

# Donhead St Andrew Parish Council

## Full Meeting Minutes

Friday 10<sup>th</sup> July 2020 held online via Zoom at 7:30pm

	<p><b>Public Participation and Presentations</b> - Jenny Lisle, the voluntary tree warden offering support to DsA PC, gave a brief presentation to the PC. To summarise, she particularly wanted to draw attention to a guide prepared by The Tree Council (<a href="https://treecouncil.org.uk/science-and-research/ash-dieback/public-guidance/">https://treecouncil.org.uk/science-and-research/ash-dieback/public-guidance/</a>). This guide helps tree owners to address any safety risks posed by ash dieback, while helping to reduce the ecological impact of this damaging tree disease.</p> <p>She also highlighted that anyone with a tree on their land has a legal responsibility to ensure that risk posed by the tree is kept within appropriate limits, particularly if they are next to a busy road, public pathway or community grounds.</p> <p><b>The Clerk said that she would share the link to this guide on Next door to raise awareness.</b></p>	Clrk
10.07.01	<p><b>Apologies received and those present:</b>  <b>Present:</b> M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, C. Burrows, P. Maxwell-Arnot, B. Miller, M. York.  <b>Apologies</b> received and accepted: S. Barkham  Also in attendance: W.Cllr T. Deane, Jenny Lisle (up until agenda point 15) &amp; Mrs J. Luck (Clerk).</p>	
10.07.02	<p><b>Declarations and Dispensations</b>  a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - None.  b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - None.</p>	
10.07.03	<p><b>Approval of minutes:</b>  Full meeting - 15th May 2020, PCnllrs approved - <b>Proposed BM/Seconded SL/Unanimous</b></p>	
<b>PLANNING MATTERS</b>		
10.07.04	<p><b>Planning applications</b> - 20/04475/FUL Wessex Water's application for a temporary site compound. PCnllrs noted that their proposal of "No Objections" had been submitted to WC.</p>	
10.07.05	<p><b>Applications determined since last meeting</b> - PCnllrs noted that no applications had been determined since the last meeting. The Clerk did update PCnllrs regarding conversations that she had had with the WC planning officer for the plans at Trewithen (20/01502/FUL). In response to objections made by the PC and other parties, plans were currently being revised.</p>	
<b>FINANCE</b>		
10.07.06	<p><b>Approval of payments information</b>  PCnllrs noted and approved retrospective payments made between 01/05/2020 and 30/06/2020 - all from approved budgets (apart from unpredicted monthly Zoom payments for hosting current virtual meetings), circulated previously via email. - <b>Proposed JB/Seconded MY/Unanimous</b></p>	
10.07.07	<p><b>Approval of Bank Reconciliation</b>  PCnllrs noted and approved the bank reconciliation for May and June 2020, Circulated previously via email. - <b>Proposed JB/Seconded MY/Unanimous</b></p>	

CEMETERY		
10.07.11	<b>Replacement Tree</b> - PCnllrs approved to replace a damaged tree (snapped bow) in the Autumn. (One of the three trees that is planted along the crest of the cemetery bank.) <b>PCnllr PMA will provide the clerk with the name of the tree species to be replaced - Proposed PMA/Seconded CB/Unanimous</b>	<b>PMA</b>
10.07.12	<b>Commonwealth War Graves Signage</b> - PCnllrs noted that the clerk had submitted a completed application form for a sign indicating war graves on 26.05.2020.	
HIGHWAYS/RIGHTS OF WAY		
10.07.13	<b>Resurfacing of West End Lane and Lower Street</b> - PCnllrs noted that the clerk had chased David Button WC for an update. He had advised that the worst areas/patches would be tarmac repaired this financial year 31/03/2021 with the remaining marked out areas being surfaced dressed with tar and chip in the next financial year end 2021/22. The road adjacent to The Haven property had been patched and improved.	
10.07.14	<b>Speed Restriction</b> - The lack of a speed restriction in DsA had been raised by our Covid Community response group as an issue as it was felt that more pedestrians and cyclists were using the roads. PCnllrs referred to previous emails circulated by the clerk that gave Wiltshire Council's CATG's feedback on the metracount data that was carried out in February 2017. The cost of a feasibility report to be carried out on Overway, Milkwell, West End, Lower Street and New Road, if viewed as one scheme, would be approximately £2500. It may be possible for the cost of the feasibility report to be subsidised by CATG. The overall cost to implement a speed restriction would be in the region of between £5,000 -£10,000 (to be funded in full by the PC). PCnllrs all gave their thoughts in turn and discussed before resolving to <b>ask the clerk to apply to CATG for financial assistance to have a new feasibility report carried out. WCnllr TD suggested that a public referendum was carried out to support the PC's application. The clerk will investigate this - Proposed BM/Seconded JB/ 6 PCnllrs supported and 1 PCnllr abstained from voting.</b>	<b>Clrk</b>
10.07.15	<b>Footpath Update from PCnllr PMA</b> - She had chased Alex Howsen at WC to address the issues at the footbridge crossing the river on footpath 1 but had no response. <b>The Clerk will chase this up as well. PCnllrs discussed the fact that FP1 had been very wet this year and they asked the clerk to contact Wessex Water to query whether there could be a problem with the sewerage/drains.</b>	<b>Clrk</b>
10.07.16	<b>Pedestrian Gate Funds</b> - PCnllr MC had not had a response from the landowner to potentially replace stiles with pedestrian gates at TISB50 (Westfield Farm) and DSTA14 (the three stiles along this path towards Pile Oak Lodge). <b>PCnllr MC will talk to the landowner to seek written permission.</b> Approval for a gate at DSTA6 (near Leat House) obtained so far.	<b>MC</b>
10.07.17	<b>Parish Steward Reports</b> - suggestions for work to P.Cnllr CB - Several gullies have been successfully cleared, further work was required due to a blockage caused by tree roots beyond the Hersnmine property. <b>PCnllr SL asked that the potholes at Milkwell were reported to the Parish Steward for his attention.</b>	<b>CB</b>
OTHER MATTERS		
10.07.18	<b>New NALC Model Code Of Conduct</b> - PCnllrs referred to the email previously circulated by the clerk and didn't have any specific feedback. <b>The clerk will respond to the consultation by the deadline of 17.08.2020</b>	<b>Clrk</b>
10.07.19	<b>Councillor Vacancy</b> - PCnllrs noted that Wiltshire Council had confirmed that no requests have been received to hold an election, and therefore DsA PC must fill this vacancy by Co-option. The Clerk has advertised the vacancy on the noticeboards and website and PCnllrs need to spread the word. Candidates could be considered at the next full meeting on 18.09.2020.	

10.07.20	<b>Identifying Verges that Could be left uncut</b> - A resident had asked whether verges could be left uncut (where appropriate) to encourage wildflowers and wildlife. PCllrs asked <b>the Clerk to contact WC to ascertain which land was privately owned or managed by WC, to assist with identifying potential verges that could be left.</b>	Clrk
<b>Reports</b>		
10.07.21	<b>W. Cnllr Tony Deane</b> gave a brief report, the main topic being Super fast Broadband for rural areas such as our Parish. He drew attention to a Gigabit Broadband Voucher Scheme that aims to benefit as many residents as possible, which would require a level of local co-ordination. It was suggested that each Parish Council identifies a Champion (not necessarily a Parish Councillor) to promote the scheme in their local area and to sign up interested residents. The scheme is not constrained by Parish boundaries and the more residents that register interest the more commercially viable the project becomes and therefore the more likely the vouchers would cover the cost of any new network in its entirety.	
10.07.22	<p><b>Other reports;</b>  <b>Chairman -</b></p> <ul style="list-style-type: none"> <li>• The Chairman asked that PCnllr JB thanked Judith for all her work in co-ordinating the DsA Covid Community Response Group.</li> <li>• Update on fingerposts - David Scott is in the process of obtaining the air-dried oak and he is hoping to have them completed by the end of August.</li> <li>• The Chairman and the Clerk have investigated concerns raised by residents about overgrowth along footpath 3 from Mill Lane past Meadowbank House - it was felt that it was acceptable at present. Also, low hanging trees along Milkwell lane had been highlighted - <b>The clerk will write to the farmer to ask if these can be cut back at the end of the summer when the nesting birds have finished.</b></li> </ul> <p>Clerk - <b>Website Accessibility legislation deadline 23.09.2020 - This is still outstanding and the clerk needs to carry out more research on this matter.</b></p>	<p>Clrk</p> <p>Clrk</p>
10.07.23	<p><b>Closure of meeting and Date and time of next meetings:</b></p> <p>Full Council Meeting - Friday 18/09/2020 7.30pm - likely to be held via virtually zoom.</p> <p>Interim planning meetings as required.</p>	
	<b>Public participation</b> - No further public participation at the end of the meeting.	