

**Minutes of the Meeting of Bowes Parish Council
held at Bowes School Wednesday 13th April 2016**

The meeting commenced at 7.15pm

Present: Cllr Carlisle, Cllr White, Cllr Brown, Mrs Wake and Mrs H Overfield

1. **Apologies**

2. **Minutes** of the Meeting held Wednesday 9th March 2016 agreed to be a true record, approved by Cllr Carlisle, seconded by Cllr Wake.

3. **Matters arising** (unless dealt with later in the agenda)
Fifty Commemorative coins have been ordered for the pupils of Bowes Hutchinson School only. Any spares can be used as prizes for the carnival.

4. **Finance & Accounts – See summary below**

Receipts since last meeting £123.50 G Brownless & sons

Expenses since last meeting £60.00 Toby Leatham

| BUDGET | | Summary Bowes Parish Accounts & Balance sheet | | As at 31st March 2016 | |
|-------------------------|--------------------|---|----------------|------------------------------|------------|
| Year to 31st March 2016 | | | | | |
| Income | | Income | | Cumulative Total | |
| 57 | | Allotments | 78.00 | Bank as at 31st March 2015 | £12,414.16 |
| 6 | | Bank Interest | 7.27 | Income y/e 31st March 2016 | £5,877.39 |
| 200 | | Cemetery | 1032.50 | Expenses y/e 31st March 2016 | -£7,524.82 |
| 500 | | Footpaths | 0.00 | Total | £10,766.73 |
| | | General Income | 64.12 | Represented by | |
| 4017 | | Grants | 0.00 | Nat West a/c - 21543798 | £10,457.61 |
| | | Precept D.C.C. | 4017.00 | Nat West a/c - 015102553 | £200.00 |
| | | Playground | 0.00 | Uncleared movements | £109.12 |
| | | Publications | 0.00 | Total | £10,766.73 |
| 508.5 | | Vat Refund | 508.50 | | |
| 170 | | West Clint Field | 170.00 | | |
| 5458.5 | | Total Income | 5877.39 | | |
| Expenses | | Expenses | | | |
| 1095.00 | | Allotments | 990.00 | Petty Cash | 102.36 |
| 455.00 | | Cemetery | 963.31 | | |
| 500.00 | | Footpaths | 708.00 | Total | 10869.09 |
| 100.00 | | General Expense | 245.81 | | |
| 1750.00 | | Grass Cutting | 1500.00 | | |
| 628.00 | | Insurance | 633.91 | | |
| 1400.00 | | Clerks salary | 1579.72 | | |
| 349.60 | | PAYE | 307.20 | | |
| | | Bus stop/shelter | 0.00 | | |
| | | Playground | 0.00 | | |
| 350.00 | | VAT | 596.87 | | |
| 6627.60 | | Total Expenses | 7524.82 | | |
| -1169.10 | Used from reserves | | | | |

The year end accounts were approved prior to final audit by Cllr Brown, seconded by Cllr Wake
Risk assessments were reviewed and approved.

The need for fidelity insurance was discussed and yet again decided that it wasn't needed.

Appendix 3 and 5 were given to Cllr Brown to go onto the notice board.

The Annual Governance Statement was read and approved by Councillors, signed by Cllr Carlisle.
Clerk provided a draft budget, which was discussed and amended. Clerk to update for the next meeting.

It was decided to pay the clerk an extra £200.00 per year for her hard work and dedication.

5. **Planning** None

6. **Correspondence**

Permission was sought from the Mayor of Barnard Castle, Cllr Sandra Moorhouse for some of her guests to wear their chains of office, in and around Bowes on an upcoming visit. Permission was granted. Information leaflet for Free Central Heating was approved for the notice board.

7. **Cemetery & Village maintenance**

Toby has started his work in the play park and the cemetery.

The road gully on the corner of the roundabout heading North has been logged by Highways for attention and the council is monitoring the work.

8 **Allotments**

Nothing to report

9 **Play Park**

The moss has been killed on the play park.

10 **Parish Paths**

A grant application has been sent off to strim the grass at Bull Banks and the land adjacent to the play park. We have received a quotation for this work from Craig.

11 **AOB**

Cllr White to contact Emma Ashton Wickett to see how they are progressing with the path.

Having heard nothing from the Village Hall Committee we have awarded the grass cutting contract for our own land only.

We have received a copy of AR Towards new liability insurance running until April 2017.

Meeting closed at 8.42

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.