



CAYTHORPE

Parish Council

The monthly meeting of the Parish Council was held on the 25 October 2018 at 7:30pm in the Caythorpe War Memorial Hall

Attendance and Declarations

18/175 Attendees: Cllr Cons (Chair), Cllr Boon, Cllr King and Cllr Reddington. No members of the public present.

18/176 Apologies: Cllr Duff, Cllr Parry, District Cllr Jackson and The Clerk.

18/177 Declarations of interest from members on any item to be discussed: None.

18/178 To approve the minutes of the meeting held on 27 September 2018: All present in favour of approving the minutes as a true and accurate record.

18/179 Motion to open the meeting to members of the public to discuss to discuss any items

18/180 Motion to close the meeting to members of the public and to continue with the remainder of the meeting

18/181 Update from District/County Councillor Roger Jackson:

Cllr Jackson was not present at the meeting and therefore an update was unavailable. Outstanding items requiring Cllr Jackson's input include the overgrown trees affecting the interactive speed sign, possible road signage deterring HGV's driving through the village and confirmation of imposed vehicle loading on the Dover Beck bridge.

(Action: Cllr Jackson to report at next meeting)

Matters arising but not on the Agenda

Letter to the Environment Agency regarding floods alleviation/defence schemes at Lowdham and Gunthorpe:

PC Clerk to obtain written assurances from the Environment Agency that the planned flood alleviation scheme in Lowdham and the planned flood defence scheme in Gunthorpe would not adversely impact Caythorpe and surrounding areas – refer to previous meeting minutes for further detail. ***(Action: Clerk to prepare and send suitable letter)***

Latest Bus Timetable:

Revised bus timetable to be sourced uploaded onto the Website **(Action: Clerk)** Facebook **(Action: Cllr Cons)**

Road Salt:

Clerk to confirm that road salt offered to the Parish Council free of charge has been ordered. ***(Action: Clerk)***

Upkeep of Highways/Village Facilities

18/182 Defibrillator Training:

Cllr Reddington to contact the training organisation that Cllr Harbidge had previously been in touch with to progress general first aid and AED training for villagers who have not undergone training and those that would benefit from a refresher. **(Action: Clerk to provide contact details to Cllr Reddington, who will then make arrangements)**

18/183 Future Local Government:

All Councillors to consider proposals set out in NCC's document "Future Nottinghamshire" so that a response may be prepared and submitted on/before the closing date of Wednesday 31/10/18.

(Action: All Councillors to formulate a response and Clerk to submit)

18/184 Road Grit/Salt Bin:

Clerk to purchase a suitable, competitively priced dark green or black container. Final positioning to be agreed with village hall representatives. **(Action: Clerk)**

Planning

18/185 Black Horse (18/01834/FUL):

It was agreed that the Parish Council would support this application which included resubmission of a previously approved application for a rear two-storey extension with amended access to the beer drop doors to cellar, additional windows and repositioning of the approved new staircase serving the first floor part of the extension (00/50151 FUL). **(Action: Clerk to respond)**

Decisions

18/186 None

18/187 potential development of land belonging to Rippon Homes

It was agreed to await developments before considering this matter any further.

Finances

18/188 To agree the final balance of the accounts dated 30/9/18:

The reported balance was £5654.70. It was resolved to agree balance stated.

18/189 To accept accounts for payment for October 2018:

Payments put forward: allotment rent £370 and stationery £30. It was resolved to accept all accounts for payment, and related documents were signed by two Councillors. **(Action: Clerk to make payments)**

18/190 To discuss updating signatories at the bank:

Deferred until the next meeting in order to discuss with the Clerk.

Flood Wardens Report

18/191 To hear the flood wardens report:

Nothing to report.

Neighbourhood Watch Report

18/192 To hear the neighbourhood watch report:

Nothing to report.

Any Other Correspondence

18/193 To hear any correspondence:

None tabled.

Any Other Business

18/194 To discuss any other business:

The precept for year 2019/2020 to be discussed at the next meeting.

It was agreed that a more prompt way of settling Councillors' expenses/reimbursements needs to be established. In future, claims to be sent by email to the Clerk for immediate electronic payment. Images of receipts may be attached where appropriate. Any supporting receipts etc to be given to the Clerk at the next PC meeting.

Due to various ongoing commitments of Councillors and in an attempt to achieve full attendance where possible, it was agreed that in future, meetings will be held at approximately six weekly intervals on differing weekdays. This is a change from the current regular day each month (e.g. third Thursday of each month) and should make it easier for councillors to attend more meetings. Currently the Parish Council meets 11 times a year. Under the new arrangement, there will be eight to nine meetings each year with the option of holding extraordinary meetings if necessary, to discuss any critical matters. The date of the next meeting will be agreed at the end of each meeting and posted to the Parish Council website. ***(Action: chair to circulate possible dates for the next meeting. Clerk to post the date of the next meeting on the Parish Council website once agreed)***

18/195 The date and time of the next meeting to be arranged and advised (**Action: Clerk**)

Meeting closed at 9pm