

Cannock Wood Parish Council

DRAFT Minutes of the Council Meeting held on
Thursday 13th October 2022 commencing at 7.30pm
at Cannock Wood & Gentleshaw Village Hall Buds
Road Cannock Wood



Council Meeting

PRESENT: Councillors: Sue Janes (Chairman), Pat Ansell, Frans Frison, Avril Green, Richard Poynton

IN ATTENDANCE: County Cllr. Phil Hewitt, District Cllr. Andrea Muckley, Clerk Chris Gracey,

Members observed a minute silence for the passing of Her Majesty Queen Elizabeth II.

The Chairman Cllr. Sue Janes opened the meeting & welcomed members to this month's meeting.

1.Minute number 436/2022 : Apologies – Cllrs. Steve Wroe (Vice-chairman), Jo Elson

2.Minute number 437/2022 Declarations of interest – None

The Chair reminded members to complete their Register of Interest form if there had been any changes to their circumstances, the clerk will send out the form.

The Chair commented that she now held the Register of Interest file for the NHP Working Group.

3. Minute number 438/2022 Rescind minute Nr. 433/2022 Nuns Well & Nunswell Park proposed by Cllr. Avril Green seconded by Cllr. Frans Frison & agreed.

4.Minute number 439/2022 Public participation

Minute number 439/2022/A Members of the public –

A resident reported that the public footpath sign between 13-15 Hayfield Hill was missing. Cllr. Phil Hewitt commented that he will get it checked.

A resident reported speeding traffic through the parish. Cllr. Phil Hewitt commented on a speed watch group which may help, if there are enough volunteers. Cllr. Avril Green asked the Chair if she should post a notice on Next Door, this was agreed.

On behalf of residents Cllr. Avril Green asked for permission to put poppies in the verges & on trees, this was agreed.

Minute number 439/2022/B County Cllrs. Report – Cllr. Phil Hewitt reported on the planting of bulbs at the bottom of Buds Road & the triangle, he confirmed that a planting licence would be required, an appropriate risk assessment and the volunteers should wear high visibility gilets, see item 19 minute 455/2022

Minute number 439/2022/C District Councillors Report. Cllr. Andrea Muckley reported:

Public Meeting on Prospect Village Hall

Successful last litter pick with a large number of volunteers, although the dog excrement is a problem. Cllr. Pat Ansell commented on getting the school children involved with a competition for the best poster displaying dog excrement and people cleaning it up and disposing of it in the correct way.

Minute number 439/2022/D Neighbourhood Plan – A monthly reported has been distributed to Members.

The Chairman reported that the plan was now ready for submission, proposed by Cllr. Avril Green seconded by Cllr. Pat Ansell and carried. The Council thanked Liz Whiteley and the Working Group including serving councillors for all their hard work and contribution to this plan.

5. Minute number 440/2022 To confirm and agree as a true record of the minutes of the Parish Council meeting held on 21st July 2022.

Resolved: That the minutes of the meeting held on 21st July 2022 were accepted as a true and accurate record proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green & carried.

6. Minute number 441/2022 Matters arising from the minutes of the previous meeting not on the Agenda – None

7. Minute number 442/2022 Highways & Maintenance - No work carried out.

8. Minutes number 443/2022 To receive reports from Councillors who have attended outside meetings –

Cllr. Pat Ansell reported that she had attended a NALC meeting.

Cllr. Avril Green reported that she had attended the Proclamation for King Charles III

9. Minute number 444/2022 Planning applications for consideration or decided

Application No.	Location/address	Details of application	CWPC Comments/status
CH/21/0292	Land South East of New Hayes Farm Holly Hill Lane Cannock Wood	COU from Stable to dwelling	Appeal dismissed
CH/22/0095	Park Gate Barn. Park Gate Road Cannock Wood	Park Gate Barn. Park Gate Road Cannock Wood	Refused
CH/22/0190	82 Hayfield Hill Cannock Wood	Demolition of existing buildings & erection of 3 dwellings plus conversion of outbuilding	Withdrawn
CH/22/0279	The Buds Buds Road Cannock Wood	COU to storage(Retrospective application)	Objections inappropriate dev. In the green belt with no special circumstances -
CH/22/0292	Park Lodge Holly Hill Road Cannock Wood	Ext. & alterations to garage/workshop – retrospective application	Objections -Inappropriate development in the green belt with no special circumstances – Loss of amenity, public right of way blocked

10. Minute number 445/2022 Finance

a)The following accounts are due to be paid or have been paid:

Date	Cheque Number	Payee	Purpose	VAT	Amount
13.10.22	001328	Andrew Walker	Tree work	-	250.00
13.10.22	001329	CE Gracey	September Salary	-	162.12
13.10.22	001330	HMRC	PAYE September	-	33.40

13th October 2022

Cannock Wood PC Minutes

Chair initials.....

- SPCA Bulletin emailed to council 22nd July 2022
- SPCA Bulletin emailed to council 26th July 2022
- CCDC information on the commonwealth games emailed to council 27th July 2022
- CCDC information on green flag awards emailed to council 27th July 2022
- SPCA Bulletin emailed to council 3rd August 2022
- CCDC confidential details of a consultation on the draft SHLAA & ELAA 2022 with appendices emailed to council on 3rd August 2022
- SPCA Bulletin emailed to council 10th August 2022
- CCDC CH/22/0095 decision notice emailed to council 11th August 2022
- Email from SAAA.co.uk with details of opting out on the external audit procedure emailed to council 11th August 2022
- SPCA Bulletin emailed to council 8th August 2022
- CCDC information on funding emailed to council 8th September 2022
- Grant application additional information emailed to council 8th September 2022
- SPCA notification emailed to council 8th September 2022
- CCDC email regarding Remembrance Sunday events emailed to council 8th September 2022
- Cannock Chase volunteer recruitment request emailed to council 8th September 2022
- SPCA further information emailed to council 9th September 2022
- CCDC details of Proclamation emailed to council 9th September 2022
- CCDC details of planned events following the death of Queen Elizabeth II emailed to council 9th September 2022
- CCDC details of volunteering to record ancient trees emailed to council 9th October 2022
- Cllr. A Muckley emailed to notify council that CH/22/0190 planning application has been withdrawn emailed to council 9th October 2022
- SPCA Bulletin emailed to council 9th October 2022

14. Minute number 449/2022 – Christmas Tree 2022 – The clerk will contact Ian Bamford to confirm the details for putting up the tree, getting the lights PAT tested through Cllr. Avril Green, ordering the tree and sorting out a skylift for switching on, on the 25th November at 6pm, the choir will be singing from 5.45pm proposed by Cllr. Pat Ansell seconded by Cllr. Avril Green and carried.

15. Minute Nr. 450/2022 – 20's Plenty Speed Limit – More information required.

16. Minute Nr. 452/2022 – Climate Change – Environmental Group - no comments

17. Minutes Nr. 453/2022 – Nuns Well & Nunswell Park – The Chair confirmed that the Council will apply for Asset of Community Value for Nuns Well.

18. Minute Nr. 454/2022 – Community Events - Scarecrow Competition – The Chairman reported that the competition went well around 25 scarecrows were on display and it was a good weekend for the parish, thanks to Cllr. Steve Wroe(Vice-chairman) for the idea and putting it together.

19. Minute Nr. 455/2022 – Bulb Planting as discussed in county councillor report, the purchasing of the bulbs were proposed by Cllr. Avril Green seconded by Cllr. Pat Ansell and carried.

20. Minute number 456/2022 – Items for Discussion & the Agenda for the next meeting
- none

21. Minute number 457/2022 Date of the next meeting : 17th November 2022

Resolved: The next council meeting will be Thursday 17th November 2022 7,30pm at
CW&GVH, Buds Road, Cannock Wood

**The Chairman dismissed other councillors & members of the public and the meeting
went into closed session to discuss item 22**