



To: The Chairman and Members of Hightown Parish Council.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 15th November 2021 at 7.00 pm at the Alt Centre for the following purposes:

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes.**
Members are asked to consider and approve the Minutes of the Ordinary Meeting held on 20th September 2021.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items of on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. Trees planting project update.**
Members will receive an update in respect of the proposed project to plant trees to commemorate the Queen's Platinum Jubilee.
- 6. Crosby Coastal Park Forum.**
Members are asked to appoint representatives to the Crosby Coastal Park Forum.
- 7. Christmas lights switch on.**
In respect of the switch on of the Christmas lights on Tuesday 30th November 2021 at 6.50pm Members are asked to:
 1. Approve a budget of up to £300 for the provision of refreshments at the event to be supplied by The Hightown;
 2. Approve a budget of up to £200 plus VAT for purchase of a battery operated operated pa system for the event;
 3. Approve the cost of £115.92 inc VAT for the hire of battery powered lighting for the event.
- 8. Alt Centre.**
Members will receive an update from the Alt Centre Working Group and are asked to:
 1. Approve the extension of the lease on the Alt Centre to 1/1/2030;

2. Approve the legal costs associated with the extension of the lease in the sum of £350;
 3. Approve the transfer of the gas supply contract to the best value contract identified by the clerk;
 4. Approve the cost of a fortnightly rubbish collection on the best value contract identified by the clerk expected to be in the region of £300pa;
 5. Approve the cost of purchasing 2 storage cupboards for the room off the main hall at an estimated cost of £120.00 each;
 6. To approve the cost of £37.94 for the installation of wall shelves in the library room.
9. **To receive reports of meetings.**
(For information purposes only - No decisions may be made under this item.)
10. **Correspondence.**
Members are asked to consider any correspondence which may have been received and respond.
11. **Planning Applications.**
Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.
12. **Accounts paid and for payment.**
Members are asked to agree the payments set out in the schedule of payments circulated.

J Farrar

Miss J Farrar
Clerk to Hightown Parish Council
8th November 2021



**MINUTES OF THE ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 20th SEPTEMBER 2021 AT THE ALT CENTRE**

- Present:** Cllrs: Munro (in the chair), Dillon, Gibson, Kennan, Magill, Shacklady and Stobie.
- 2021/66.** Apologies for absence.
None.
- 2021/67.** Minutes of the Ordinary Meeting held on 28th June 2021.
RESOLVED that the Minutes of the Ordinary Meeting held on 28th June 2021 be approved as a correct record.
- 2021/68.** Declarations of interest - Members are requested to give notice of any interest relating to any item on the agenda.
None.
- 2021/69.** To adjourn the meeting to receive public comments.
None.
- 2021/70.** Newsletter.
RESOLVED that quotes should be obtained for the production of a newsletter and presented at the next available meeting.
- 2021/71.** Tree planting project update.
The update given by the clerk was noted.
- 2021/72.** Remembrance wreath.
RESOLVED that a type G wreath be ordered and a donation of £50 be made to the Royal British Legion.
- 2021/73.** Alt Centre
RESOLVED that the update from the clerk be noted and the remaining items relating to the Alt Centre be referred to the working group and added to the agenda for the next available meeting.

- 2021/74. To receive reports of meetings.**
Cllr Munro reported on an Altcar Committee Meeting that took place on 5th September and also on a meeting of the Crosby Coastal Park Forum on 14th September.
- 2021/75. Correspondence.**
The clerk and Councillors reported on correspondence from residents about the recent festival including safety concerns arising from pedestrians in the road and graffiti at the train station.
- 2021/76. Planning applications.**
RESOLVED that a letter of objection to application reference DC/2021/02134 be submitted and the remaining applications be noted.
- 2021/77. Accounts paid and for payment.**
RESOLVED that the amounts listed on the schedule circulated be approved.

Item 11

15th November 2021

Planning Applications

- [Erection of a detached dwelling with accommodation in the roofspace on land severed from 24 Blundell Road \(alternative to DC/2016/01033 approved 10.08.2016\)](#) 

Land To The Rear Of 24 Blundell Road Hightown Liverpool L38 9EG

Ref. No: DC/2021/02553 | Validated: Mon 01 Nov 2021 | Status: Registered

- [Erection of a first floor extension to the existing bungalow, single storey rear and side extension, conversion of garage into a habitable space and a porch to the front of the dwellinghouse, following the demolition of the existing conservatory.](#) 

8 Sandhills Hightown Liverpool L38 9EP

Ref. No: DC/2021/02331 | Validated: Mon 27 Sep 2021 | Status: Registered