

Minutes

Meeting of Ampfield Parish Council: Monday 12 April 2021

Held online, 7:00pm to 8:25pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads
Cllr Martin Hatley
Cllr Julian Jones
Cllr Chris Ling
Cllr Kate McCallum (until 7:25pm)
Cllr Mujeeb Rahman
Cllr Julie Trotter

Others:

Clerk to the Council, Kate Orange

Apologies

3335. Apologies were received from Cllr David Stevens.

Previous Minutes

3336. The Council agreed the Minutes of the Meeting of Monday 08 March 2021, and a copy was signed by the Chairman.

Matters arising from the Minutes

3337. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3338. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

Minutes of Planning Committee

3339. The Council received the Minutes of the Meeting of the Planning Committee of 01 March 2021.

Spring Newsletter

3340. The arrangements for publishing the Spring Newsletter were considered. This was being co-ordinated by Cllr Kate McCallum, and would be published on the website after the local elections on 06 May.

Financial Matters

3341. *It was proposed to offset expenditure of £5,380 at Morleys Green in year ending 31 March 2021 against the notional loan from the maintenance fund, so that the loan balance becomes £15,120.00.*

RESOLVED

3342. *It was proposed that Reserves in the current financial year would be earmarked at the Meeting in May 2021. This would include a new fund for capital replacements.*

RESOLVED

3343. *The Council received the bank reconciliation to the end March 2021.*

RESOLVED

3344. *The Council received the calculation of working capital to the end of March 2021.*

RESOLVED

3345. It was agreed that the following payments should be made:

	<u>Details</u>	<u>Amount, £</u>
	TVBC: 6 months grounds maintenance to end March 2021	1,845.17
	Redington: lighting repair to changing rooms	165.60
	Ampfield Village Hall - use of hall year ending 31 Mar 2020	231.00
	Ampfield Village Hall - cleaning at Morleys Green and Pavilion	555.00
	Ace Liftaway: topsoil	240.00
	Cllr Roads: reimbursement for purchase of strimmer & fuel	269.94
	Clerk's net salary, March	763.09
	HMRC employment payments	9.13
	Clerk: reimbursement of expenses incurred on behalf of Council	45.19
	Cllr Ling: reimbursement for purchase of wood preservative for lengthsman	23.00
	Total (including VAT)	£4,147.12

RESOLVED

3346. It was noted that in the Minutes of 08 March 2021 (Minute 3311), the employment costs were incorrectly reported as £776.18. The true figure, which had been correctly paid, was £763.09.

RESOLVED

3347. It was noted that no payments had been made between Meetings.

RESOLVED

3348. It was noted that the Council had received the following income:

	<u>Details</u>	<u>Amount, £</u>
	Refund: rates for pavilion, due to award of 100% discount	470.01
	TVBC: Covid-19 support	2,096.00
	TSB: monthly interest	8.77
	Nationwide: annual interest	42.89
	Total	£2,617.67

RESOLVED

3349. The Council received the report of expenditure against budget to the end of March 2021.

RESOLVED

3350. It was noted that 100% rate-relief had been awarded for the pavilion, and a refund had been received for the rates that had already been paid.

RESOLVED

Recreation Ground and Pavilion

3351. The report on matters at the Recreation Ground and Pavilion was made by Chairman Bryan Nanson:

- It had not been possible to accommodate youth games and training for Baddesley Park Football Club on the recreation ground.

- Volunteers from the Cricket Club planned to prepare and seed the area between the new carpark and hedge.
- The Cricket Club had installed a water butt at the pavilion.
- A new strimmer had been purchased (approval in Minute 3325).
- A small amount of damage had been sustained on the grass, through golf practice. This would be monitored.
- Two additional carpark spaces had been marked using emulsion paint. This was to encourage efficient parking. If the arrangement proved effective, permanent paint could be used.
- The Licence with Ampfield and North Baddesley Cricket Club had been signed and took effect from 1 April 2021.

3352. *It was proposed to accept the quotation from Highbridge Engineering for the following works at the recreation ground:*

- *Installation only of 4no bollards at the carpark light fittings, £1200.00. (Purchase of bollards was approved in Minute 3323);*
- *Construction of field drain to divert run-off from carpark, £3250.00;*
- *Build up area in front of gates to field with top soil, level and compact, £150.00;*
- *Relocate topsoil to form bund to close gap in fence/hedge adjacent to White Horse carpark, £200.00.*

Total: £4800.00 excluding VAT.

RESOLVED

Chapel Wood

3353. Vice Chairman Graham Roads reported on Chapel Wood.

- A working party on 10 April 2021 had gone well. 18 months accumulation of arisings were disposed of in a bonfire, a seat was cleaned, and a footpath diverted around a fallen tree. Monthly working parties would take place henceforth.

3354. *It was proposed to vary the contract for construction of a new dipping platform (Minute 3329) to create a larger platform area of 4.3 x 2m and improve the surface of the path leading to the platform by laying gravel. The revised value of the contract would be £3806.44 excluding VAT.*

RESOLVED

Highways

3355. Cllr Chris Ling reported on highways matters:

- The Lengthsman would visit on 14 April to fit wildflower signs bedded in concrete to the verge opposite Potters Heron, apply preservative to the Knapp Lane and Hursley Road noticeboards, clean Hookwood Road noticeboard, and carry out general strimming and mowing.
- On 17 March 2021, Cllrs Ling and Nanson met members of Hampshire County Council (HCC)'s highways team to again discuss the feasibility of installing a pedestrian refuge on Winchester Road near Green Pond Lane. The Council has asked HCC to consider all possibilities for using adjacent land in order to create room for the refuge.

3356. *It was proposed to approve expenditure of up to £450.00 excluding VAT on signs for the Recreation Ground and also for bus shelters, in order to record the Parish Council's responsibility for the assets.*

RESOLVED

Planning enforcement

3357. Chairman Bryan Nanson reported that the Council had recently reported to Test Valley Borough Council (TVBC) two matters which may require enforcement of planning laws, and these had been logged by TVBC which would take appropriate action.

Forthcoming Meetings and Covid-19 restrictions

3358. In the light of the latest rules and guidance on Covid-19 safety, the Council reviewed the dates for the Annual Meeting of the Council, and the Annual Parish Assembly. Both meetings needed to take place in May.
- The Annual Meeting of the Parish Council would be on Wednesday 05 May 2021 (moved from 10 May), and would be held on-line;
 - The date for the Annual Parish Assembly would take place at the Village Hall and the date was confirmed as 17 May 2021. The numbers of attendees would be limited by the reduced capacity of the Village Hall. Due to a combination of purdah (due to the local elections) and Covid-19 regulations, the meeting could not be held prior to 17 May; and virtual meetings were prohibited after 07 May.

Borough Councillor's Report

3359. Borough Councillor Martin Hatley reported on behalf of Test Valley Borough Council.
- Garden waste collection days had been changed as a new refuse cart had been purchased in order to satisfy increased demand for the service. Unfortunately it had not been possible to match the garden waste collection with household waste / recycling in every instance.
 - To commemorate the death of HRH Prince Philip, Cllr Hatley in his capacity of Mayor of Test Valley, together with the Lord Lieutenant of Hampshire, laid a wreath in Andover. The Book of Remembrance would be online (due to Covid-19).
 - The annual Meeting of Test Valley Borough Council would take place on 19 May, at which a new mayor would be appointed.

Date of Next Meeting

3360. The next meeting of the Parish Council would be held on Wednesday 05 May 2021 at 7pm, online. This would be the Annual Meeting.
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Chairman

Date