

**MINUTES OF THE LONGSTOCK NEIGHBOURHOOD PLAN (NHP) STEERING GROUP MEETING
– HELD 7PM, 4th NOVEMBER 2020, VIA ZOOM.**

In attendance:

Steering Committee:

Angie Filippa (AF) – Chairman

Sophie Walters (SW) - Resident and Chair of Longstock Parish Council

David Smith (DS)- Resident

David Burnfield (DB) - Resident and Longstock Parish Councillor

Simon Borthwick (SB) - Representing Leckford Estate

Sharon Fortune (SF) - Resident

Apologies

Beccy Soper (BS)- Vice Chairman

Alison Warner (AW) - Secretary

Ser	Subject	Action
1.	Welcome and Introduction AF opened the meeting and welcomed the committee.	
2.	Acceptance of Minutes The minutes of the meeting from 7 th Oct 20 were agreed and adopted. Proposed by DS seconded SF.	
3.	Longstock Parish Council - Update SW advised that there was nothing to report on behalf of LPC however LPC continued to be supportive of the NHP and the SG's work.	
4.	Finance / Grant -update AF advised that the Locality grant of £7,200.00 for FY 20-21 had been paid into LPC's bank account on 8 th Oct 20. An invoice of £360 (inc vat) from Plan-et had been received and paid.	
5.	Housing Needs Assessment/Survey Housing Needs Assessment (HNA): On 9 th Oct 20, AF and LB had a teleconference with Jessica Cooke of AECOM to discuss the parameters of the Longstock's Housing Needs Assessment. Jessica advised that the survey would be desk based and that it would take approximately 8 – 10 weeks to compile the data required to evidence the assessment. A further two weeks would be required to analyse the data and create a draft a report. The draft would be forwarded to the SG to review and comment. Once the SG provided their comments, Jessica would incorporate them into the final document and forward the completed report to Locality.	

	<p>Jessica advised that the report wasn't copyrighted so could be shared.</p> <p>Housing Needs Survey (HNS): Following discussions during last month's meeting, AF engaged with Lucy Buis at TVBC to ask for further details on completing a Housing Needs Survey.</p> <p>Lucy advised that the survey was based on a generic questionnaire which had been developed in conjunction with Action Hampshire. The SG could deviate from the questions if required, but Lucy recommended adding additional questions rather than editing the existing ones. By doing this the results could be compared, like for like with other TVBC Housing Needs Surveys.</p> <p>The survey could be completed either on-line (using Survey Monkey), by post or a combination of both. The processing of results would be free per se however, printing and postal costs may be incurred. Lucy estimated that to provide approximately 250 survey's the service would cost in the region of £250 - £300.</p> <p>Lucy advised that once the returns had been collected, it would take her a couple of weeks to analyse the data and draft a report. Lucy anticipated that the report could be completed by mid to late January 2021 if the SG set the process in motion over the next couple of weeks.</p> <p>After a short discussion the SG agreed that they would like to pursue a Housing Needs Survey in addition to the Housing Needs Assessment. AF to follow up contact with Lucy Buis.</p>	AF
6.	<p>Sub Group Updates</p> <p>a. Village Design Statement (VDS) - SB /DS. Update carried over to next meeting.</p> <p>b. Open Spaces - SW /AW. Update carried over to next meeting.</p> <p>c. Footpaths/Verges/Hedges - AF Update carried over to next meeting.</p> <p>d. Traffic - AF AF advised that plans to complete a traffic survey were on hold due to renewed lockdown protocols.</p> <p>e. Listed Dwellings/ Buildings/ Gardens SB / DS SB advised that he had obtained A1 copies of the maps provided by Sarah Hughes at TVBC, which plotted out the conservation areas, flood plains, heritage assets and SSSI's etc within the NHP's designation.</p>	

	<p>SB and DS talked the SG through each map, highlighting points of interest and areas that would be afforded protection under current planning regulations.</p> <p>SB and DS then discussed aspirational elements of the NHP, such as creating a footpath from Longstock to Stockbridge. SW advised that creating a footpath had been raised periodically over the years and that it had attracted a significant amount of comments in the NHP's first questionnaire. The SG discussed potential risks and issues that could emerge as the plan moved forward.</p> <p>It was noted that SB and DS had dedicated a significant amount of time to completing this element of work. The SG as a whole wished to record a vote of thanks for all of SB and DS hard work.</p> <p>f. Historic Heritage Assets /Sites - SB/ DS See serial 6e.</p> <p>g. SSSI's -SB/DS See serial 6e.</p> <p>h. Village and Countryside Landscape features - DB Update carried over to next meeting.</p> <p>i. Media - SW / AW Update carried over to next meeting.</p>	
7.	<p>Community Engagement Event - COVID 19 compliant delivery Due to COVID 19, face to face delivery is on hold until further notice.</p>	
8.	<p>AOB Ministry of Housing, Communities and Local Government - White Paper on Planning for the Future AF advised that she had completed a response, on behalf of the SG to the White Paper on Planning for the Future.</p> <p>AF advised that following discussions with Plan-et at a previous SG meeting and after discussing the White Paper at length with Cllr Tony Ward of TVBC and LPC, it appeared that if successful, the changes identified in the White Paper would make having a NHP essential to planning processes of the future.</p> <p>The White Paper highlighted the governments ambition to significantly increase housing numbers in the south east of England. A NHP would afford some protection against this, giving communities a say on how their area developed.</p> <p>It was noted that a substantial amount of government funding had already been poured into encouraging communities to create an NHP and that</p>	

	<p>unusually, funding had recently been increased, which indicated the government's commitment to NHP's.</p> <p>The White Paper signalled a desire to relax the current 'over complicated' planning system. By simplify the system, it is hoped that obtaining planning permissions would become swifter and more effective.</p> <p>Not having an NHP, (which laid out how an area would develop in line with the communities wishes) could leave parishes in the south east of England vulnerable to unwanted development in areas, that under current planning regulations, would have been discounted.</p>	
DONM	Wednesday 2nd December 2020 at 7pm via Zoom	All