DRAFT Minutes of Full Parish Council Meeting held on 22 September 2026 at 7.00pm at The Village Centre New Hill Farnsfield Newark Nottinghamshire NG22 8JN

Present:	**Chair**	Cllr Rachel Parkin
	Vice-Chair	Cllr Corinne Moore
		Cllr Joyce Shakeshaft
		Cllr Joss Dixon,
		Cllr Mickey Gavin
		Cllr Michele Wilson
		Cllr Maurice Shakeshaft
		Cllr Lesley Healy
		Cllr Sally Savage
		Cllr Nick Greene
Guest	**Monitoring Officer**	Ms Linda Walker
Also Present:	**Clerk/RFO**	Ms Binal Sawjani
	Members of Public	35
	District/County	Cllr Maurice Shakeshaft
		Cllr Bruce Laughton
	Apologises:	Cllr Michele Wilson (accepted)

MEETING WAS AUDIO RECORDED AND FILMED

Item 2527.FC097 Welcome to the meeting: Chair opened meeting at 19.00 and welcomed councillors, public and district councillor and monitoring officer. Chair announced that meeting has been recorded and audio recorded by a members of the public

19.01 Cllr Michele Wilson left due to the meeting being recorded

Meeting opened to the public:

- Parishioner recorded the meeting – member of the public is from Blidworth and was recording as his parish council does not allow filming. Comments from other residents asking the why they needed to come to our meeting. Clerk explained that anyone is allowed to record meetings and a member of the council is allowed to stay or leave as the meeting is still quorate.
- Governance review mentioned that there was a deletion of documents and Newark and Sherwood District Council investigated this – has there been an outcome? Clerk had no update on this matter. Secondly, are the public going to be able to see the report in full. Clerk explained that this was on the agenda and council would vote on this.

Linda Walker came in

- Parishioner asked for clarification on the declaration of interest statement. – Clerk to recheck the statement.
- Request for financial information
  Voted to increase the public session by ten minutes – proposed, seconded and RESOLVED
- Resident made inappropriate comments about clerks' employment
- Second resident shared serious inappropriate comments about clerk and chair
- There was a meeting with council and residents at Wain Estates and resident would like it noted that Cllr Maurice Shakeshaft shared his view regarding the Southwell Road Housing Development using his parish email address even with advice from the head of planning to refrain from commenting

Public Session ended 19.31

Chair invited Cllr Bruce Laughton to speak

- Local Government Reorganisation on hold more news to follow
- Reduce speed limit – on Southwell Road from Edingley and into Farnsfield gauge average speed limit
- Regarding the application for the Southwell Road Housing Development contact Shelia Hancock regarding access in the village

Cllr Maurice Shakeshaft to speak

- On 31 October the planning protocol changes and there are two schedules that plannings will be spilt into. Frist group are for the residents and household and mainly dela with permissible applications in principle. Second schedule are applications that that are reviewed at a district level which would include listed buildings, minor commercial units and large dwellings over 500 homes. Rollout with training will be provided to officers.

Ends County and District Councillors 19.41

Item 2526.FC098 Apologies for absence: Cllr Michele Wilson voted to accept – Proposed, seconded and RESOLVED

Item 2526.FC099 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensations: Cllr Maurice Shakeshaft Southwell Road Housing Development as he is on the local planning committee and the Youth activities. Cllr Joyce Shakeshaft declared as his partner

Item 2526.FC100 To approve the draft notes as minutes of the last meeting held on the 8 September 2026: RESOLVED to adopt and sign the notes as accurate minutes. They were dated and signed by the Chair. Amendment Item 2026.FC90g motion was rejected. Note that the minutes were audio recorded.

Item 2526.FC101 Training: Clerk explained that training available to all Staff and elected Members. No training to note.
Monitoring Officer invited to speak about Role of a councillor relationship to a councillor, Civility and respect and Pecuniary interest. Guidance attached to the minutes

19.57 Cllr left room 19.58 Cllr returned

20.03 parishioner left

20.13 parishioner left – 20.16 returned

Item 2526.FC102 Chair's Report:

- Chair attended the opening of Starbucks near the white post farm roundabout and was extended a warm welcome
- Racist graffiti was marked on the bench near the Le Petit Vert
- Speeding along Quaker Lane on sporting days letter to be written to the sporting clubs
- Chair want to reassure residents that the no photography signs have gone up by park near St Michael View are due to a ongoing dispute among residents and not in relation to a sex offender. Chair was informed by the PCSO that there was nothing for to public to be concerned about however we will keep you updated on this matter

Item 2526.FC103 Clerk's Report

- Regret to inform council that we have had a councillor resignation
- Bank authorisation – Our signatories on the Unity account are Cllr Maurice Shakeshaft, Cllr Sally Savage and myself. I have only managed to be the principal administrator of the account in the last week as a clerk that

was employed by the council nearly four years ago was the main administrator, and the account would never had functioned properly without this authorisation.
The other signatories on the account are an ex-clerk and an ex-councillor. As the principal administrator I have removed the old signatories
The other three accounts – Nationwide, Cambridge and Mansfield Building Society Cllr Maurice Shakeshaft is the only signatory. This is a real weakness for the council.

- Approached by parishioner to have a plaque on a bench for their loved ones – Proposed, seconded and RESOLVED
- Library work starts on the 19 October and questions regarding guarantee of works and pointing and flashing work have been answered. Clerk will liaise with the loss adjustor and report back to council on the next steps for the interior work
- Starbucks opening was great to support and local business and would like to build relationship over up-and-coming events in Farnsfield
- AGAR moving into 2026/27 will be online platform and there will be training for officers to understand the new system and by 2029 all councils will expect to be online
- Incident in the lower hall of a renter not cleaning up after themselves and we have retained their deposit of £100
- No hot water in the library annexe and there was an emergency spend of £311.83 proposed, seconded and RESOLVED
- Letter from PKF officially letting us know that we have not submitted a AGAR. Clerk has been in contact and explained the resolution from the last meeting and our auditor was of the opinion that AGAR needs to be submitted ASAP. Clerk will continue to liaise with them.

20.28 parishioner left

Cllr Bruce Laughton left 20.36

Item 2526.FC104 Parish Matters To receive updates from in respect of:

a) Governance Review – there was much discussion on this, and the clerk asked for a motion to publish the report as is to the public which had been distributed to councillors on Sunday night. The motion that was agreed was to give the councillors a right to reply… The right to reply was ten working days to Will Bradshaw and then he has a further five working days to amend the report or present the views which would be 13 October – clerk ensured that this was the motion and the report would be shared with the public without going back to full council and that full report with comment would be seen. Proposed, seconded and RESOLVED comment to note was that the report has many recommendations which would need further discussion on how we move forward as there will be a financial implication. Consultants bill of £3,683.34 was approved proposed, seconded and RESOLVED
b) Southwell Road Housing Development – had the meeting with Wains Estate started the relationship and meet with the residents. We were informed that the application would land on the planning portal in the next two weeks – Council would then need to support or reject the application. The alarming concern was three quarters into the meeting a list was produced by one of the Wains team showing that Cllr Maurice Shakeshaft had sent a wish list of the items to consider if the planning was approved like the parish council have already supported the application. The clerk vehemently opposed the reading of the list and explained that this is not the view of the parish council. A member of public made a point which chair allowed, and the information sent to Wains was using his official email address not his personal email address.
c) Solar Farm grant – CSV awarded £1,500
d) Christmas 2026 briefing document – this has been produced from the former councillor documents showing progress on this project so far. Clerk stressed that as we do not have a lead on the project and could we approve Tree, Lights and Santa and have a low-key event and build on this next year. Clerk confirmed that even though a commitment has been made with Mary Poppins as the resident has the relationship is happy to cancel. After much discussion and it was agreed that budget of £12,000 should be granted for the project,

proposed, seconded and RESOLVED but no councillor was willing to head the project. Organise another meeting and find a way forward. Report back next meeting

20.56 parishioner left

20.59 parishioner left

Voted to extend the meeting for 30 minutes proposed, seconded and RESOLVED

e) Youth Activities – place for youngest to socialise with their friends in the village propose £2,910 seconded and RESOLVED review in three months times for 11 sessions

20.13 parishioner left

f) National Emergency Briefing – an event on 25 October and an invitation will be extended to the councillors – clerk to liaise subject Climate Change
g) Highways: nothing to report

Item 2526.FC105 Planning Applications: Clerk recommends with a council this size we should set up a Planning committee. Follow up action by clerk.

21.24 Cllr left returned 2025

Item 2526.FC106 Correspondence: To receive and dispose of correspondence received since the last meeting:

- Newark and Sherwood Parish Council meeting on 10 October Chair and Clerk to attend
- Notts ALC AGM 21 October Clerk to attend
- Food waste recycling to be launch at the end of October
- Church Warden and met with Clerk and is look for funding to mend the village clock – grant form to be supplied at next council meeting
- Cricket club – issues with the parking – chair to write to the sporting club in the area
- Two parishioners sent in request for the bunds to be cut
- Planning application – on how to process them – covered by district councillor
- Parishioner wrote in to have IN post boxes in the carpark in the Coop

21.26 Cllr Maurice Shakeshaft and Cllr Joyce Shakeshaft left

Item 2526.FC107 Dates of next meeting: To note the date of the next meeting: 24 October 2026

Item 2526.FC108 Financial matters:

a) To note bank balances on bank statements as of September 2026 £65,752.13
b) To note income – Village Centre £2,420.40 Donation £50 for Christmas project Southwell Lions
c) To authorise the signing of orders for payment for previous months

Date	Payee	Amount
21-Sep-26	Replay Maintenance	£ 2,500.00
21-Sep-26	NEWARK & SHERWOOD	£ 30.42
21-Sep-26	BT GROUP PLC	£ 85.32
18-Sep-26	The Annexe: Chairs Fund Expenses	£ 82.00
18-Sep-26	PPL PRS Music Licences	£ 1,084.91
17-Sep-26	EDF ENERGY	£ 103.97

16-Sep-26	LLOYDS BANK PLC	£ 16.49
15-Sep-26	BRITISH GAS	£ 25.75
14-Sep-26	Mercury Fire Security	£ 573.62
14-Sep-26	NEST	£ 50.42
10-Sep-26	EE LIMITED	£ 29.42
07-Sep-26	Zest Group	£ 200.47
02-Sep-26	Water Plus	£ 32.72
01-Sep-26	Employee Salaries	£ 3,144.59
01-Sep-26	Replay Maintenance	£ 420.00
Total		**£ 8,380.10**
Income		
September	Hall Hire Village Centre	£ 2,370.40
September	Southwell Lions Club Donation	£50
		£ 2,420.40

21.29 all members of the public leave

Closed Session

Item 2526.FC109 Staffing Meeting Motion proposed Officer is not to meet with councillors on their own there must be two councillors present. Seconded and RESOLVED

Meeting ended 21.30

Council Finance

Unity							
Month	**Income**	**Spend**	**Net Position**			**Bank**	**Totals**
April	£48,504.16	£ 5,483.16	£43,021.00			Nationwide	£ 81,250.61
May	£3,014.92	£ 26,094.96	–£23,080.04			Cambridge	£ 37,799.04
June	£2,880.39	£ 20,921.33	–£18,040.94			Mansfield	£ 85,854.37
July	£3,208.71	£ 7,264.81	–£4,056.10				
August	£1,772.45	£ 4,256.29	–£2,483.84				
September	£ 48,726.71	£ 17,019.84	£31,706.87				
Month	**Closing Balance**						
April	£119,372.75						
May	£96,292.71						
June	£78,251.77						
July	£74,195.67						
August	£71,711.83						
September	£103,418.70						