

MINUTES OF THE PARISH COUNCIL AGM

Tuesday 30 May, Newnham Clubroom, 8pm

Present June James (retiring Chairman) Parish Councillors Paul Gaskell,
(elected Chairman for 2023/24) Chris Alliston, Pauline Hedges. Clerk Susan Turner
Members of the public (one)

1 WELCOME AND APOLOGIES

Chairman June James welcomed everyone to the meeting; apologies received from Parish Councillors John Ashworth and Phillipa Spanner, and from Nick Walker.

The Chairman conveyed the Parish Council's best wishes to Parish Councillor John Ashworth and his wife Maureen. John's fellow Councillors very much hope for his continued recovery and welcome his wish to stay on the Parish Council. Agreed to put forward suggestion to John to join meetings on-line if he wishes.

2 CHAIRMAN RESIGNATION AND ELECTION OF CHAIRMAN FOR 2023/24

The Chairman confirmed her intention to resign from the Parish Council which will be with immediate effect. Due to increased family commitments, the Chairman felt it was time to step back and have someone new take on the role. Noting she has previously been a member of the VCC, managed the Oppe Garden, and then a member of the Clubroom Committee when Micheal Allenby was Chairman – and so has been part of all the Parish Council institutions. Her message is the continued importance of the Parish Council in giving the Parish a voice.

AGREED Chairman for 2023/24, Paul Gaskell, proposed as by Chris Alliston. Paul indicated he was prepared to take on the role. Seconded Pauline Hedges, supported unanimously.

Declaration of office made and signed by the Chairman, witnessed by the Clerk.

On behalf of the Parish Council – the Chairman thanked June James for the lead role she had taken and for all she has done for the Parish, with accord and thanks from all present.

3 PUBLIC SESSION

The former Chairman stayed with the meeting as a member of the public. Two members of the public now present for part of the meeting.

.1 A tree for Newnham Green commemorating the events of the last two years.

AGREED unanimously to be important – for the Jubilee, as a memorial tree to mark the death of Queen Elizabeth II, and for the Coronation of Charles III. Agreed preference for a native Crab Apple (*Malus sylvestris*) to be planted on the Triangle approaching Newnham Green Farm – and so seen by all approaching, and as viewed from, the Old House at Home as a focal point of the Green. A Crab Apple can be managed to be not excessively big and located here should not interfere with sight lines or the open aspect of the main Green.

4 MINUTES OF PREVIOUS MEETING of 30 January agreed and signed.

5 DECLARATIONS OF INTEREST in items on the Agenda. The Chairman noted his personal interest in item 12.1 Planning [23/00347/PIP](#) Land at the Barracks.

6 LOCAL ELECTIONS

.1 This is not an election year for Newnham Parish Council. Following the Chairman's resignation, a Notice of Parish Councillor Vacancy will be submitted to BDBC Democratic Services and a notice included in the June *Villager* which is yet to go to press.

.2 Congratulations to Onnalee Cubitt on her re-election as Ward Councillor.

.3 BDBC elections – new administration APPENDIX I

NOTED Following the 04 May elections (and the three Basing & Upton Grey Ward Councillors becoming independent) Conservatives have lost their overall majority in Basingstoke & Deane. The political composition of the Borough Council's 54 seats is now Conservative 23; Independent Forum 12 (eight B&D Independents, one Green and three independent councillors); Labour 10; Liberal Democrats 9.

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A new coalition administration was voted in at 18 May Full Council meeting – comprising Independents and Liberal Democrats, supported by Labour. Cllr Paul Harvey (Basingstoke Independents) is now Council Leader; with Gavin James (Lib Dem) as Deputy.

The New Cabinet comprises

Climate and Ecological Emergency – Chris Tomblin (Lib Dem)

Communities, Partnerships and Inclusion – John Mackay (Lib Dem)

Finance, Business and Property – Gavin James (Lib Dem)

Major Projects and Regeneration – Onnalee Cubitt (Independent)

Residents' Services and Housing – Laura James (Independent)

Sports, Leisure and Culture – Kerry Morrow (Lib Dem)

Strategic Planning and Infrastructure Andy Konieczko (Lib Dem).

7 REVIEW OF PARISH COUNCILLOR LEAD ROLES

- .1 Present roles to continue
AGREED Pauline Hedges will represent the Parish Council for Water End, and as liaison for the Water End Community and the Iron Bull. Paul Gaskell to continue to represent the Barracks and as main point of contact for BDBC. Chris Alliston to continue to represent the Clubroom, and also St John's Cottages, in addition to his non-Councillor role as Footpaths Warden. Additional roles to be allocated as per Councillor preference and as the Parish Councillor vacancy is filled.
- .2 Pauline Hedges requested to continue as Parish Council representative on the Incinerator Panel – should this body reconvene in the future. Noting that Paul Gaskell previously held the Borough Councillor seat on the panel. Noting also that the present incinerator manager has no interest in the joint working panel which was set up by County Cllr Elaine Still.
ACTION To revert to Cllr Still to seek to re-establish the Incinerator Panel. Also noting the level of light pollution from the incinerator – which the management does know about but is claimed necessary for safety and maintenance.
- .3 Ideally need a Parish Councillor to take on role as community liaison and for events – for areas of the Parish other than Water End and the Barracks.
AGREED All in favour of a community event on the Green later in the year hoping for collaboration with the Old House at Home.
- .4 Suggestion for closer liaison with the Village Church Committees.
- .5 For Planning and Infrastructure, Highways & Maintenance, Natural Environment, all Councillors to contribute depending on location and areas of interest.

8 FINANCE & GOVERNANCE

- .1 **2022/23 Payments and income to year end APPENDIX II**
Payments since the last meeting of 16 March to year end
- | | | |
|---------------------------|--|-------------------|
| 44 | PGGM – Digger hire for Water End | £354.00 |
| 45 | PGGM – Digger hire for Water End | £546.00 |
| 46 | Boston Steeds – wild flower / grass seed A30 | £115.49 |
| 47 | Clerk – Salary March | £360.00 |
| 48 | Roy Wood – Mole contract March | £50.00 |
| 49 | Clerk – Allowable expenses 2022/23 | £216.00 |
| 50 | LM VAT (not yet claimed) | £250.00 |
| <u>Year end balance =</u> | | <u>£14,638.76</u> |
- .2 **2022/23 Year end accounts including pages for audit**
AGREED by all; signed by Chairman and Clerk.
- .3 **Audit 2022/23 – AGAR (3) forms**
- i Annual Governance Statements (S1)
AGREED by all; signed by Chairman and Clerk.
- ii Accounting Statements (S2)
AGREED by all; signed by Chairman and Clerk.
- iii BDO LLP conflict of interest form
AGREED by all that no conflict of interest with newly reappointed external auditor BDO LLP; form signed by Chairman and Clerk.

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.4 Notice of electors rights to be published 02 June for period 05 June to 14 July.

.5 2023/24 accounts to date – APPENDIX III.

Payments to date

1	PH – for Water End Coronation event	£800.00
2	Roy Wood – Mole contract April	£50.00
3	HCC – Signage, Newnham Road to Green	£354.65
4	Clerk – Salary April	£360.00
5	Cove Brass – Coronation event band	£200.00
6	Roy Wood – Mole contract May	£50.00
7	Clerk – Salary May	£360.00

Income to date

BDBC Coronation Grant	£1,000.00
Parish Precept six months	£6,450.00
BDBC Grass Cutting Grant	£351.93

Bank reconciliation to date = £18,793.09

.6 Budget review APPENDIX IV.

AGREED Project funding to remain allocated to A30 Village Gateways and towards provision of new bus shelter at the Baredown.

AGREED To cancel the monthly mole contract for Newnham Green asap; and monitor the Green.

.7 Insurance renewal from 1st June 2023

NOTED Beginning third year of three-year tie in with BHIB – premium and details stay the same (apart from index-linked increase); £375.86 increased to £392.01 for the coming year.

.8 Governance Standing Orders, Financial Regulations and Risk Assessment for review.

9 WATER END EVENTS

.1 Iron Bull Coronation event

TO RECORD Congratulations to the Iron Bull and Pauline Hedges for hosting and lead organising a very successful event (despite the weather). A massive thank you to the Iron Bull, to all who contributed, to the Clubroom for their loan of the tables and chairs (and to the Parish Lengthsman, Premier Grounds and Garden Maintenance, for transporting tables and chairs). Particular thanks also to the Mayor and Mayoress for attending.

To record in the next issue of the *Villager*:

'On Monday May 8th residents, relatives and local friends of Water End held a party, very kindly hosted by The Iron Bull Roadhouse, to celebrate the Coronation of King Charles III. The event was sponsored by the Iron Bull, Premier Grounds Garden Maintenance and Newnham Parish Council with a grant [£1,000] from BDBC's King's Coronation Fund.

'Monday's weather meant all had to be brought under cover which fortunately was achievable though sadly no scope for picnics. Over 80 guests enjoyed home-made cakes and live music from Cove Brass Band. There was a free raffle with a prize for everyone and The Iron Bull provided traditional food and drink.

'Dame Maria Miller MP; Cllr Paul Miller, Mayor, & Mrs Sandra Miller, Mayoress; Ward Cllr Kate Tuck, and Chairman of Newnham Parish Council, June James, visited during the afternoon. Unfortunately due to the weather, all was ended by 6pm, but we managed to remove all the flags and bunting just before the first clap of thunder!

.2 Iron Bull Coffee Mornings – Coronation event follow on... Due to conversations at the Coronation party, it was evident that some Water End residents were meeting for the first time. The Iron Bull will host a regular Coffee Morning for all Water End residents on the first Wednesday of the month, 10.30 to midday; notice to be included in the *Villager*. With thanks to the Iron Bull they are keen to be part of and to contribute to the Community. Residents will organise and supply cakes. (Noting that in the past, coffee mornings have been organised by St Swithun's VCC.)

10 WATER END DRAINAGE

.1 Recent actions – Hampshire Highways / Parish Lengthsman

TO RECORD actions, work completed

- i. 01 FEB 2023 – Site visit with Parish Lengthsman, Pauline Hedges, Iron Bull. Interim Lengthsman works proposed, including ditching along A30.

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- 1 Approval sought and received from HCC Lengthsman Manager for work along A30.
 - 2 Discussed with County Cllr Elaine
 - 3 Proposals submitted to HCC. A30 ditching proposed for Tues/Wed 21/22 Feb.
- ii HCC Highways work subsequently confirmed for 13 Feb 2023.
- 1 Cleared and jetted all pipes.
 - 2 Cleared ditch east-side Water End Lane including grips and soakaways, added metal grids to prevent debris washing in to the culvert.
 - 3 Cleared soakaway Iron Bull side of Water End Lane, confirmed water will run back away from the pub into field.

Detailed emailed update from Iron Bull **APPENDIX V**.

FUTURE ACTION Hampshire Highways.

- 1 Highways clearing and jetting pipes on a two-monthly maintenance schedule.
- 2 Operation Resilience – replacement of the pipe (or potentially resin lining existing pipe to prevent ingress by roots) – works scheduled six to 18 months.
- 3 Discussion of a future major overhaul of drainage system.

iii 17 Feb Site visit with Parish Lengthsman, Pauline Hedges, Iron Bull, Tollgate House, Clerk. Agreed to revert to previous plan for A30 ditching – now scheduled for Tues/Wed 21/22 Feb – in addition to the work completed by HCC Highways.

iv 21/22 Feb – A30 ditching. A lot of hedge cutting back and a lot of spoil from the ditch. Conditions very wet, spoil left heaped up and large brush piles created. (Also litter picked the verge.)

v 21/22 March – Returned with large digger to level the verge and make good. Ground conditions still very wet. Difficult to level / grade to a good finish.

vi 30 March – Seeded the verge with wild flower mix (unfortunately a rather windy day).

vii Return visit scheduled to further level and tidy – not been done yet.

2. Football field Generally agreed that a lot of flood water is draining from the football field. Owned by Basingstoke company – Linde Materials Handling. Have asked Highways if they will pursue this via Flood & Water Management – no response.

NOTED Highways advised to check during the next rainfall that the pipe leading from the football fields down to the Water End Lane ditch is fully flowing; if not that would be an indicator of a blockage within their drainage system.

.3 Water End pond Noted at site visit Friday 17 Feb that the area of Willow scrub between Water End Lane and the pub used to be a pond. This should be part of the drainage solution. (Part of the field between the Park and Water End Lane, owned by the Fosters.)

PROPOSAL to pursue this – potentially to Hants FWM to start with.

.4 Discussion – SUMMARY – Water End now top of HCC list for drainage improvements – Drains damaged by tree roots – intention to put in new drain to river – to go underneath the new tarmacs entrance to Water End Park and under the bus shelter. Noting water is now – and will be in future – pouring directly off the Highway into the Lyde.

FUTURE ACTION – To ensure a ‘catch pit’ to trap tyre debris etc from the runoff.

TO NOTE <https://www.countryside-jobs.com/article/2021-07-30-pollution-from-road-runoff-across-the-uk-where-does-the-responsibility-lie>

11 HIGHWAYS AND TRAFFIC

.1 Village Gateway Traffic calming.

AGREED Proposal for ‘gateway’ beyond Crown Lane at start of Scures Hill. A wide gate in the central reservation. (Noting also a previous proposal for two smaller gates part way up Scures Hill just before the housing starts.)

.2 Newnham Road signage HCC works completed March 2023 (Community-funded initiative) to rationalise signage Green end of Newnham Road. To remove leaning post on Green by Naishes Barn pond, transfer ‘pedestrians in road’ sign to back of post on Green with same sign back-to-back. Remove leaning post Ashmead side verge of Newnham Road and transfer camera sign to 30mph repeater sign. Cost £354.65, see item 8.5 payments.

For signature (p4 of 6)

.3 Lengthsman tasks – 10 February cleaned reflectors on Newnham traffic calming posts, clean signs through Newnham, and swept out bus shelters.

12. PLANNING

.1 Parish Planning Applications – See May Planning Update **APPENDIX VI**. (Unable to access BDBC website Bank Holiday weekend for latest update.)

Application of note

23/00347/PIP (Validated 14 Feb 2023) Land At The Barracks. Permission in principle for the erection of a minimum of 1 no. and maximum of 4 no. residential dwellings. BDBC website received 22 neighbour objections and none supporting. If the case officer minded to approve it will go to Development Control Committee for decision.

AGREED Parish Council to speak at Committee.

.2 NPPF Consultation response – Submitted for deadline 02 March.

13 NEWNHAM GREEN

.1 Mowing and management

Report this year so far – site meeting with Manor Farm 04 May.

Church side Newnham Lane Manor Farm keen to cut the two sections Church-side because already the grass quite thick and forecast for more rain. Both sections cut afternoon 04 May with ride-on rotary mower – as ground too soft for bigger tractor. The small mower collects so grass piled up by Crown Lane, to be hand loaded onto trailer.

TO RECORD The Parish Council’s thanks to Manor Farm for their major contribution towards managing the Green.

NOTED Grass growing more thickly the Church-side (and fewer wild flowers). For future may benefit from April cut. Suggestion to keep the section by the benches regular mown. The main Green particularly wet early May and the lady’s smock /cuckoo flower doing well. Manor Farm not keen to mow some sections and leave sections but happy to leave all main Green to end of May as no thick growth. (Main Green subsequently cut third week of May.) Next year aim to comply with Plantlife’s ‘no-mow May’.)

Also discussed leaving a strip uncut around the ditches.

Potentially arrange for the Parish Lengthsman to make at least one cut-and-collect

The triangle looking good – cowslips establishing. Potentially more plugs available this autumn. (Tractor and trailer taken over the triangle – twice turning, leaving wheel ruts – when Newnham Green Farm taking down dead tree on their land Sat 06 May.)

Good website link www.suffolkwildlifetrust.org/conservationadvice/meadows-and-grassland/grassland-management-wildflowers

.2 Jubilee tree

AGREED unanimously to proposal for a native Crab Apple (*Malus sylvestris*) as a commemorative tree for Jubilee, memorial, Coronation (see Public Session 3.1).

ACTION To publish the proposal in the *Villager*, and seek permission from the Malmesbury Trust.

14 FURTHER REPORTS / UPDATES

.1 Parish Council mower Remains in storage with former Parish Councillor Gareth Wilson. ACTION Clerk to contact and arrange for collection.

.2 Clubroom report Continue to encourage regular events, presently one every weekday (Karate not continued). Money in the bank = a fund will eventually be needed to rebuild.

.3 Clubroom charity – legal structure APPENDIX VII

<https://register-of-charities.charitycommission.gov.uk/charity-details/?subid=0®id=1142129> Clubroom Charity number 1142129. ‘A Charitable Company registered (or re-registered) on 26 May 2011 with working name of Newnham Clubroom.

‘A limited liability company, incorporated and registered at Companies House and so a legal entity in its own right; thus able to own property (the Clubroom and Clubroom land) and able to enter into contracts with other organisations.’ Required to report to both the Charities Commission and Companies House.

.4 Footpaths Warden report – Hook footpath from Kingsbridge to the Strings boardwalk. Major hedge-cutting and re-routing the footpath into the line of the cut hedge has caused serious issues with unsafe walking surface (and resulting in serious dog injury). Left with Countryside Services to resolve as per their instruction.

.5 Fallen tree across the Lyde Now removed, delay due to wet ground conditions.

.6 Proposal for a wetland reclamation project for the Lyde
AGREED in principle, agreement for Clerk to seek landowner permission.

.7 Iron Bull music licence Revoked due to resident complaint.
AGREED Parish Council supportive of the Iron Bull as a valuable community asset established a long time before the mobile home park was built. Residents moved to the Park aware of the public house. Basingstoke and Deane unhelpful in revoking the licence without discussion or considering reasonable compromises. Agreed to seek support of Ward Councillors.

ACTION Clerk to forward request to Ward Councillor Kate Tuck.

.8 HALC EGM Report from HALC’s March Newsletter:
‘Hampshire ALC held a hybrid Extraordinary General Meeting on Thursday 23rd February 2023, to consider the adoption of revised Articles of Association. The Articles of Association are the governing documents of our limited company. There were 59 delegates in attendance (15 face to face and the remainder online), 52 of whom were eligible to vote as there is only one vote per council. We would like to take this opportunity to thank all of those who attended.
The Companies Act treats changes to articles as a special motion, which requires 75% of eligible members to vote in favour of the change. Although on the night a significant majority (64%) of votes were in favour of accepting the revised articles put forward by the directors, it did not reach the 75% required by the Companies Act.
‘The matter will now be returned to the Hampshire ALC Board, to consider what further action, if any they wish to take, and we will report back to Members in due course.’

14 NEXT MEETINGS – Mondays from 7pm.
Monday 31 July at the Iron Bull.
Further suggested dates – 04 or 11 Sept, 06 or 13 November.

Meeting closed 10.30pm with thanks to all

For signature (p6 of 6) Date

APPENDIX I

FOLLOWING MAY LOCAL ELECTIONS – NEW BDBC COUNCIL ADMINISTRATION

REF FULL COUNCIL 18 MAY 2023

The May election results – and our three Ward councillors becoming independent – resulted in Conservatives losing their majority, though still the largest party.

New coalition administration voted in – Independents and Liberals, supported by Labour.

COUNCIL LEADER Paul Harvey; DEPUTY Leader Gavin James (Lib Dem leader)

NEW CABINET

Climate and Ecological Emergency - Chris Tomblin

Communities, Partnerships and Inclusion - John Mackay

Finance, Business and Property - Gavin James

Major Projects and Regeneration - Onnalee Cubitt

Residents' Services and Housing - Laura James

Sports, Leisure and Culture - Kerry Morrow

Strategic Planning and Infrastructure - Andy Konieczko

COMMITTEE CHAIRS

Scrutiny – Cllr Paul Miller

Economic Planning and Housing – Cllr Chloe Ashfield

Community Environment and Partnerships – Cllr Jo Slimin

Manydown Overview – Cllr Angie Freeman

Development Control – Cllr Andy McCormick

Licensing – Cllr Tony Jones

Human Resources – Cllr Andrea Bowes

Audit and Accounts – Cllr Paul Basham

Standards – Verity Murriceer

The political composition of the 54 seats =

Conservative – 23

Independent Forum – 12

(eight Basingstoke & Deane Independents, one Green and three independent)

Labour – 10

Liberal Democrat – 9.

The political leaders are:

Conservative Group Leader - Cllr Simon Minas-Bound

Independent Forum Leader - Cllr Paul Harvey

Liberal Democrat Group Leader - Cllr Gavin James

Labour Group Leader - Cllr Jacky Tustain.

APPENDIX II – ACCOUNTS TO YEAR END 2022/23

NEWNHAM PARISH COUNCIL INCOME 2022/23 -Y/E

Balance brought forward 1st April 2022										£9,628.76
Date	Item	Precept	Grass grant	Other grant	LM income	Vat 2021-22	Vat 2022-23	Bank Interest	Total Receipts	
03/05/22	Parish Precept 6 months	£6,262.50							£6,262.50	
24/04/21	Grass Cutting Grant		£348.45						£348.45	
30/05/22	BDBC Julibilee Grant			£500.00					£500.00	
31/05/22	HCC LM contribution to Audit				£200.00				£200.00	
27/06/22	BDBC-CllrGrant-WaterEnd			£1,000.00					£1,000.00	
07/07/22	VAT reclaim					£34.33			£34.33	
26/09/22	Parish Precept 6 months	£6,262.50							£6,262.50	
10/01/23	County-Cllr-grant-Green-access			£413.00					£413.00	
10/01/23	VAT reclaim						£324.14		£324.14	
22/03/23	VAT reclaim						£62.80		£62.80	
									£0.00	
2022-23	Bank Interest							£36.35	£36.35	
	Total	£12,525.00	£348.45	£1,913.00	£200.00	£34.33	£386.94	£36.35	£15,444.07	

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2022	£9,628.76
Plus income	£15,444.07
Minus expenditure	£10,434.07
Balance	£14,638.76

BANK RECONCILIATION

bus instant access	£14,287.50
Treasurers	£351.26
Balance -	£14,638.76

Interest	April	£0.08
	May	£0.07
	Jun	£0.20
	Jul	£0.20
	Aug	£0.70
	Sept	£0.83
	Oct	£0.85
	Nov	£2.34
	Dec	£4.53
	Jan	£7.84
	Feb	£10.08
	Mar	£8.63

TREASURERS ACCOUNT 30- PARISH COUNCIL OF NEWNHAM
£ 351.26 Current balance
£351.26 Available funds
 Open an instant access savings account to save without limiting your cash



Take cash payments in range
 If you take cash payments we have a range of services to help your business

BUS BANK INSTANT 30-90-150 PARISH COUNCIL OF NEWNHAM
£ 14,287.50 Balance

NEWNHAM 2022/23					Total APRIL TO SEPTEMBER									
Inv date	Date paid	Supplier	Description	Finance / Governance	Salary	Expenses	Villager	GREEN	PROJECT	Maintenance	JUBILEE	VAT	Total	
28	14/10/22	18/10/22	PGGM	Mow/Scarify triangle&green				£150.00				£30.00	£180.00	
29	30/09/22	30/10/22	Roy Wood	Mole contract - OCT				£50.00					£50.00	
30	Oct	30/10/22	Clerk	Salary OCT		£360.00							£360.00	
31	Nov	01/12/22	Clerk	Salary NOV		£360.00							£360.00	
32	01/12/22	01/12/22	PGGM	Digger-Barracks-NRd-Green						£140.00		£28.00	£168.00	
33	29/10/22	02/12/22	Roy Wood	Mole contract - NOV				£50.00					£50.00	
34	14/10/22	19/12/22	ST-CentryPlasticsLtd	Bus shelter window						£29.32		£5.87	£35.19	
35	Dec	19/12/22	Clerk	Salary DEC		£360.00							£360.00	
36	30/11/22	19/12/22	Roy Wood	Mole contract - DEC				£50.00					£50.00	
37	19/01/23	01/12/22	PGGM-1875	Barracks-Post and rail						£95.00		£19.00	£114.00	
38	JAN	27/01/23	Clerk	Salary Jan		£360.00							£360.00	
39	27/12/22	27/01/23	Roy Wood	Mole contract - Jan				£50.00					£50.00	
40	26/01/23	08/02/23	PH for Argos	Ink for W-end Park Newsletter			£18.99					£3.80	£22.79	
41	FEB	03/03/23	Clerk	Salary FEB		£360.00							£360.00	
42	30/01/23	03/04/23	Roy Wood	Mole contract - FEB				£50.00					£50.00	
43	09/02/23	05/02/23	PKKF Littlejohn	External Audit	£200.00							£40.00	£240.00	
44	06/03/23	06/03/23	PGGM	Digger-Water End						£295.00		£59.00	£354.00	
45	22/03/23	22/03/23	PGGM	Digger-Water End						£455.00		£91.00	£546.00	
46	23/03/23	23/03/23	Boston Steeds-	Wild Flowers Water end						£96.24		£19.25	£115.49	
47	MAR	31/03/23	Clerk	Salary MAR		£360.00							£360.00	
48	27/02/23	31/03/23	Roy Wood	Mole contract - MAR				£50.00					£50.00	
49	2022/23	31/03/23	Clerk	Allowable expenses 22/23			£216.00						£216.00	
50	March	March	LM VAT	LM VAT not yet claimed								£250.00	£250.00	
TOTALS					£946.69	£4,320.00	£216.00	£678.49	£1,304.42	£154.49	£1,110.56	£933.23	£770.19	£10,434.07

APPENDIX III – ACCOUNTS TO DATE - 27 MAY 2023

NEWNHAM PARISH COUNCIL INCOME 2023/24 -27 MAY

Balance brought forward 1st April 2023									£14,638.76
Date	Item	Precept	Grass grant	Other grant	LM income	Vat 2022-23	Vat 2023-24	Bank Interest	Total Receipts
24/04/23	BDBC Coronation Grant			£ 1,000.00					£1,000.00
24/04/23	Parish Precept 6 months	£6,450.00							£6,450.00
24/04/23	BDBC Grass Cutting Grant		£351.93						£351.93
2023-24	Bank Interest							£18.05	£18.05
	Total	£6,450.00	£351.93	£1,000.00	£0.00	£0.00	£0.00	£18.05	£7,819.98
			Interest	April	£9.59				
				May	£8.46				
				Jun					
				Jul					
				Aug					
				Sept					
				Oct					
				Nov					
				Dec					
				Jan					
				Feb					
				Mar					
									£18.05

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2023	£14,638.76
Plus income	£7,819.98
Minus LM April	£1,500.00
Minus expenditure	£2,165.65
Balance	£18,793.09

BANK RECONCILIATION

bus instant access	£16,805.55
Treasurers	£1,987.54
Balance -	£18,793.09

TREASURERS ACCOUNT 30-PARISH COUNCIL OF NEWNI
£ 1,987.54 Curren
£1,987.54 Available funds
[View your business overdraf](#)



Oper savir from AER

- 0.75% /
- 1.34% / and less tl
- 1.41% / and above

Interest is calculated daily an

BUS BANK INSTANT 30-90-5 PARISH COUNCIL OF NEWNI
£ 16,805.55 Balz

NEWNHAM PARISH COUNCIL - EXPENDITURE 2023/24 - 27 MAY

No	Inv date	Date paid	Supplier	Description	Finance / Governance	Salary	Expenses	Villager	GREEN	Coronation	Mainten-ance	VAT	Total
1	02/05/22	02/05/22	PH for WE coronation	Water End Coronation						£800.00			£800.00
2	25/03/23	02/05/23	Roy Wood	Mole contract April					£50.00				£50.00
3	05/04/22	04/05/23	HCC	Signage-Newnham Rd-Green							£345.65		£345.65
4	April	04/05/23	Clerk	Salary April		£360.00							£360.00
5	11/05/23	11/05/23	Cove Brass	Brass band - Coronation						£200.00			£200.00
6	25/04/23	27/05/23	Roy Wood	Mole contract May					£50.00				£50.00
7	May	27/05/23	Clerk	Salary May		£360.00							£360.00
TOTALS						£0.00	£720.00	£0.00	£100.00	£1,000.00	£345.65	£0.00	£2,165.65
													£2,165.65
Inv date	Date paid	Supplier	Description	Finance / Governance	Salary	Expenses	Villager	GREEN	PROJECT	Mainten-ance	VAT	Total	

APPENDIX V – WATER END - HIGHWAYS WORK 13 FEB – DITCHING AND CLEARING PIPES

EMAIL FROM IRON BULL EVENING OF 13 FEB

HCC WORKS 13 FEB. Starting at 8am a dozen engineers and half a dozen vehicles including a large digger. Water End Lane was closed for around seven hours. Owen McCormack, Principal Engineer for Hampshire Highways, attended. Below is a summary of everything that I observed and discussed with the workmen:

1. The pipe running from the manhole above the river up to the Water End Lane

manhole was cleaned out with a root cutter, thoroughly jetted, followed by a CCTV camera being sent up the entire length. The images showed an immaculate pipe afterwards but picked up a number of cracks in the walls of the pipe, some that had become holes which can allow roots to grow through and along the inside of the pipe.

NEXT STEPS: Owen confirmed that this is a top priority within HH and a group of Engineers from Ops Resilience attended site a week ago to discuss plans for forthcoming works, which **may include a complete replacement of the pipe, or worst case a resin lining** being inserted to prevent any further ingress by roots. Those works are however planned for a later stage, anything from six to 18 months' time.

2 The section of pipe running along the A30 from the WEL manhole up to outside Jatinder's property was also cleaned out and jetted.

3. The ditch [A30] just before the entrance to the pipe, directly where the water is flowing out under the fence from Jatinder's garden, was dug out and deepened by 100% so that it will act as a reservoir for a large volume of water before entering the pipe. A square metal grid was inserted into the ditch to catch any larger debris and allow just water to flow over the debris and into the entrance to the pipe.

NEXT STEPS: HH are not planning to do anything further to the ditch beyond this point, i.e. the ditch further up that is filled with trees and bramble will have to be cleared by other parties such as the landowners or local council. This is not intransigence on the part of the HH, it was explained to me that those ditches are not within their remit and are the responsibility of the landowners adjacent to them.

4. The ditch in Water End Lane on Jatinder's side of the road was cleared out with the digger and deepened, especially just before the manhole at the bottom, where another "reservoir" was created and two metal grids were inserted into the ditch approximately 20 metres apart along the ditch to catch any debris. The reservoir would allow any debris/silt to sink to the bottom of it and just water to flow over the top and into the entrance to the manhole. The sides of the ditch at the bottom were raised higher and the grip that caused the first flood was filled in.

5. [Water End Lane Pub-side] The 'grave' on the other side of the road was made longer and deeper for the same purpose. It was explained to me that even though it visually seems the other way around, water will actually flow back from the Roadhouse gutters into that ditch and then sideways into the large field, this was discovered by the engineers doing directional flow tests today.

6. All of the other pipes and drains were thoroughly cleaned out and jetted so everything from Water End Lane down to the river is clear and fully operational again.

NEXT STEPS: HH have confirmed that this site is now on a top priority routine maintenance list whereby it will receive two monthly flushes of all the drains and gulleys to ensure it stays clear and water is flowing properly down to the river.

RE TOLLGATE HOUSE - Water draining into property from A30 side. HCC explained that unfortunately this is outside of their remit and appears to be very much a problem caused by runoff from the football fields, or the field drainage system not directing the water sufficiently towards the ditch alongside the A30, or that the ditch itself is blocked up and not receiving the drainage water.

It appears the only recourse is going to be taking it up with Linde Materials Handling which owns that piece of land, as it is absolutely its responsibility to ensure that the drainage is going out into the ditches along the A30 and down into Water End Lane on the other side, **and that the ditches adjacent to its property are cleared and maintained.**

NOTE: Owen from HH advised check during the next rainfall that the pipe leading from the football fields down to the Water End Lane ditch is fully flowing, if not that would be an indicator of a blockage within the drainage system.

APPENDIX VI NEWNHAM PLANNING UPDATE – MAY 2023

T/00181/23/TCA (Validated 15 May 2023) Railway Cottage, Newnham Road. Four x Oaks (T1, T2, T3 and T4) on the western side of the applicant's driveway/shared access to have limbs reduced by up to a maximum of 4 metres in order to clear the driveway and therefore raise the canopy over the driveway. For T1 and T2, to remove the lowest 2 limbs on the eastern side of the trees to remove them from above the driveway and to prevent encroachment onto the utility lines present. For Oak T6, to remove the bottom-most limbs on the eastern side of the tree overhanging the resident's parking area at the front of the property. To reduce limbs away from the property by up to 3 metres and to carry out any deadwooding for safety purposes. No work to be undertaken on Oak T5. **Concerns raised re the extend of the works. Concern also raised by Ashmead.**

23/01161/HSE and 23/01162/LBC (Validated 12 May 2023) Nightingale Cottage, Heather Row, Nately Scures. Demolition of existing south entrance porch, changes to fenestrations, and erection of new porch with access ramp in revised position. Alterations to existing conservatory and replacement of glass roof with tiled roof. Internal and external alterations.

23/00992/HSE and 23/00993/LBC (**Pending** 18 Apr 2023) Elm Cottage, Ridge Lane, Newnham. Erection of Oak Framed Orangery to rear of existing dwelling.

23/00835/FUL (**Pending** 31 Mar 2023) Land Adjacent to Mulberry House, Scures Hill. Erection of 1 no. two storey detached house with integral garage and loft rooms. Creation of new access gates off existing shared private road with new driveway, fencing and landscaping.

T/00112/23/TCA (**Pending** 15 Mar 2023) New House, Church Path, Newnham. T3 - Silver Birch situated close to the house. Dismantle down to ground level.

T/00073/23/TCA (**Approved** 15 March) 2 Ash Cottages, Newnham Road. T1 Goat Willow: crown lift. T2 Field Maple: reduce to hedge height. G1 Mixed native hedge line: remove small lower branches. T3 Goat willow sapling: coppice.

23/00347/PIP (**scheduled DC 12 July**, Validated 14 Feb 2023) Land At The Barracks. Permission in principle for the erection of a minimum of 1 no. and maximum of 4 no. residential dwellings. Case officer recommending approval.

T/00027/23/TCA (**Approved** 23 February) New House, Church Path. T1 - Bay tree in the front garden - crown reduce by 1m to leave an approx. finished height of 4m with a crown spread (radius) of 4m to leave compact shape and to clear services. T3 - Silver Birch - reduce back to previous points. T4 - Beech - remove three lowest branches / intrusive branches. T5 - Yew - Fell to ground level, poor specimen due to being suffocated by the Leylandii. T6 - Judas - deadwood and remove two branches.

22/03225/HSE and 22/03226/LBC (**Withdrawn** 18 April) Newnham House, Ridge Lane. Erection of new garden store / garage / annex with proposed alteration works to existing flat within The Coach House.

T/00534/22/TPO (**Approved** 14 March) Oakhanger, Newnham Road. T2,T3,T4 Ash trees: fell. Requirement to replant.

22/02568/HSE and 22/02569/LBC (**Approved DC** Wed 29 March subject to Bat Survey) Newnham Green Farm. Demolition of existing single storey rear extension and outbuilding and erection of single storey rear extension. Revised drawings 28th Dec, Onnalee called to DC in event of refusal recommendation.

22/02097/FUL (**Pending** 09 Sep 2022) Nately Scures House, Scures Hill. The construction of detached house and garage and associated access. – BDBC website lists as 'awaiting decision' – recent documents and consultee comments re biodiversity net gain and trees. NOTED Tree officer requesting refusal due to – 'The proposed development will require the removal of existing trees which make a positive contribution to the local landscape.'

16/03282/RET (**Pending** 15 Sep 2016) Manor Farm, Blackstocks Lane. 'Change of use from solely agricultural to mixed agricultural use to include the diversification of farm open days for no more than 100 days in a year with ancillary tea room and associated car parking.' Consultation on new description only. To be decided by Development Control Committee, date tba. (Most recent comment submitted June 2019.)

APPENDIX VII FOUR TYPES OF LEGAL STRUCTURE FOR A CHARITY – ref [vistra.com](https://www.vistra.com) website
<https://www.vistra.com/insights/4-types-legal-structure-charity>

When setting up a charity, there are a number of options available for the legal structure that the organisation can take. It is essential that the charity chooses carefully, as any change of organisational structure further down the line will result in the charity needing to submit a fresh application to the Charity Commission for formal registration as a charity. The most suitable will often be based upon the intended activities of the charity and the resources available to them. Let's take a closer look at the pros and cons of four types of legal structure for charities:

1. Charitable company limited by guarantee

This structure is probably one of the most common. It is a limited liability company, which is incorporated and registered at Companies House. The activities of the charity are governed by the articles of association, which are registered at Companies House. It has its own legal personality and is therefore able to enter into contracts with other organisations and hold property in its own name. This structure is well recognised and being limited liability in nature provides a certain level of protection for the members and trustees of the charity. One of the downsides to this structure is the formality and expense that comes with a limited company. The charity would need to submit filings in duplicate to Companies House and the Charity Commission. The trustees also have additional duties placed on them as they would not only need to comply with their trustee duties but also their directors duties under the Companies Act 2006.

2. Trust

A trust can be relatively simple and inexpensive to set up compared to the other types of charitable organisations. It is governed by a trust deed, the contents of which are more flexible as there is no statutory framework. The trust is not a legal entity in its own right which means that the trust cannot enter into any agreements in its own name and the trustees will need to enter into such agreements in their personal capacity. This leaves the trustees open to a swath of personal liability. A structure of this nature would not be ideal where the charity intends to employ people.

3. Charitable unincorporated association

An unincorporated association is another straightforward and inexpensive structure for a charity. The charity will be governed by a constitution which is not prescribed, though will need to include certain features such as a prohibition on the distribution of funds to members. Like a trust, this structure carries no limitation of liability and is not a legal entity in its own right, therefore the members of the management or executive committee would enter into any agreements on behalf of the charity and may be personally liable.

4. Charitable Incorporated Organisation (CIO)

A CIO is the newest of the legal forms for a charity and is specifically designed for charities. It is incorporated and regulated solely by the Charity Commission which avoids the need for duplicate filings, as is the case for a limited company. It is governed by a constitution, the form of which is prescribed by the Charity Commission and is not as flexible as a trust or unincorporated association. A CIO benefits from the fact that its members have limited liability and it has its own legal personality providing the trustees with a certain level of protection. A downside to this structure is that it is new and relatively untried, which could pose potential problems when the charity seeks finance from financial institutions which may be unfamiliar with this structure.