

Wolfhampcote Parish Council Minutes
Flecknoe Village Hall, Flecknoe
18th July 2024

1	<p>Present: Helen King (HK) Diane Aldersley (DA) Claire McGregor (CM) Councillor Keeling</p> <p>Bo Pewtress - Clerk</p> <p>Apologies Andrew Brown John Lee</p> <p>Members of the Public 6</p>	
2	<p>DECLARATION OF INTEREST HK relating to The Old Post Office and the recreation field</p>	
3	<p>MINUTES OF PREVIOUS MEETING Minutes reviewed and amendments to be made; amend the agreed actions between JL and AB</p>	
4	<p>MATTERS ARISING Election of Chair; HK and CM in agreement to elect DA as Chair</p>	
5	<p>OPEN FORUM to Members of the Public Parishioner raised concern over security on the allotment behind village hall, as there have been people come onto the allotment and damage has been caused to equipment. Parishioner would like a form of deterrent such as signs such as "allotment holders only" at each allotment or gates HK confirmed there's no formal "walkway" through the allotment HK confirm the land is public however the allotment plots that are paid for are for allotment holders only DA queried if this has been raised at the allotment meeting, Parishioner confirmed they have attended no such meetings Parishioner confirmed it is only the allotment behind the village hall that is having issues with damage. DA asked if this has been raised with community police, Parishioner confirmed yes but not had any response as of yet. DA confirmed she will speak to John and walk round to understand the layout</p> <p>Parishioner pointed out there is a survey open to all for your say on community safety, closes on 6th August, there is a range of local organisations, to try and make our environment a safer place to live. If anyone has any concerns, anyone can complete the survey. Communitysafety@wariwickshire.gov.uk.</p> <p>Parishioner commented that Dark Lane has become overgrown, particularly from Mr and Mrs Grants' land and behind Paddock Rise. It was commented it is the owners responsibility to maintain their boundaries. CM confirmed she has spoken to a parishioner who is aware her fence is falling onto Dark Lane and she is dealing with it. A Parishioner has spoken to men involved with the old Corn Dryer and confirmed they are intending to start work again very soon.</p>	<p>DA & JL</p> <p>CM & HK</p>


	<p>A Parishioner noted the yellow markings surrounding the road defects have disappeared and queried when the road repairs will be carried out. Andrew to chase Highways again. HK expressed dissatisfaction with the work that has been carried out on the road between HK and DA Parishioner asked if we can chase Highways as potholes are getting bigger. It was noted Highways have advised they are planning to re-surface the whole road all the way around the village</p> <p>Cllr Keeling confirmed he will chase Highways regarding the potholes and verge trimming on School Hill</p> <p>HK commented those who came out to mow the verge on the left from Red Roof to the triangle were struggling as they didn't have the right equipment but they were not council employees</p> <p>DA asked for a schedule for when verge mowing can be done. Cllr Keeling will obtain a schedule for verge mowing</p> <p>Parishioner commented that Sawbridge Green needs mowing, CM confirmed this is on the agenda</p> <p>Parishioner – lawn/verge mowing is on large rotation and issues can arise where parked cars are in the way, however it was noted we do not have this issue where we require verge mowing to be carried out</p>	<p>AB</p> <p>Cllr Keeling</p> <p>Cllr Keeling</p>									
6	<p>COUNCILLOR KEELING Updates</p> <p>There has been no change since the general election, the same MP is still in place. Liberal and Labour have now taken control of Rugby Council but this hasn't caused any impact as of yet</p>										
7	<p>PLANNING MATTERS</p> <table border="1"> <thead> <tr> <th></th><th>Planning Details</th><th>Status</th></tr> </thead> <tbody> <tr> <td>R23/0831</td><td>Flecknoe Farm Stud and Livery Proposed Conversion of Equestrian Barn to a single residential dwelling</td><td>Refused</td></tr> <tr> <td>R23/1088</td><td>The Old Post Office Refurbishment of existing house</td><td>Approved</td></tr> </tbody> </table> <p>No Further action required, agreed we can remove this from our Agenda</p>		Planning Details	Status	R23/0831	Flecknoe Farm Stud and Livery Proposed Conversion of Equestrian Barn to a single residential dwelling	Refused	R23/1088	The Old Post Office Refurbishment of existing house	Approved	
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8	<p>VILLAGE HALL Update</p> <p>CM – See report</p> <p>Queried if Parish Council are to pay for buildings insurance for the VH as the own the building. This is a set fee every year – this is to be decided along with JL along with if any repairs are required to the VH, would the Parish Council cover these costs?</p> <p>DA asked if the income from renting out the VH cover the cost of the VH?</p> <p>CM confirmed it is covering the current costs, but could VH committee be helped by PC as there has been a decrease in rental since Covid</p> <p>DA noted the rec field is not income generating, so there is a budget for small jobs to be done, but any larger jobs would be referred to PC</p> <p>HK commented the rec field committee doesn't have allocated funds, whereas VH does</p>										

9	<p>RECREATION AND CRICKET FIELD Update</p> <p>DA – See report RA sent out to Councillors; HK confirmed no comments on the same RA needs reviewing Nov 2024</p> <p>There has been an issue with vandalism, but unsure if it was reported to the police A letter of intent to introduce a play area has been put to the committee and awaits approval DA – contact for play equipment from RBC and grants Parishioner requested something for adults such as gym equipment, it was pointed out we must take into consideration the maintenance and upkeep and consider the insurance and risk factor Councillors agreed this is a good idea and to go ahead HK noted location of equipment needs to be considered</p> <p>DA yearly letter has been sent to residents on the edge of the field regarding access Parishioner asked if the letter state that dogs need to be kept on lead as seen parishioners not complying with this rule. HK commented the letter is regarding access and to ensure fencing is secure, not rec field rules DA requested parishioners report any members of the public not abiding by the rules to a member of the committee</p> <p>Approval of sub-committee member; Eileen Murphy has replaced Fiona Turnbull as Parishioner representative. Approved.</p> <p>CM asked if a reminder about dogs on the rec field are to be kept on the lead to be sent out</p>	DA
10	<p>HIGHWAYS Update</p>	
11	<p>FOOTPATHS HK thanked Parishioner for pointing out Dark Lane, no other concerns</p>	
12	<p>ENVIRONMENT Maintenance of allotments all confirmed there have been no issues Parishioner asked if the move the shelter has been raised with allotment holders and approved; this was confirmed</p> <p>Maintenance of defibs; CM recently received notification for both defibs to be checked and reported to the Circuit.</p> <p>Sawbridge Green – last year David Thomas mowed the green, Clerk will ask if he will mow the same again this year</p> <p>Public Bin – JL to find the plan as to what area Parish own, so a location can be discussed</p> <p>Insurance for allotment – deferred to next meeting due to JL absence</p> <p>Events: Produce Show – RA – approved and all agreed</p>	BP JL JL
13	<p>PARISH MAINTENANCE Telephone boxes – deferred to next meeting due to JL absence Thanks from Councillors to Neil and Vicki for painting the telephone box in the village HK commented when the telephone boxes were decommissioned, they become the Parish Councils rather than BT taking them away</p>	JL
14	<p>CORRESPONDENCE</p>	

15	FINANCE Bank reconciliation – defer for next meeting Agree Standing Orders – defer for next meeting	JL
16	Communications: Communication Strategy – defer for next meeting DA asked Parishioners for any ideas on how PC can communicate in a more effective way; confirmed we have the Whatsapp Group, Website, meetings and notice boards available. No other suggestions put forward at this time DA thanked Parishioner for cleaning the notice board at VH CM and Parishioners agreed to help maintain and clean the notice board at Sawbridge DA gave thanks to AB for Chairing the last year	AB
17	For next Agenda: Bank reconciliation Agree Standing Orders Telephone boxes Communication Strategy Insurance for Allotments	

Meeting Closed 9:11pm

Next Meeting 19th September at 8pm – Flecknoe Village Hall


Diane Aldersley
Chair. 19/9/24.

Recreation field report for WPC meeting 18th July 2024:

Things that have been Achieved:

- Rec field meeting held 04.06.24
- RA for field completed.
- Spring working party.
- 3 new trees planted
- Pond area developed
- Annual report shared on Parish whats app group.

Things that require support / response from WPC:

- Accepting WR&CF risk assessment.
- Sharing of water supply costs with FCC.

Things planned for next period / future:

- Moving shelter from allotment.
- Autumn working party
- Communication of field progress to parish
- Drainage

DAldersley180724