



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 10th August 2021 at 6pm

Place: Chadwick End Village Hall

Present: Cllrs Rob Horsfield (Chair), Jeff Davies, Andrew Taylor, Simon Carter and Rachael Molitor and Ward Cllrs Diana Holl-Allen and David Pinwell

In attendance: Kerry Finlayson (Parish Clerk)

Members of the public: 2

115/21 WELCOME and APOLOGIES

There were no apologies to receive. The Chair thanked the Ward Cllrs for joining the meeting.

116/21 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

117/21 CO-OPTION OF COUNCILLOR

Rachael Molitor was co-opted onto the Parish Council and was welcomed by everyone.

Proposed Cllr Horsfield

Seconded Cllr Taylor

All in favour

118/21 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 6th July 2021 were **confirmed** and **signed**.

Proposed Cllr Horsfield

Seconded Cllr Davies

All in favour

119/21 OPEN FORUM

Items discussed were the proposed boundary changes and a request that had been received from a MOP about planning.

120/21 FINANCIAL MATTERS

i. RFO Report

Payments				
30/06/21	33	HMRC	Tax/NI 2203	3.40
30/06/21	34	NEST	Pension June	70.00
30/06/21	35	K Finlayson	Salary	359.24
22/06/21	36	everflow	Water	55.52
30/06/21	37	R Horsfield	Cleaner	50.00
01/07/21	38	Fortress	Waste Mgt July	71.22
31/07/21	39	NEST	Pension July	70.00
31/07/21	40	K Finlayson	Salary	350.00
31/07/21	40	K Finlayson	Salary	9.04
31/07/21	41	HMRC	Tax/NI 2204	3.60
01/07/21	42	Fairways	Grounds/Bins July	329.30
28/06/21	43	A Bullivant	Window Cleaner	15.00
02/08/21	44	TNT Treecare	Tree Works	150.00
01/08/21	45	Fairways	Grounds/Bins August	329.30

01/08/21	46	Fortress	Waste Mgt Aug	56.98
26/05/21	47	Lloyds	Corporate Card	181.91
28/06/21	48	Lloyds	Corporate Card	3.00
26/07/21	49	Lloyds	Corporate Card	3.00
22/06/21	50	EDF	Electricity	97.00
30/06/21	51	Unity	Bank Charges	18.00
10/08/21	52	First Responders	De-Fib Check	50.00
22/07/21	53	EDF	Electricity	97.00
22/07/21	54	everflow	Water	52.99

£2,425.50

Proposed Cllr Davies

Seconded Cllr Carter

All in favour

- Emergency tree works (Invoice 44) had been authorised under emergency powers and another date had been booked in for September.
- CPR training sessions - these would now be a regular annual event (invoice 52)

Receipts				
04-May	R4	Allure	Hall Hire	13.50
05-May	R5	Cook Stars	Hall Hire	162.00
19-May	R6	HMRC	VAT	1,774.52
27-May	R7	C Roughton	Hall Hire	200.00
30-Jun	R8	C Ackerman	Deposit	75.00
01-Jul	R9	C Roughton	Hall Hire	50.00
02-Jul	R10	C Ackerman	Hall Hire	72.00
06-Jul	R11	Cook Stars	Hall Hire	270.00

£2,617.02

Corporate Card			
26-May		Cleaning Products	68.18
		Locksmith	109.20
		Postage	1.53
		Fee	3.00

£181.91

28-Jun		Fee	3.00
26-Jul		Fee	3.00

ii. Notice of Public Rights

Published on 29th July 2021 and notice had been given that the accounts would be available for inspection from Friday 30th July 2021 to Friday 10th September 2021.

121/21

PREVIOUS ACTION POINTS

- AP1 June KF Quotes for sound absorption for the hall ceiling **ONGOING**
The Chair would continue to follow this up
- AP2 June JD Playground precis report **COMPLETED**
The report was received and it was noted that Cllr Davies was currently waiting on a quote to replace the bounce trampoline and that the bulk of the work to be done was low risk maintenance.
The clerk would also ensure that the playground had public liability cover.

- AP3 June JD/SC TOR for a sub-committee with residents for playground project
ONGOING

122/21 COMMUNICATIONS

It was agreed to set up a CEPC Instagram account that Cllr Mollitor would look after
Cllr Molitor asked whether the current PC website would allow advertising to generate further income so the Clerk would check on this.

123/21 VILLAGE HALL

- i. Village Shop
A request had been received about the possibility of opening a Village Shop in the grounds of the Village Hall. Cllrs agreed that there would be lots to consider including the location if this were to be on CEPC property. The Chair would request that a business plan be submitted to the PC.
- ii. Christmas Carol Concert with Knowle Choir was arranged for Wednesday 15th December.

124/21 PLAYGROUND

- iii. Benches
A MOP had asked if some benches could be installed at the playing fields. It was agreed that this would be nice so the Clerk would seek some quotes.

125/21 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

The Chair would write a letter to Baddesley Clinton PC about the poor state of repair of the fence around a proposed building site at the junction of Rising Lane and Warwick Road.
Cllr Davies reported on the on-going issues with verge repairs on Arbour Tree Lane as this was a Health & Safety issue. He had written to the CEO of SMBC and had unsurprisingly received a response the following day confirming that the work needed to be done but since then had heard nothing so would again write to the CEO.

126/21 DATE OF THE NEXT MEETING

- Tuesday 7th September 2021 at 6pm

127/21 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting as closed at 19.45

128/21 PERSONNEL MATTERS

- i. Key Safe
The Chair would change and update everyone
- ii. Clerk's Contract
It was agreed that the Clerk would reduce her hours to 6 per week w/e/f 1st August 2021.

Dated:

Signed: