

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING Thursday 4th January 2024 at 6.30pm Burniston & Cloughton Village Hall

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept reasons.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 7th December 2023 (*enclosed*) to approve and sign.
4. Public Open Forum.
5. To consider matters raised in the Public Open Forum & if appropriate, agree action.
6. Reports to receive (as available) & agree action – Police, Unitary, Parish, Clerk.
7. Updates on matters from earlier meetings:-
 - a) Coastguard Station [*Minute 107/23a*] refers] – to receive update and agree action as appropriate.
8. Additional grit bins in the parish – to agree any locations where it's necessary for the parish council to provide a bin (1st year cost £225/bin, 2nd & following years £75/year).
9. Correspondence – to agree action:-
 - a) Correspondence received after 28/12/23 & requiring a response before next meeting – to agree action as appropriate.
10. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. ZF23/01899/FL Retrospective erection of flat-roofed and white uPVC clad rear dormer at 3 Limestone Way.
 - b) Decisions Received (to note):-
 1. ZF23/00647/RM Vary condition 1 of 21/02845/RM to allow alteration to layout of house type 3 and private access, land to east of Limestone Grove – granted with conditions;
 2. ZF23/01314/RM AMENDED PLANS 46no. dwellings, land to south of Limestone Road – granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 28/12/23.
11. Finance & Regulatory Matters –
 - a) To note Cllr. Powell has been added to the Unity bank mandate.
 - b) Change of date for May meeting due to elections – to confirm meeting will now be held on 9th May 2024.
12. Accounts to Certify:- J Marley [backpay, Minute 109/23a] refers] £179-98; K Tumman (Pre-lease condition survey) £250-00.
13. Burniston Show Residual Fund Grants [*Minute 113/23*] refers] – to make payments to the following from whom signed grant acceptance forms have been received at preparation of the agenda:- Burniston & Cloughton Bowling Club £1,537-00; Burniston & Cloughton Village Hall £9,505-00; Hackness Ladies Choir £600-00; Lindhead Out Of School Club £3,000-00; Staintondale, Ravenscar & District Show £958-08; Wandales Resident's Action Group £1,500-00.

J. Marley

J. Marley (Mrs)

Clerk to the Parish Council

28th December 2023

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 7th DECEMBER 2023 AT 6.30PM

Present: Councillor R Parsons (Chairman)
Councillor A Hill
Councillor B Marley
Councillor C Murray
Councillor V Powell (from 7.04pm)
Councillor P Tidd
Councillor C Topham

1 member of public (to 7.04 when co-opted), Mrs J Marley (Clerk).

Absent: Cllr. P Grimwood, North Yorkshire Unitary Cllr. D Bastiman.

100/23 **APOLOGIES:-** **Received & accepted** from Cllr. P Grimwood (personal commitment), NYU Cllr. Bastiman (work commitment)

101/23 **DECLARATIONS OF INTEREST:** **Received** from Cllr. Hill (adjacent landowners, agenda items 11a)2 and 11c).

102/23 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 2nd November 2023 were **approved** as an accurate record and authorised for signature by the Chairman.

103/23 **PUBLIC OPEN FORUM** No matters raised.

104/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

105/23 **REPORTS**

- a) **Police:** report on November incidents had been emailed to councillors 4/12/23.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Topham reported the flooding problems on the cinder track at Coastal Road end had now been addressed though some 'making good' was still needed and the access/surface was not good for the disabled or anyone using a wheelchair. She asked if Council was prepared to support the re-opening of Alpamare and it was so **agreed** – the Clerk is to email NYC Cllr. Bastiman. Cllr. Murray reported 1] the recent theft of a large quantity of diesel from the building site behind his property, 2] the drain outside the Post Office still causing problems, 3] the highway ponding opposite Lindhead School still an issue (Clerk to get update from Highways), and 4] wagons from the Mulgrave Properties building site were now using Limestone Road and Barmoor Lane and as a consequence the highways edges were becoming several eroded (Clerk to inform Highways). Cllr. Tidd reported lighting column 9 on Burniston Gardens was out (Clerk to refer to NYC Lighting). Cllr. Hill reported 1] light in bus shelter near Low Farm still out (Cllr. Parsons has this matter in hand), 2] the gully sucker had recently done the gullies on Limestone Road, and 3] provision of grit bins to be discussed (Clerk apologised for her oversight on this month's agenda, it would be on the January agenda).
- d) **Clerk:** reported the new noticeboard was planned for delivery week commencing 11/12/23, the invoice in the sum of £1,524.43 was authorised for payment [*Minute 93/23b*] refers], Cllrs. Hill and Parsons to do the online authorisation.

106/23 **Vacancy unfilled at the election by reason of insufficient nominations** – an application had been received from a parishioner (who was present at the meeting). Following an outline of the parishioner's skills and reasons for wishing to be a councillor, the person was co-opted with immediate effect and signed the Declaration of Acceptance of Office which was witnessed by the Clerk to Council in her capacity as Proper Officer.

At this point the member of public took their place at the Council table.

107/23 **UPDATES ON ITEMS FROM EARLIER MEETINGS**

- a) Coastguard Station [*Minute 93/23a*] refers] – **received & noted** update from Chairman 1] the structural survey was done and the report was pending, 2] the planning pre-application advice had been submitted
- b) Christmas Lunch [*Minute 94/23*] refers] – Cllr. Topham reported most people were available on 18th December – **agreed** meal be 6.30pm Three Jolly Sailors 18/12/23.

- c) Burniston Show grant presentation evening [Minute 99/23 refers] – Chairman reported the meeting had been well attended and the presentations and applicants had been most informative.

108/23 CHRISTMAS LIGHTS

Agreed weather permitting, lights on tree at Three Jollies to be done Sunday 10th Dec,

109/23 CORRESPONDENCE

- a) **Noted** the National Joint Council for Local Government Services had agreed a pay award of an additional £1/hour from 1/4/2023 and **agreed** to pay this award (backdated to 1/4/2023) at the earliest opportunity.
- b) Model Agreement 24/25 – **received & noted** letter from NYC explaining there would be a payment for 24/25 but an overall review by 1/10/2024.
- c) Correspondence received after 29/11/23 & requiring a response before next meeting – none.

110/23 PLANNING MATTERS

- a) **Applications Received:-** None.
1. 22/01359/FL – Appeal submitted against refusal of two detached dwellings, 53 Limestone Grove – **noted**;
 2. ZF23/01314/RM AMENDED PLANS 46no. dwellings, land to south of Limestone Road – **confirmed** no additional comments submitted under Clerk’s delegated powers;
- b) **Decisions received & noted:-**
1. 22/02348/HS – Appeal against refusal of proposed detached garage/workshop and new vehicular access at 18 Overgreen View – **appeal dismissed**.
 2. ZF23/00850/HS Retrospective application for rear dormer with flat roof and white UPVC cladding, 3 Limestone Way. **Withdrawn**.
- c) **Planning matters received after 29/11/23:-**
1. ZF23/01924/HS Erect first floor side extension and raised patio to rear at Quarry Farm, Quarry Road – **agreed** no objections
 2. ZF23/01821/HS Add cladding to stair on rear elevation at Lindhead Stables, Ripleys Road, Cloughton – **agreed** no objections; (the location/length of the fire escape stairway, rear elevation doorway/fenestration and roof rainwater arrangements in ZF23/01821/HS are different to those which were approved in 22/01214/NMA);
 3. ZF23/00792/FL AMENDED PLANS Erect dormer bungalow with attached garage to rear of existing dormer bungalow at Thoraby Two, 31 Limestone Road – **agreed** continue to object as highway visibility improvement still not acceptable and is being achieved at the expense of losing a perfectly healthy and mature tree. Clerk instructed to ask for a TPO to be placed on this tree by NYC.

111/23 FINANCE & REGULATORY MATTERS

- a) Model Agreement 24/25 – **agreed** to accept the £10,844-96 plus admin offered.
- b) The RFO’s report on the proposed 24/25 budget and precept had been circulated with the agenda. The proposed budget was **agreed**. It was further **agreed** to increase the precept for a Band D property by 10p/week to £29-75/year and the 24/25 precept be set at £18,043.

112/23 ACCOUNTS TO CERTIFY – The following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

J Marley	Reimburse planning pre-app advice fee	£84-00
J Marley	Reimburse fee for changing domain registrar	£3-00
HMRC	Tax/NI (OND)	£233-40

Meeting suspended 8.22pm-8.27pm for comfort break

113/23 BURNISTON SHOW RESIDUAL FUND SHORTLISTED GRANT APPLICATIONS

The 8 shortlisted applications had each given a presentation at the Open Evening on Monday 20th November 2023. Council **agreed** that all eight applications should be awarded a grant and that payment would take place during January 2024. For each application the following were **agreed**:- 1] any additional conditions to be placed on the grant, 2] how much was to be awarded. Grants were agreed as shown in the table below and the Clerk is to inform the applicants. Hospice to be

asked if they would use the grant for refurbishment of one in-patient room and the grant to be recognised by naming the room "The Burniston Room". Chairman to clarify with Village Hall that grant would be used towards the cost of re-surfacing the MUGA. Clerk also to contact Council's bankers to see if they had large cheques which could be used for presentation purposes.

Name	Purpose	Amount Requested	Amount Granted	Additional Conditions
B&C Bowling Club	Outdoor seating	£1,537	£1,537	None
B&C Village Hall	Upgrade outdoor facilities	£20,000	£9,505	Towards cost of resurfacing MUGA
Hackness Ladies Choir	Musical keyboard accessories and amplifier	£600	£600	None
Lindhead Out of School club	Access ramp	£3,000	£3,000	None
Northstead Pre-School	Sensory area and toys	£10,000	£3,500	None
St. Catherine's Hospice	Refurbishment of in-patient room	£5,000	£5,000	None
Staintondale Show	Exhibition display boards	£958.08	£958.08	None
Wandales Action Group	Public access defibrillator	£1,500	£1,500	None

There being no further business, the Chairman declared the meeting closed at 9.16 pm.

for approval
4/1/24