



**Hamble Parish Council**, Memorial Hall, High Street, Hamble, Southampton SO31 4JE  
023 8045 3422, clerk@hamblepc.org.uk

**The Annual meeting of the Parish Council**  
will be held at  
**7pm on 14th May 2018**  
at  
**The Roy Underdown Pavilion, Baron Road, Hamble**

**This meeting is open to members of the public.**

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## **AGENDA**

- 1) **Minute's silence for Mrs Beda Allwood**
- 2) **Election of Chairman:**
  - To receive nominations and elect a Chairman of the Council for the municipal year (2018-19).
- 3) **Receive the Declaration of Acceptance of Office by the Chairman (or decide when it shall be received)**
- 4) **Apologies for absence**
- 5) **Declarations of interest and dispensations**
- 6) **Minutes of the Council Meeting held on 9th April 2018**
- 7) **Public Session**
- 8) **Election of Vice-Chairman:**
  - To receive nominations and elect a Vice-Chairman of the Council for the municipal year (2018-19).
- 9) **Governance Review. To receive the following:**
  - Membership of Committees, Working Parties and nominees to external organisations for the municipal year (2018-19);
  - Dates and times of meetings to the Annual Council Meeting 2019;
  - Media Policy;
  - Customer complaints' Policy;
  - Equality statement;
  - Asset register;
  - Insurance cover;
  - Standing orders; and
  - Financial regulations.
- 10) **GDPR Issues and Timetable**

11) **Update on the new Website**

12) **Clerk's Report**

## **RESOURCES**

13) **Receive recommendation from the Asset Management Committee**

## **FINANCE & PAYMENTS**

14) **Approve the following:**

- Petty Cash and Bank reconciliations;
- To authorise the schedule of Payments; and
- Income and expenditure schedule.

## **EXEMPT BUSINESS**

15) **Office Accommodation**

**Dated: 8<sup>th</sup> May 2018**

**Signed:** \_\_\_\_\_

Amanda Jobling,  
Clerk to Hamble Parish Council