

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
Held on Monday 1 October 2012

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgwell, Cllr. Mrs L Challiss, Cllr. I Horner, Cllr. M Skinner (8.30pm), Cllr. T Simmons, Cllr. R Crowther, Cllr. K Butcher.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop and thirteen members of the public.

The meeting commenced at 7.00pm.

1. APOLOGIES

Cllr. D Bimson, Cllr. S Edwards, Cllr. G Hughes.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests.
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Brandon Town Council Meeting of Monday 3 September 2012 (Public items).

Resolution Record No. **BTC/37/01/Oct/12**

Proposed by Cllr. N Vant and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 3 SEPTEMBER 2012 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Brandon Town Council Meeting of Monday 3 September 2012 (Public Items).

Signage to footpaths six, seven and twelve are to be re-instated.

The opening of Gate 8 at RAF Lakenheath has been delayed until late October/early November.

5. PUBLIC FORUM – Monthly event limited to 3 minutes duration maximum per resident.

Resolution Record No. BTC/38/01/Oct/12

Proposed by Cllr. I Horner and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to the poor state of repairs of footpaths six and seven (photos were circulated), and a missing sign from bridleway 4; the continuing thefts from allotment plots and the need for additional security (an agenda item); the Brandon bypass

(an agenda item); current position of the divestment of Brandon Country Park to the town council.

6. TO RECEIVE A REPORT FROM THE POLICE

Crime figures for the period 1st September to 25th September 2012 were circulated at the meeting. There were 74 recorded crimes within this time period. The same period last year saw 56 crimes recorded. This is an increase of 21.4%.

With regard to the thefts from the allotment site, it was stated the police would be liaising

with tenants to help tackle the problem.

7. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Key points in Cllr. B Bishop's report: progress of relining the area of road on the High Street near the doctors' surgery; the improvements to the Bury Road car park; the cemetery planning application due to be considered on Wednesday 3 October; the pot holes on Bury Road to be reported (requested by Cllr. I Horner); the recent Total Brandon meeting. Cllr. T Simmons said two new Directors have been appointed following the new management structure between Forest Heath District Council and St. Edmundsbury.

The meeting was reconvened.

8. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

There were two matters of urgent business.

Protocol for Market Hill was circulated to members.

Resolution Record No. **BTC/39/01/Oct/12**

Proposed by Cllr. T Simmons and seconded by Cllr. K Bucher.

CARRIED: 7 for 1 abstention.

THAT BRANDON TOWN COUNCIL ADOPTS THE MARKET HILL ACCESS PROTOCOL PREPARED BY SUFFOLK COUNTY COUNCIL.

Cllr. P Ridgwell requested a letter of complaint be sent to Network Rail regarding the faulty level crossing gates and the subsequent traffic difficulties.

Proposed by Cllr. P Ridgwell and seconded by Cllr. M Skinner: That Brandon Town Council writes a letter of complaint to Network Rail regarding the issues encountered at the level crossing gates on the morning of 16 September.

Cllr. I Horner motioned an amendment: That following the recent failure of the level crossing gates, Brandon Town Council writes to Network Rail asking what proposals are in place to improve the system. Seconded by Cllr. P Ridgwell.

Resolution Record No. **BTC/40/01/Oct/12**

AMENDMENT CARRIED: Unanimous.

9. ACCOUNTS

Resolution Record No. **BTC/41/01/Oct/12**

Proposed by Cllr. T Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES THE ACCOUNTS FOR SEPTEMBER 2012

Date	Amount	Supplier	Net Total	VAT
Sep-12	168.15	Finevale Service Station	140.11	28.04
Sep-12	49.00	J & D Green	49.00	
Sep-12	50.00	A C PC Repair	50.00	
Sep-12	18.60	Multisigns Limited	15.50	3.10
Sep-12	102.54	Lyreco UK Limited	85.45	17.09
Sep-12	102.88	Thetford Garden Centre	85.74	17.14
Sep-12	45.00	Inst of Cmtry & Crematorium Management	45.00	1.49
Sep-12	8.93	Travis Perkins	7.44	19.43
Sep-12	116.60	Stannah Lift Services Limited	97.17	16.70
Sep-12	100.20	Wicksteed Leisure Limited	83.50	

TOTAL: 761.90

658.91 102.99

10. CHRISTMAS EVENT

Date re-arranged for Friday 7th December 2012 at 5pm-8.00pm. Plans to include local traders, stalls etc are currently in hand. Cllrs. Butcher, Simmons, Mrs Challiss, Horner volunteered to assist on the evening. Ray Lake to be consulted regarding the procurement of silent generators for the stall holders. The purchase of named tabards for the volunteers to be investigated.

Cllr. R Crowther was commended by the town council for the work he has contributed to the event.

11. HALLOWEEN EVENT

Leaflets to be provided and distributed by the town council. Shoestring Theatre Group to provide a banner advertising the event.

12. ALLOTMENT FENCING

Cllr. T Simmons declared an interest in this item. The Declarations of Interests book was duly signed.

Prior to any decision being made, it was agreed to seek the advice of the Environment Agency on what they considered to be an acceptable fencing option.

13. CEMETERY COMPOUND GATES

Resolution Record No. **BTC/42/01/Oct/12**

Proposed by Cllr. R Silvester and seconded by Cllr. T Simmons.

CARRIED: 6 for 2 against.

THAT BRANDON TOWN COUNCIL ACCEPTS THE QUOTATION SUBMITTED BY CHASE TIMBER PRODUCTS FOR THE SUM OF FIVE HUNDRED AND NINETY TWO POUNDS, TO REMOVE EXISTING CEMETERY COMPOUND GATES AND SUPPLY TWO WOODEN FIVE BAR GATES ON WOODEN POSTS COMPLETE WITH HANGING SETS AND THROW OVER ARM.

14. SUPERFAST BROADBAND

Resolution Record No. **BTC/43/01/Oct/12**

Proposed by Cllr. I Horner and second by Cllr. T Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO BRITISH TELECOM, FOREST HEATH DISTRICT COUNCIL AND SUFFOLK COUNTY COUNCIL, EXPRESSING CONCERN THAT SUPERFAST BROADBAND WILL NOT BE AVAILABLE TO BRANDON UNTIL AT LEAST 2014.

15. LITTER BINS

Decision deferred until the trial of retrofitted ashtrays to the existing litter bins has been completed.

16. VICE CHAIRMAN'S CHAIN OF OFFICE

No further action at present.

17. APPRAISALS

Available dates to be agreed.

18. ACTION FOR MARKET TOWN SCHEME

Resolution Record No. **BTC/44/01/Oct/12**

Proposed by Cllr. P Ridgwell and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT GIVEN PAST EXPERIENCE WITH THIS FORM OF PROJECT, BRANDON TOWN COUNCIL AGREES NOT TO SUPPORT THE ACTION FOR MARKET TOWNS SCHEME.

19. BRANDON RELIEF ROAD

Resolution Record No. **BTC/45/01/Oct/12**

Proposed by Cllr. I Horner and seconded by Cllr. M Skinner.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL DEFERS ANY DISCUSSION RELATING TO THE BRANDON RELIEF ROAD UNTIL THE CONSORTIUM IS GIVEN THE OPPORTUNITY TO GIVE A PRESENTATION OF THE FACTS TO THE TOWN COUNCIL.

The Chairman requested Cllr. Bishop to confirm in writing that Suffolk County Council is financially involved with the progression of the Brandon Relief Road.

20. CLERKS LOG

Resolution Record No. **BTC/46/01/Oct/12**

Proposed by Cllr. R Silvester and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ARE PREPARED TO OFFER ALLOTMENTS TO WEETING ON THE CONDITION THAT IF REQUIRED, PRIORITY IS GIVEN TO BRANDON RESIDENTS.

Cllr. M Skinner left the meeting at 8.50pm and returned at 9.05pm.

21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/47/01/Oct/12**

Proposed by Cllr. K Butcher and seconded by Cllr. T Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

22. TO RECEIVE, CONFIRM AND SIGN THE CONFIDENTIAL MINUTES

Resolution Record No. **BTC/48/01/Oct/12**

Proposed by Cllr. T Simmons and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 3 SEPTEMBER 2012 BE ACCEPTED AS A TRUE RECORD.

23. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

There were no matters arising.

The meeting closed at 9.15pm.