

Southorpe Parish Council (SPC)

**Minutes of meeting held at Ufford Village Hall at 1900 hours
on Wednesday 21st September 2022**

Councillors present: **Simon Little (SL) Chair**
 Carl Brown (ACB)
 Corinna Blackmore (CB)
 Peter Corder (PC)
 Victoria Haynes (VH)

PCC Ward Councillor David Over (DO)

Parish Clerk: **Alison Hurford (AH)**

The meeting started with a minute's silence in memory of HM Queen Elizabeth II

1. Apologies for absence

No apologies for absence

2. Declaration of interests from members

Nil

3. Acceptance of the Minutes of the last meeting held on 12/07/22

The minutes of the last meeting held on 13th July 2022 were approved as a true record without amendment and signed by the Chairman (proposed by ACB and seconded by PC).

4. Matters arising from the meeting on 11/05/22

There were no matters arising.

5. Ward update

DO gave the update. Adrian Chapman, Executive Director for Place and Economy at Peterborough City Council, would be present at the next Barnack meeting on October 27th to discuss his role and issues relating to highways.

SL and PC propose to attend and will discuss the potential traffic issues affecting the village due to the new housing estate being built opposite Burghley House. In addition, they will look for some assurances that any diversions being proposed as a result of the planned dualling of the A47 (work is due to commence early 2023) are not routed through Southorpe. (See also item 9.4)

Action: SL/PC

PC raised the Southey Woods issue of anti-social behaviour. DO reported that there is a regular police presence there and the situation is being monitored.

6. Finance matters

VH presented the following:

Community Account

Balance as at 13 th July 2022	£3629.59
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Outgoings

Clerk's payroll (June/July)	395.89
Clerk's expenses	13.99
CB expenses (picnic)	62.76
SL expenses (printer for clerk)	64.99
VH expenses (Squarespace renewal (website package))	144.00
Community Heartbeat (defibrillator –support package)	162.00
Bank charges	<u>16.00</u>

Balance as at 20 th September 2022	£2769.96
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Reserve Account

Balance as at 13 th July 2022	£1582.99
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Interest	<u>.39</u>
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Balance as at 20 th September 2022	£1583.38
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VH reminded the Council that precept forms need to be submitted in January 2023. It was agreed to discuss the precept at the November meeting and any items to be included in the Budget to be forwarded to VH in advance.

New mandate forms are needed for HSBC bank account.

SL has received a quote for the renewal of the insurance which has come in at a much higher premium than last year. AH obtained a more competitive quote from Zurich insurance. SL to review and analyse and a decision will be made as to which quote to accept.

Action: SL/AH

CB reported that the battery pack and pads for the defibrillator needed replacing. These items are covered under the support package at no further cost.

It was provisionally agreed that AH take over the finance in January subject to a successful probation period review in December. Training will be agreed between AH and VH.

7. Parish Planning matters

ACB presented the following updates on planning matters:

1. **22/00859/CTR – The Old Woodyard.** Tree works, permission given on 29.07.22.
2. **21/01490/HHFUL – Two Hoots.** All paperwork for appeal has been submitted by the applicant and is awaiting an outcome from the Planning Inspectorate.
3. **18/00962/FUL – Southorpe Quarry.** Retention of mobile home. Permission was granted for three years which expired on 12 December 2021. The mobile home is still in location. ACB contacted Enforcement at PCC on 10/07/22. PCC

indicated that the landowner was intending to submit a retrospective planning application to ensure the mobile home could remain on site but to date no application has been received.

Some concern was expressed as to what was actually happening on this site given the size of the outbuildings and the hi-tec and high degree of security covering the site.

4. Sam Falco, PCC conservation officer, has agreed to attend the next meeting on 9th November 2022 so that Councillors can be updated on general conservation and planning issues relating to Southorpe as it is an area with listed properties and a conservation area.

8. Environmental issues

1. CB contacted David Alvey of the Landyke Countryside Trust to update on the nature work undertaken at the village field and to enquire as to whether funding for nature projects is still available. David kindly offered support and put CB in touch with relevant contacts to learn how nature recovery work is progressing elsewhere in the parishes and what opportunities may exist for Southorpe.

Action: CB

2. CB to talk to Edward Elwood with regard to cutting the grass at the village field and ask for volunteers to rake up cuttings as a part of nature work to encourage wildflowers.

Action: CB

3. PC raised concern about the hedgerow to the glamping site and questioned when it would become established. It was agreed that it should show signs of life in the Spring, but this would be monitored.
4. The village field was made available to one party of residents in early September which was a huge success and much appreciated by the family. A set of Guidelines for use of the Village Playing Field has been produced and is available for others who might wish to use the Village Playing Field for a private event. SL requested a new lock is purchased for the field.

Action: SL/CB

9. Traffic matters update

1. PC received a reply from Peter Tebb on 13/07/22 regarding the signage for the bridge to the south of the village. An order had been raised with a 6-week lead time. Unfortunately, this has not been completed to date.
2. The hidden dip in the road at Gazely Lodge has previously been raised with the Road Safety Officer but no decision has been received.
3. The volume of traffic was raised for discussion. This is of concern to the Council and has been on the increase since the night closure and the enforced speed limits on the A1. Speeding also remains a very grave concern. It was suggested that an additional speed monitoring camera would be useful to help alert traffic to the speed limit throughout the length of the village. It was agreed that everything that could be done was being done currently but that a request could be submitted to the Adrian Patrick Fogarty Will Trust to finance the purchase an additional speed monitoring system.

Action: VB (contact trust)

10. Code of Conduct

An email has been received from PCC that all Parish Councils should be adopting a Code of Conduct. This should be signed by all Councillors. ACB proposed and SL seconded that this be adopted. AH to print off for next meeting for all to sign. AH to inform PCC that this has been done.

Action: AH

11. Gift Register

A Gift Register is now in place to record any gifts received or given by Councillors. The Burghley Horse Trials tickets will be listed on this document and then posted to the SPC website and the village notice boards. Recipients of the tickets for this year were:

Simon and Donna Little
Mark and Corinna Blackmore
Simon and Victoria Haynes
Joan and Jake Riddle
Daphne and Graham Williams
Carl and Vanessa Brown
Peter and Anne Corder

12. Parish Council Email Hosting

This item is to be carried forward to the November meeting.

13. Village Phone Box

CB reported that John Shaw and Mark Blackmore had volunteered to undertake preparation work and painting of the phone box. Appreciation was shown for this.

14. Civility & Respect Pledge

This will be covered under the Code of Conduct once signed and filed.

15. Any Other Business

1. Standing Order and Policies: ACB suggested that these be worked on by SL/ACB/AH and brought to the AGM to be adopted. **Action: SL/ACB/AH**
2. Diamond Jubilee Commemorative Coins: CB confirmed that all purchased coins had now been distributed to all children in the Parish.
3. Queen's Canopy: SL to contact Sutton Parish Council to see if the oak tree (displaced by the A&S dualling works) is still available. CB suggested it could be officially planted on Bonfire Night or village event in the near future. AH has obtained a quote for a plaque.
4. Rubbish on footpath: PC noted that, after a recent Duke of Edinburgh group from a local school passed through the village there was a considerable amount of rubbish left on the footpaths. Also, students were seen climbing up the deer viewing platform. SL/AH to send a letter to the relevant school, encouraging students to respect the local area when visiting.

Action: SL/AH

16. Date of Next Meeting

Weds 9th November 2022 at Ufford Village Hall, Ufford

Meeting closed at 8.25pm