

BRANDON TOWN COUNCIL

Minutes of part one of the Special Meeting of the Full Brandon Town Council
Monday 04 August 2003 at 7:00 pm, at the (new) Forest School, Bury Road, Brandon.

Present: Cllr Mrs S M Dean (BTC Vice Chairman, elected to Chair the Meeting);
Cllr Mrs J A Ahern, Cllr P S Baldwin, Cllr Ms J S Bourton, Cllr S J Edwards, Cllr
Mrs S Jureko, Cllr Mrs E Milner, Cllr A P Saxby, Cllr Mrs C Silvester, Cllr R
Silvester and Cllr N A Vant.

Also Present: Linda Sherer (Town Clerk).

ELECTION OF CHAIRMAN FOR THE MEETING: AS A CONSEQUENCE OF THE RESIGNATION OF FORMER CHAIRMAN, CLLR R F BANKS, ON 28 JULY 2003, CLLR MRS S M DEAN, BTC VICE CHAIRMAN, ASSUMED THE CHAIR FOR THE MEETING. CLLR MRS DEAN DULY SIGNED THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN. THE ADVERTISEMENT OF A CASUAL VACANCY FOR A BRANDON EAST WARD COUNCILLOR [LGA 1972] HAD BEEN ACTIONED.

1. APOLOGIES FOR ABSENCE

Cllr E V Ashley and Cllr P T MacLoughlin.

2. DECLARATIONS OF INTEREST and ADDITIONS TO REGISTER OF MEMBERS' INTERESTS [PCC of C 2661/LGA 2666]

None.

N.B. Councillors must sign the Declarations Book before leaving the Meeting.

3. TO RECEIVE, CONFIRM & SIGN MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 7th JULY 2003 (PUBLIC ITEMS)

The placement of the word "allegedly", at two points in the Minutes, was clarified and had been inserted into the Minutes before posting of the latter onto the BTC Web site.

Resolution Record No. **BTC058/04/Aug/03:**

It was proposed by Cllr Edwards and seconded by Cllr Mrs Milner and **CARRIED:**
8 for, 1 against, 2 abstentions.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 07 JULY 2003 (PUBLIC ITEMS) BE ACCEPTED AND SIGNED AS A TRUE RECORD.

4. MATTERS ARISING

p. 035 - it was emphasised that the Public Forum option was limited to 3 minutes duration maximum, per member of the public, irrespective of the number of questions posed within that time limit;

and p.037 - it was noted that the overgrown trees [Green Road/Bury Road exit and adjacent to SCC Lamp 1 at Knappers Way entrance) should be trimmed back as soon as possible.

PLANNING:

RE: PLANNING APPLICATION F/2003/0486/OUT : OBJECTION

Land at rear of The Red House, Gashouse Drove, Brandon.

It was agreed by Brandon Town Council, at its Special Meeting held on Monday 04 August 2003, and resolved to contact FHDC Planning to express great disappointment that BTC's

letter noting VERY STRONG OBJECTION to a particular Planning Objection [see above] was not read out to FHDC Committee Members, nor did it appear in the subsequent report of the FHDC Planning Committee Meeting.

BTC agreed to insist that, in the future, EVERY objection from BTC should be read out to the FHDC Planning Committee Members and noted accordingly, as such, in the ensuing report. Brandon Town Council was most anxious that this request be adhered to on each and every occasion.

RE: PLANNING APPLICATION F/2003/0446/FUL : OBJECTION

Land off Coulson Lane, Brandon

Reference Planning Application F/2003/0446/FUL, also noted in correspondence of 08 July 2003, Brandon Town Council wished to note OBJECTION to this resubmission as an objection had previously been logged to the initial application and still stands.

Resolution Record No. **BTC059/04/Aug/03**

It was proposed by Cllr Edwards and seconded by Cllr Mrs Silvester and **CARRIED:** unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL TO EXPRESS DISAPPOINTMENT THAT THE VERY STRONG OBJECTION TO F/2003/0486/OUT WAS NOT READ OUT TO THE FHDC PLANNING COMMITTEE NOR DID IT APPEAR IN THE SUBSEQUENT REPORT OF THAT MEETING.

Resolution Record No. **BTC060/04/Aug/03:**

It was proposed by Cllr Saxby and seconded by Cllr Mrs Ahern and **CARRIED:** unanimous.

THAT BRANDON TOWN COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL TO REITERATE THE OBJECTION TO F/2003/0446/FUL; AND (2) TO REQUEST THAT ALL FUTURE LETTERS OF OBJECTION BE READ OUT TO THE FHDC PLANNING COMMITTEE MEETING AND APPEARS IN THE SUBSEQUENT REPORT OF THAT MEETING.

5. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC061/04/Aug/03:**

It was proposed by Cllr- Mrs Dean and seconded by Cllr- Mrs Jureko and **CARRIED:** unanimous.

THAT PURSUANT TO THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 THE PUBLIC AND PRESS BE EXCLUDED FROM THE MEETING TEMPORARILY DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED CONCERNING: STAFF"

It was agreed to adjourn the Meeting for Continuation on Monday 11 August 2003 at 7:00 p.m. at the Old School House, Market Hill, Brandon, in order to receive a report from the Interview Panel and to ratify any appointment recommended by that Panel.

BRANDON TOWN COUNCIL CONFIDENTIAL MINUTES

Minutes of part one of the Special Meeting of the Full Brandon Town Council
Monday 04 August 2003 at 7:00 pm at the (new) Forest School. Bury Road. Brandon

Present: Cllr Mrs S M Dean (BTC Vice Chairman; elected to Chair the Meeting); Cllr Mrs J A Ahern, Cllr P S Baldwin, Cllr Ms J S Bourton, Cllr S J Edwards, Cllr Mrs S Jureko, Cllr Mrs E Mimer, Cllr A P Saxby, Cllr Mrs C Silvester, Cllr R Silvester and Cllr N A Vant.

Also Present: Linda Sherer (Town Clerk).

6. TO RECEIVE, CONFIRM & SIGN MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 07 JULY 2003 (CONFIDENTIAL ITEMS)

Resolution Record No. **BTC062/04/Aug/03:**

It was proposed by Cllr Saxby and seconded by Cllr Ms Bourton and **CARRIED:** 6 for, 1 against, 4 abstentions (not present at that Meeting)

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 07 JULY 2003 (CONFIDENTIAL ITEMS) BE ACCEPTED AND SIGNED AS A TRUE RECORD WITH THE AMENDMENT AS AGREED, VIZ. TO REMOVE THE FIRST SIX LINES OF RESOLUTION RECORD NO BTC056/07/JUL/03.

7. MATTERS ARISING

None

8. TO CONSIDER THE APPOINTMENT OF A NEW TOWN CLERK

(a) Advertising

Resolution Record No. **BTC063/04/Aug/03:**

It was proposed by Cllr Silvester and seconded by Cllr Baldwin and **CARRIED:** unanimous.

THAT THE COST OF THE ADVERTISEMENTS PLACED FOR THE NEW TOWN CLERK APPOINTMENT BE AGREED AND APPROVED FOR PAYMENT PER THE QUOTATION PREVIOUSLY CIRCULATED.

(b) Timetable - defer until later in the discussion

(c) Job Description

Resolution Record No. **BTC064/04/Aug/03:**

It was proposed by Cllr Baldwin and seconded by Cllr Mrs Jureko and **CARRIED:** 9 for, 1 against, 1 abstention.

THAT THE JOB DESCRIPTION REMAINS AS CIRCULATED AND THAT BRANDON TOWN COUNCIL SEEKS TO EMPLOY A FULL TIME TOWN CLERK.

(d) Interview Panel

Resolution Record No. **BTC065/04/Aug/63**

It was proposed by Cllr Baldwin and seconded by Cllr Mrs Jureko and **CARRIED:** 9 for, 1 against, 1 abstention.

THAT (1) AN INTERVIEW PANEL OF FIVE COUNCILLORS BE CONVENED TO SELECT A SUITABLE CANDIDATE FOR THE FULL-TIME POST OF BRANDON TOWN CLERK AND TO FURNISH A REPORT AND RECOMMENDATION TO FULL COUNCIL FOR RATIFICATION; AND (2) THAT COUNCILLORS MRS AHERN, MS BOURTON, MRS DEAN, MRS JUREKO AND VANT BE APPOINTED TO THE INTERVIEW PANEL.

(b) Timetable

Resolution Record No. **BTC066/04/Aug/03:**

It was proposed by Cllr Saxby and seconded by Cllr Edwards and **CARRIED:**
unanimous.

THAT BRANDON TOWN COUNCIL ADJOURNS AND RECONVENES AS A
CONTINUATION MEETING ON MONDAY 11 AUGUST 2003 AT 7:00 P.M. AT OLD
SCHOOL HOUSE, MARKET HILL, BRANDON, TO RATIFY
ANYRECOMMENDATION FROM THE INTERVIEW PANEL IN RESPECT OF THE
FULL-TIME POST OF BRANDON TOWN CLERK.

DATE OF NEXT MEETING

It was agreed to adjourn the Meeting for Continuation on Monday 11 August 2003 at
7:00 p.m. at the Old School House, Market Hill, Brandon, in order to receive a report
from the Interview Panel and to ratify any appointment recommended by that Panel.

The Meeting closed at 8:15 p.m.