



# Marsham Parish Council

## DRAFT MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 14<sup>th</sup> JUNE 2023 AT 7:00PM IN MARSHAM VILLAGE HALL

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### PRESENT

Mr C Hensby (Chairman), Mr D Grapes, Mr M Childerhouse, PC L Ward, Cllr S Riley, Cllr A Miah.

APOLOGIES Cllr S Catchpole, P Baker, B Baker

Public Participation: 0

### Full Council Meeting

1. **APOLOGIES FOR ABSENCE** – Noted above.
2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS** – None.
3. **MINUTES** – Minutes of the meeting held on the 15<sup>th</sup> May 2023 were confirmed and signed by the Chairman as a true account of record.
4. **PUBLIC PARTICIPATION** – None
5. **REPORTS FROM POLICE** – The Council were updated on the low crime occurrences in the village as well to expect reports of the outcome of recent police speed checks.
6. **REPORTS COUNTY AND DISTRICT COUNCILLORS** – The Council were updated a County deal was currently in negotiation seeking a leader for NCC and looking at £20m / year for 25 years. Awaiting outcome later in year. The Council met the new BDC Councillor Abu Miah who is keen to work closely with the Marsham Community. The Council were updated that the new partnership formed of Green, Lib Dem and Labour Parties are seeking to undertake a full policy review of all aspects of BDC. Additionally the Council were advised of exciting new Community Grants potentially being created.
7. **MATTERS ARISING** – NALC Training dates carried forward for July.
8. **PLANNING** – Planning Tracker on our website is live and residents can track all applications received.
9. **SAM2 SPEEDSIGN** – New software has resolved challenges and two new batteries to be ordered.
10. **ACCOUNTS** - Balance of the community account was confirmed as of 25<sup>th</sup> May 2023 - £19,691.30, Business Saving Account £2,021.17. The following expenditure was **approved** for payment: -

0117	HMRC PAYE Month 1	£24.72
0118	Playsafety Ltd – Inspection Fee	£94.20
0119	ACE Engraving ltd Invoice 18402	£46.80
0120	Clerk Wages May 2023	£237.38
0121	Mr J Graves Internal Audit Fee	£70.00
- 10a **INTERNAL AUDIT AND AGAR EXCEMPTION CERTIFICATE** – The Council received the Internal Audit Report and signed the Exemption Certificate ready for the AGAR Completion.
- 10b **AGAR ACCOUNTS AND RETURN** – The Council agreed to the completion of the AGAR and this was signed.
11. **CORRESPONDENCE**- None received.
12. **MARSHAM VILLAGE HALL** – The Council were grateful for use of the hall and await invoice accordingly.
13. **AMENITIES MATTERS (Peewit Fields / Allotments / Playground / Streetlights)** – The Council discussed the recent Play Area Inspection Report and thanks were given to those who took to urgent repair works required. Quotes for renewing the equipment following recommendations to be discussed next meeting. Further enquiries continue into the potential for additional tree and hedge planting with BDC. The Council were advised that the bark for the **Playground** is to be delivered on site and dispersed once suitable quotes found. **Village sign restoration** works continue. It was discussed that the annual **Allotment** Inspection should take place next month.
14. **HIGHWAYS** – The Council discussed the outstanding issues of the White lines not being replaced and the speed sign on Aylsham Road remains overgrown.
15. **ANY OTHER BUSINESS** – Concern raised over wooden ramp by garages on Wathen Way – Clerk to report to Highways.
16. **DATE OF NEXT MEETING** – The next meeting will be held Monday 10<sup>th</sup> July 2023 7pm at the Church.

The Chairman closed the meeting at 20.06

Signed .....

Date .....