



Lydden Parish Council

SUMMONS

**Minutes of the Parish Council Meeting held on Wednesday 5th of November 2025
at 7.30 pm in Lydden Village Hall**

**Present: Lydden Parish Councillors: R Booth (Chairman), M Cregeen (Vice Chairman), B Collins, P Collins,
W Smith**

In Attendance: Irene Bowie (Parish Clerk) Members of the public.

1. Apologies.

1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings; under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

There were no apologies.

1.2 Declaration of Changes to the Register of Interests. There were none.

1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. There were none.

1.4 Requests for Dispensations. There were none.

1.5 Declarations of Lobbying. There were none.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. CO OPTION of Parish Councillor/s: To consider candidates for co-option. AGREED: To advertise the vacancies on the Parish Council.

4. Reports from external parties (if present).

Kent County Councillor, Dover District Councillor, Police.

There were no reports.

5. Minutes of the Parish Council Meeting

RESOLVED: that the minutes of the Parish Council Meeting held on the 3rd September 2025 were taken as read, confirmed as a correct record, and signed by the Chairman.

6. Planning:

6.1 To table planning applications received for consideration.

6.1.1 25/01130 Sun Valley Barn London Road Temple Ewell Dover CT16 3DJ
Insertion of windows/garage door to SW side elevation (retrospective)
RESOLVED: No Objection

6.1.2 25/01135 The James Teacher Reserve London Road Lydden CT15 7JZ
Siting of a storage container
RESOLVED: NO Objection

6.2 To table decisions by Dover District Council (DDC) since the last meeting.

6.2.1 25/00998 Annexe 40 Canterbury Road Lydden CT15 7ER
Erection of a single storey rear extension
Grant Planning Permission

6.2.2 25/00828 2 Stonehall Lydden Dover CT15 7JS
Erection of a single storey rear extension and raised patio (existing extension Grant Planning Permission)

6.3 To Table and Validate Planning Applications dealt with since the last meeting.
There were none.

6.4 To Table late planning matters. There were no late matters.

7. To receive Reports

7.1 Chairman's Report. The Chair noted that there was no formal written report for this meeting. Verbal updates were provided as part of discussions under individual agenda items.

7.2 Clerks Report (on matters not included in other agenda items).
Verbal updates were provided as part of discussions under individual agenda items.

7.3 Councillors Report (on matters not included in other agenda items)
Verbal updates were provided as part of discussions under individual agenda items.

7.4 Allotments Report and Update. There were no matters to be raised. Clerk to follow up the replacement of the water meter.

7.5 Village Hall Report and Update. The proposed Village Hall Improvements were discussed,

7.6 Lydden Speedwatch. The team were still conducting sessions. Clerk to follow up and request a report for meetings.

7.7 Christmas Tree and Events. **RESOLVED:** The Clerk would order a Christmas Tree and additional lights.

8. Highways:

8.1 To receive the parish portal report. Noted

8.2 To receive updates on the KCC Highways Improvement Plan. There were no updates.

8.3 To receive any other Highways Matters. Clerk to follow up request for a 30mph tool kit.

9. Finance:

9.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)

RESOLVED: The payments on the schedule were authorised.

Payee	Description	£
Irene	Staff Costs	Confidential
Ionos	Emails	34.20
Colin Hoyle	Village Maintenance	165.00
Hugo Fox	Website	23.99

9.2 Late Payment Request/s to be discussed for approval and payment. There were none.

9.3 To consider any request for grants or donations. There were none.

9.4 To table any late financial matters. The reconciled balance was received and agreed as £30,506.79

9.5 To discuss the draft budget and precept for 2026/27.

AGREED: Councillors would email the Clerk with comments or ideas for the budget, which would be agreed at the December 2025 meeting.

10. Correspondence:

10.1 To table items of late correspondence.

KCC Local Government Reorganisation.

10.2 Items circulated or received.

10.1.1 Planning Enforcement Meeting - Presentation

10.1.2 CTS Scheme Town and Parish Consultation

10.1.3 KCC Highways - Help us create new walking and cycling itineraries for Kent

10.1.4 ANNUAL POLICING SURVEY 2025

10.1.5 DDC Planning and Development Newsletter

10.1.6 Town and Parish Council Meeting - 13 November 2025

Councillor B Collins and P Collins would attend.

11. Agenda Items for the next meeting:

Training, Setting the Budget, KALC AWARD. Co-Option of Councillors

12. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

13. To confirm the 2026 meeting dates.

2025 Meeting Dates:

4th

December

These minutes are not a verbatim record of the meeting but a record of resolutions made.

There being no further business to be transacted, the Chairman closed the meeting at 9:07 pm.

Signed:

Date:

Chairman: Please Print