

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 15th May 2019

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair) and Cllr Lofthouse.
Parish Clerk
Cllr Simms (HBC) – joined at 7.40pm
Cllr Atkinson (NYCC) - joined at 8.30 pm
Four members of the public
2. **Apologies**
Received and accepted from Cllrs Rhodes and Exelby
3. **Declaration of Interest**
Cllr Dawson registered an interest in agenda item 8.6 Hackfall Farm
- 4 **Minutes** of meeting held on 6th March 2019 were approved and signed as a correct record
- 5.0 **Matters arising from the last meeting**
 - 5.4 **Commuted sums and Pond work** – Confirmation has been received from BJ Bain that work on the Pond project will start around the end of May.
 - 5.7 **Wapping End signage** – the rusty and broken “brown signs” for the cycle byway have not yet been removed from the signpost at Wapping End
Resolved: Cllrs Rhodes and Lofthouse to arrange removal.
 - 10.2 **Salt Bin for Holmfield** – the Clerk had identified a salt bin for c.£90.
Resolved : The Clerk was authorised to progress this purchase.
 - 13.1 **NYCC Drains and potholes** – the road repairs for the Tour de Yorkshire had mended the potholes on that route, but potholes remain on the main road through the village. NYCC have confirmed that these are on their schedule awaiting funds and timings. Some drainage work has been carried out, but the main issues (on the Masham road hill and near the White House) have only been surveyed at this stage. Again, these are on the NYCC work schedule.
Resolved - the Clerk was asked to continue to monitor.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments. The financial position as outlined below was reported as at 29th April 2019.
The Clerk also produced a Bank reconciliation report as at 29th April. This will now be a regular element of monthly financial reporting

Business Account statement £5723.12
Cash Management Account £3070.96

Resolved: That the position be noted.
 - 6.2 **Budget statement** – Given that only one month of the financial year has passed, no budget projection was provided at this meeting. This will recommence from the July Council meeting

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6.3 Monies Received - The Council noted the receipt of the following monies:

£123.98 – litter picking grant

£225.00 Quarry Field rental

£60 – confidential item

£2518 – first instalment of annual Precept

£456.21 – reclaim of 2018/19 VAT payments

6.4 Authorisation of expenditure

Nil

6.5 Payments to be recorded - The Council recorded the following payments:

i) £86.25 YLCA training costs for clerk

ii) £36.00 Eura Audit payroll services

iii) £178.95 Clerk salary, allowance and expense for Feb month

iv) £119.80 HMRC PAYE/NiC for Q1 2019

v) £203.00 YLCA annual subscription

vi) £123.98 – Sally Graham – litter picking

vii) £131.72 Clerk salary and allowance for March month

7.0 Correspondence

7.1 Main Street parking and access

Council had received a letter from a member of the public, raising the issue of traffic access along the village main street due to the number of parked vehicles. This was specifically raised in relation to visitors at Village Hall events, but it was recognised that the problem also exists at other times simply due to the number of vehicles parked on the narrow stretch of road between the entrances to Holmfield and Hazel Close.

A full debate discussed the options of double yellow lines, use of alternate parking areas around the village, use of traffic cones at Hall events to maintain single side parking at pressure points plus possible use of signs put out at events to request visitors not to park along the narrow stretch of road.

It was recognised that all of these options raise other challenges and the Council agreed to consider further.

Mr Threapleton agreed to take the matter to the next Village Hall Board meeting for their input and thoughts.

Resolved - to be reconsidered at July Council meeting, following Hall Board inputs. In the meantime, traffic cones would be used at the Music event on Saturday 17th May as a “pilot”.

7.2 Nidderdale Strategic Partnership – the Council had been offered a representative Position at the Executive meetings of this organisation and the Clerk requested any interested Councillors to volunteer.

Resolved – interested Councillors to raise with the Clerk

7.3 YLCA representation - the Council may provide upto 2 Councillors to attend and vote at Yorkshire Local Council Association meetings. Clerk requested any interested Councillors to volunteer.

Resolved: interested Councillors to raise with Clerk

7.4 Ethical Standards training for Councillors - to ensure that codes of conduct and ethical standards were understood and applied by Councillors, Harrogate Borough Council are running a series of short training sessions, which it is recommended that Councillors attend.

Resolved: The Clerk and one Councillor will attend a session and report back.

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- 7.5 Eura Audit** - noted change of trading name to Yorkshire Accountants
- 7.6 Kirkby Malzeard Neighbourhood Plan** – notification received that Kirkby, Laverton and Dallowgill Parish have been confirmed as a Neighbourhood Area and will now produce a Neighbourhood Plan. This could be taken into account in any future Planning Applications.
Resolved Grewelthorpe PC will take note of developments.
- 7.7 Radar Speed Signs**
Communication received from a company providing speed sensitive radar signs for use on roads near junctions, schools, playgrounds, etc.
Resolved – the Clerk was asked to check if this company is on the approved supplier list with NYCC Highways and to check costings.
- 8.0 Decision on planning applications, appeals, enforcement investigations received (for info – all prior circulated and responded to HBC)**
- 8.1 Application 6.18.98.E.FUL 19/00199FUL** – replacement of extension at Spring Hall. Planning permission refused.
- 8.2 Application 6.18.173.B.FUL 18/04987FUL** – conversion of shed to planetarium and craft area at Holly Tree Cottage, Hutts Lane. Planning permission granted.
- 8.3 Reference 02/01840/FUL** – notification of investigation into possible breach of planning Control at 422087 475929 Foulgate Nook Lane
- 8.4 Application 6.18.A.OUT 18/05215 OUT** - erection of 2 houses on land south of Fairfields
- 8.5 Application 6.18.103.D.COU** - application for change of use to residential on land comprising OS field 9161, Nutwith Lane
- 8.6 Application 6.18.116.F.L.B.19/01858/LB** – application to replace windows at Hackfall Farm
- 9.0 Quarry Field allocation process for 2019**
Following a successful Field Gate Auction, the Quarry field is now rented out for May to October.
There are two holes in the wall which required fixing for the field to be stock-proof and Harvey Richmond had been approached to repair these at a cost of c£200.

Future Allotment project – there are now 12 people interested in developing allotments on the Quarry Field for next year.
Resolved: Clerk to confirm work with Harvey Richmond. (This has now been agreed)
Cllr Kerr to set up a meeting of the interested parties to take forward the Allotment Project.
- 10.0 Asset register**
Cllr Kerr reminded Councillors of the agreed actions to maintain the condition of the Village assets, as agreed in June 2018.
Resolved: Cllr Kerr will organise a Councillors walkabout review base on the Asset Register, before next Council meeting
- 11.0 Royal British Legion**
Mr Threapleton updated the Council on the Memorial Cross and provided a draft for the proposed plaque. The Council is supportive of this work and proposal, and would seek to make a contribution to costs.
Resolved: Royal British Legion were asked to provide costings for consideration

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12.0 Councillors reports

Councillor Kerr – raised a number of issues that had been brought to her attention.

Hedge cutting around the village, especially on roadside kerbs.

Hackfall Woods Car Park – previous minutes had recorded the Council's actions in approaching the Woodland Trust and in supporting a potential Trust application for double yellow lines on the road beside the car park. The Trust also has plans to extend the current car park.

Fishing in the pond – question raised as to whether this requires a licence ?

Dog mess on the playground – the Clerk was asked to source signs stating that dogs are not allowed on the playground (to be displayed in addition to the existing requests to pick up dog mess and highlighting the £1000 penalty)

13.0 Questions from members of the public

None raised (other than those already minuted)

14.0 Confidential item from Cllr Exelby

This matter was deferred to the next meeting

15.0 Agenda Items for next meeting – Asset register, Risk Assessment, Policy reviews

16.0 Date of Next meeting- 17th July 2019 .

(Please note this change of date from the original schedule of 10th July)

Village Hall - 7.30pm

Meeting closed at 9.00 pm

Signed as a correct record

Date -----

