



Lilleshall Parish Council

Minutes of the meeting held on Monday 8th January 2018

Present: Cllrs A. Baker, C. Baker, P. Millard, D. Shaw, B. Taylor (Chairman), J. Taylor, C. Lane – Clerk.

17.110 Welcome by the Chairman

The Chairman welcomed everyone to the meeting.

17.111 Apologies: Cllr K. Cherrington.

Resolved to agree the apology.

17.112 Declarations of Interest: None.

17.113 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from Members of the Public.

- A member of the public updated the Council on some street light issues that had been reported and resolved.
- Comment was made regarding the situation of the post office.

The Meeting was resumed.

17.114 Minutes:

Resolved to agree the minutes of Monday 4th December 2017.

17.115 Matters Arising from those Minutes:

(f) Draft Budget for 2017/18 – Council to consider the proposed budget for the financial year 2017/18.

Resolved to defer this item to the end of the agenda.

17.116 New Business:

(a) Standing Orders and Financial Regulations – Council to review and agree both documents.

Resolved to defer both these items until the next meeting.

(b) Asset Register & Risk Assessment – Council to review and agree both documents.

Resolved to approve both the asset register and risk assessment.

(c) Talbot Centre – Council to discuss items regarding Health & Safety.

Resolved that the Clerk contact the Memorial Hall about the possibility of sharing resources.

17.117 Reports:

(a) Tennis Courts: item deferred.

(b) Allotments: The new fencing is due to go up soon, much work has been done clearing pathways in preparation.

(c) Street Lights: A meeting is to be held shortly with TWC to go through and confirm numbers of assets.

(d) Neighbourhood Plan: A table of responses to comments has been finished by the consultant, following the supplementary consultation. TWC are quite happy with the plan so far and have suggested that we include the wording contiguous development; this shall hopefully make our case stronger. TWC's new local plan will be "made" on Thursday 11th January.

(e) Post Office: Cllr P. Millard reported that she has endeavoured to make contact with the Post Office but to no avail as they would only speak to a "member of the public". Apparently, there are issues relating to the transfer of money to the Lilleshall Post Office and this has so far not been resolved by the post master.

(f) Other reports:

Footpath by Mahal House, Hillside: The Council was updated that a structural engineers report will be required, and TWC will be holding another meeting regarding the footpath soon.

17.118 Correspondence For Action:

(a) Buckingham Palace Garden Party 2018. Council to agree nomination of Chairman & Guest to attend above event.

Resolved to submit entree for the Chairman.

17.119 Planning:

(a) Applications:

Reference: **TWC/2017/0972**

Address: Site of Greenfields Farm, Brockton, Newport, Shropshire

Proposal: Erection of 4no. dwellings and double garage with granny annexe above following demolition of various outbuildings

Applicant: Tim Warner

Resolved to object to this application.

(b) Permission Granted:

Reference: **TWC/2017/0897**

Address: 23 Limekiln Lane, Lilleshall, Newport, Shropshire, TF10 9EY

Proposal: Garage conversion including raising roof height and the erection of a front porch

Granted: 12.12.17 – Noted.

(c) Permission Refusals: None.

(d) Any other planning matters: None.

17.120 Finance:

(a) BT	Invoice (to note)	£26.47
(b) TWS	Invoice (Grounds Maintenance November)	£558.19
(c) C. Lane	Salary (January)	£425.77
(d) LexisNexis	Invoice	£64.60
(e) Cllr D. Shaw	Reimbursement	£26.58
(f) Cllr D. Shaw	Reimbursement A. Mortimer Invoice	£734.90
(g) Cllr D. Shaw	Reimbursement M. Vout Invoice	£400.00
(h) Poppy Appeal	Grant	£25.00

(i) Lilleshall Pre-School Grant £100.00

Resolved to agree all the payments.

(b) Cheques – two Cllrs are required to sign cheques and check against the relating invoices. Carried out.

Exclusion of Press and Public:

In accordance with section 1(2) Public Bodies (Admission to Meetings) Act 1960, members of the public be excluded from the meeting on the grounds that the following items being considered involve the disclosure of confidential information.

Resolved to exclude the public due to the confidential nature of the business.

17.121 Staffing Matters: to discuss the Clerks contract.

Proposal - to increase the Clerks hours to 15 per week. Vote 4:2 for.

Amendment – that we continue to pay on an overtime basis and see how things were working out. Proposed by Cllr C. Baker, seconded by Cllr A. Baker, Vote 2 for.

Resolved to increase the Clerks Hours to 15 per week.

17.122 Draft Budget for 2017/18: Council to consider the proposed budget for the financial year 2017/18.

Resolved to set the precept at £55350.00

17.123 Date of the Next Meeting 05.02.18

Items for the agenda to be notified to the clerk by 26.01.18

Chairman.....05.02.18