whilst at the other end of the spectrum there could be a east / west to include the City of York and the existing 7 district councils. It should be noted that no formal instructions from Westminster have been received.

(2020 – 113) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council that many swimming pools across the district, including Ripon, have not reopened due to staff shortages.

(2020 – 114) The Clerk **reported** that:-

- e. The second instalment of the precept has been paid to the Parish Council
- f. He recounted the story of the Warsill bus shelter and the Warsill village hall as told by Judith Cryer
- g. He asked Councillors to use the Parish Council email, opening a new message file per new subject when contacting him.
- h. Work on the Parish Council website is very slow but that should progress at a faster rate from now on.

(2020 – 115) The Council **received** the Ripon and Pateley Bridge Neighbourhood Policing Team. It was noted that the Suspicious Circumstances report on 28/7/20 was likely to have been when a gas container was repossessed by the utility company.

(2020 – 116) the following matters, having been requested by Councillors were considered:

(2020 – 117) It was **resolved** that the Clerk should be paid extra for his work on the Parish Council website. He was allocated 10hrs work, to be reviewed if needed.

(2020 – 118) It was **resolved** that the Clerk should compile a list of Councillors and their contact details to be put on each notice board.

(2020 – 119) The meeting heard that repair work on the benches in the Parish is progressing. The bench at the end of Cut Throat Lane is completed and payment has been made.

(2020 – 120) It was **resolved** that the Clerk should make further contact with the Harrogate Borough Council Housing Management Team regarding the 2 Leylandii trees in front of the houses on Sunny Bank, Shaw Mills. It was resolved that the Council could offer to plant 2 replacement trees of a more suitable species.

(2020 – 121) The Matter of speeding traffic and in particular speeding cyclists was discussed by the Council. It was noted that there is no footpath across the bridge in Shaw Mills and so pedestrians have no option but to walk in the roadway as they cross the beck. This is hazardous when faced with cars, lorries and motorcycles but at least these vehicles can be heard when approaching; pedal cycles cannot and they travel at relatively high speed. It was **resolved** that the Clerk should contact NYCC highways Department regarding signage for the approach roads. It was also **resolved** that the Clerk should contact Cllr Harrison to ask if there is any thing he can do to assist.

(2020 – 122) The meeting heard that the community garden in Shaw Mills is in need of work to bring it under control. Sucker Ash trees have grown up and are shading the garden, along with other problems. It was **resolved** that the Clerk should make contact with a tree surgeon and ask him to liaise with Cllrs Sandford and Tither regarding works required.

(2020 – 123) It was **resolved** that the Clerk should carry out a Land Registry Search in order to find out who owns the title to the land upon which the Community Garden is situated.

(2020 – 124) The meeting heard from Cllr Sandford regarding the Beck Group and was presented with a copy of a plan for short term activity of the Beck Group. The Meeting further discussed if the old Mill lagoon could be designated an Asset of Community Value. It was agreed that the Clerk will research the parameters for such a course of action and report back to the next meeting. Cllr Steer said that he would let the Clerk know the name of the title holders to the Lagoon.

(2020 – 125) It was **resolved** that the Clerk should contact Bewerley Parish Council regarding the use and adoption of a Telephone call box and report back to Councillors.

Financial Matters:

(2020 – 126) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2020 – 127) A Bank Reconciliation as at 6th October 2020 including all payments (up to and over £100.00) was received and unanimously approved. The Chairman was authorised to sign (when able) it accordingly. This appears at "**Appendix B**", below.

(2020 – 128) A Spending v Budget report was received by the Council.

Planning Notices were received:

(2020 – 129) Decision Notification on planning application 20-02702-PBR. Change of Use of Agricultural Building. Land Bishop Thornton Mr and Mrs Shepherd. **Refused**

(2020 – 130) Decision Notification on planning application 20/01346/FUL, The Pines, Oakwood Park Business Centre, Fountains Road, Bishop Thornton. Change of use of floor space. Granted, subject to conditions.

Planning Applications were considered:

(2020 – 131) It was **resolved** to return **Option C** making the comments that the plans supplied appear to have no dimensions and therefore the council cannot form a view at this stage. The Council is also concerned there are no details regarding the provision of drainage for Planning Application 20-03335-FUL, Erection of a cattle shed building. Coldbeck House Farm Bishop Thornton, Mr T Snowden.

(2020 – 132) It was **resolved** to return **Option A** for Planning Application 20-03072-FUL. Use of land as domestic curtilage. High North Farm Fellbeck North Yorkshire

(2020 – 133) It was **resolved** to return **Option A** for Planning Application 20-03188-FUL. Erection of timber framed animal shelter and agricultural vehicle storage. The Thriding, Barrowgarth to Greenhill Farm and Hawksworth House Bishop Thornton. Mr and Mrs S English.

(2020 – 134) It was **resolved** to return **Option A** for Planning Application 20-02517-FUL. Changes to land levels to form a fishing lake and proposed landscaping works. High Gill Moor Farm Bishop Thornton Mr J Simpson.

(2020 – 135) Items to be considered at the next meeting should be forwarded to the Clerk at least 5 working days prior.

(2020 – 136) It was **confirmed** that the next Ordinary meeting of the Parish Council would be on 1st December 2020 at 7.30pm the venue will be confirmed nearer the time.

(2020 – 137) The meeting closed at 9.05pm

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr Tom Shepherd, Chairman

Date:

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **3RD December 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-
Option A – The Parish Council has no objections.
Option B – The Parish Council objects on the planning grounds set out overleaf.
Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.
Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerks Salary & PAYE – Sept 2020
- ii. Standing Office Expenses Sept 2020
- iii. Yorkshire Accountants Ripon – Payroll Management fees
- iv. Richard Pooley

Appendix "B" – Bank Reconciliation as at 4 February 2020 Including all payments (up to and over £100.00)

Barclays - *****534	£	<u>10,599.89</u>	
Less Acs Outstanding - See Shed '1'	£	-	
Sub Total	£	<u>10,599.89</u>	
Cash Book - 4 August 2020			£ 10,599.89
Barclays - *****534	£	<u>8,694.67</u>	
Add receipts - See Shed '3'	£	<u>3,142.93</u>	
Sub Total	£	<u>11,837.60</u>	
Subtract payments - See Shed '2'	£	<u>1,237.71</u>	
	£	<u>10,599.89</u>	
Subtract A/cs Outstanding - Shed "1"	£	-	
Current State			£ 10,599.89

Shed 1

Total	£	<u>-</u>
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Shed 2

Clerk Salary - July	£	231.52
Parish Notice Board Company	£	40.03
YLCA	£	96.00
Standing Office Expences - July	£	26.46
Mrs SJ Welch	£	50.00
BHIB Insurance	£	143.34
Standing Office Expences - August	£	32.37
Clerk Salary - August	£	227.52
Standing Office Expences - September	£	28.95
Yorkshire Accountants Ripon	£	36.00
R&L Pooley	£	98.00
Clerk Salary - September	£	<u>227.52</u>
Total	£	<u>1,237.71</u>

Shed 3

HMRC VTR		Rebate	£ 342.93
HBC		2nd Precept	£ 2,800.00
			<u>£ 3,142.93</u>

Appendix "C" – Schedule of Forthcoming Meetings of Bishop Thornton, Shaw Mills & Warsill Parish Council:

Tuesday October 6 th 2020	Ordinary Meeting
Tuesday December 1 st 2020	Ordinary Meeting
Tuesday February 2 nd 2021	Ordinary Meeting

All meetings that are held at St Josephs RC School, Bishop Thornton held on the 1st Tuesday of the month unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Regular Meetings will be held every other month. Extra Planning Meetings will be held where necessary.

Parish Meetings will be held in succession before the Annual Meeting of the Parish Council on 4th June 2019 which will commence no sooner than 7.45pm.