

<p>MINUTES BEAN PARISH COUNCIL Monday 13th January 2020 at 7.00 pm at Bean Village Hall</p>

Members noted that the guillotine would be in operation and that the meeting would close before 9.00 pm.

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

Prior to the Meeting the Chair drew attention to the protocol regarding the audio and visual recording of the Meeting or of any part thereof.

Present: Cllr. C Bates Cllr. K Burgin, Cllr. K Impiazzi,
 Cllr. A Munday, Cllr. S Weeks, Cllr. D Wood.

There was one member of the public present.

	Agenda Item	
1.	<p><u>Apologies for absence</u> Were received and accepted from Cllr. Hammock.</p>	
2.	<p><u>Declaration of Pecuniary Interests pertaining to this agenda</u> None.</p>	
3.	<p><u>Minutes</u> Minutes of the Council Meeting held on Monday 9th December 2019 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p>RESOLVED: That the Minutes of the Parish Council held on 9th December 2019 be approved and adopted as a true record.</p>	
4.	<p><u>Matters Arising</u> Matters arising from the Minutes not covered elsewhere on the Agenda and at the discretion of the Chair any items of an urgent nature that needed to be discussed.</p> <p>4.1 Bean Surgery, Beacon Drive Members noted that on 13th December patients of the Elmdene Practice were advised that the Bean surgery will be closed permanently.</p> <p>4.2 Santa's Visit – 23rd December 2019 This event was very successful with over 50 children attending.</p> <p>RESOLVED: That a letter of thanks be sent to the Leader of DBC for including Bean in the round of visits by Santa and to ask if Bean could be included for any future visits.</p>	

5.	<p><u>Community Warden</u> There were no matters relating to Warden provision.</p>	
6.	<p><u>Correspondence</u> The following items of correspondence were received and noted.</p> <ul style="list-style-type: none"> - Rural Bulletin, December 2019 - CPRE annual report from CEO - Invitation to Community Forum Thursday 30th January 6pm, will be attended by Cllrs Bates, Impiazzi and Munday. 	
7.	<p><u>KALC/SLCC/NALC</u></p> <p>7.1 KALC CEO Bulletin – Issue no. 3 December 2019</p> <p>7.2 NALC Chairman’s open letter to Councillors (December 2019)</p> <p>7.3 Buckingham Palace Garden Party The Dartford Area Committee has been honoured with an invitation to put forward two nominations to attend Her Majesty’s Royal Garden Party on 27th May 2020 and the Chair of DAC KALC has nominated the Chair, or substitute, of Bean Parish Council and partner to attend. Cllr. Burgin and partner have accepted the invitation and will be attending.</p>	
8.	<p><u>Borough & Parish Forum</u> Next meeting Tuesday 14th January 2020 at 7pm. Bean PC will be unable to send a representative on this occasion.</p>	
9.	<p><u>Consultations/Training</u></p> <p>9.1 CCG report into Urgent Care public consultation – 13 December 2019 Findings show that overall, 80% of those who completed the survey favoured Gravesham Community Hospital (Option 1) as the location for the new UTC as opposed to 5% who thought the UTC should be based at Darent Valley Hospital (Option 2). The remaining 15% either had no view or did not answer the question.</p> <p>The top reasons people gave for choosing their preferred location for the UTC were that – it was easily accessible by car or public transport and close to where they live. People who preferred Option 2 supported having the UTC located next to the existing A&E department. Local people, irrespective of their preferred option, raised concerns around parking and traffic congestion at Darent Valley Hospital and a perception that the facilities at the hospital were already being overstretched.</p> <p>Public are invited to attend the extra-ordinary Governing Board Meeting on Thursday 16th January 2020, 1-2.30 pm at Dartford Borough Council offices</p> <p>9.2 Dartford Local Plan Preferred Options Consultation The Preferred Options stage public consultation on the new Dartford Local Plan is due to start on Friday 10 January 2020. This will last for six weeks until 21 February 2020.</p> <p>By way of further information for now, our website and our Bulletin have been updated and made available for interested parties. These can be found at: www.dartford.gov.uk/policyconsultation.</p>	

	<p>Full explanation and documentation will be available on the website from 10 January 2020, including details of how to respond and the drop in events for local residents. Parish Councils and other interested parties will be directly informed of the launch by email. This will be accompanied by a publicity campaign including adverts and social media.</p> <p>It was NOTED that there have been 7 applications in Bean covering 28 hectares:</p> <ul style="list-style-type: none"> - Drudgeon Way/Beacon Drive - Land at rear of 11-47 Bramble Way - Bean Triangle, Watling Street - Land adjacent 1-11 Ightham Cottages - Land south east of School Lane - North of Shellbank House, Shellbank Lane - Block of 38 garages, rear of 1-9 Bramble Avenue <p>RESOLVED That Councillors Munday and Weeks to produce a report with recommendations for consideration by the Council at the February meeting.</p> <p>9.3 Unauthorised encampments Consultation on consult on measures to criminalise the act of trespassing when setting up an unauthorised encampment in England and Wales. We would also like to consult on what an alternative approach to this could be:</p> <ul style="list-style-type: none"> • amending section 62A of the Criminal Justice and Public Order Act 1994 to permit the police to direct trespassers to suitable authorised sites located in neighbouring local authority areas • amending sections 61 and 62A of the Criminal Justice and Public Order Act 1994 to increase the period of time in which trespassers directed from land would be unable to return from 3 months to 12 months • amending section 61 of the Criminal Justice and Public Order Act 1994 to lower the number of vehicles needing to be involved in an unauthorised encampment before police powers can be exercised from six to two or more vehicles • amending section 61 of the Criminal Justice and Public Order Act 1994 to enable the police to remove trespassers from land that forms part of the highway <p>https://www.gov.uk/government/consultations/strengthening-police-powers-to-tackle-unauthorised-encampments Closing date 4 March 2020.</p> <p>RESOLVED That Councillors Munday and Weeks to produce a report with recommendations for consideration by the Council at the February meeting.</p>	
10.	<p><u>GDPR</u> No matters to consider at date of publication</p>	

11.	<p><u>Kent Police</u> The following were NOTED: 11.1 November <u>Bean</u> reported crimes, extracted from Police UK 11.2 Bean 2019 Summary for 11 months 11.3 Parish monthly update from PCSO for December</p>	
12.	<p><u>Planning</u> The following were NOTED 12.1 Weekly planning list from DBC 12.2 Weekly planning list from EDC</p> <p>Members CONSIDERED the following application 12.3 19/01656/FUL Prospect Place Shellbank Lane Bean Kent DA2 8AX</p> <p>Erection of a single storey extension to the existing commercial building and change of use to office (Use Class B1(a)), demolition of an existing commercial building and erection of a double car port and attached commercial store in its place and conversion of Prospect Place from single dwelling house to 2 No. apartments.</p> <p>Members OBJECTED to this application as they considered that this site was not appropriate for a commercial development. The entrance/exit from the car park onto Shellbank Lane is dangerous. There is a pavement along the front of the premises and Shellbank Lane is only wide enough for one vehicle at that point. The two parking spaces will restrict manoeuvrability of vehicles entering and exiting and will also obstruct the visibility when exiting the site if there are vehicles parked there.</p> <p>Councillors also made the following observations</p> <p>The Windfall Site Questionnaire is exceptionally vague.</p> <p>a) Point 2 - the walking distance to a railway station has not been stated although the walking distance to the nearby bus stops has, however they do not meet the criteria of two buses an hour during peak hours. Swanscombe, Greenhithe, Ebbsfleet and Longfield stations have been listed under walking distance. The nearest station is Greenhithe which is 2 miles away and would take 40/45 minutes to walk there.</p> <p>b) Point 5 - this asks if any new facilities are proposed as part of the development but this has not been answered and is therefore of concern.</p> <p>c) Point 8 - this asks if the proposal is for anything other than residential and has been answered as "No". However, the floor plans for the development of building B clearly show it is more of a conference centre than an office, or an office on a commercial/business scale.</p>	

	<p>12.4 DA/20/00013/FUL 21 School Lane Erection of a two-storey front extension incorporating conversion of garage into habitable room and erection of a rear single storey extension</p> <p>Members did not object to this application but were concerned that the front extension may cause loss of light to the upstairs room of the adjacent residence.</p> <p>12.5 Advertising Banner along Watling Street Erected just before Christmas. It was NOTED that a retrospective planning application has been submitted – awaiting consultation papers.</p> <p>It was NOTED that the following application has been APPROVED</p> <p>12.6 DA/19/01502/FUL 2 Foxwood Road Bean Demolition of existing garage at front of property, erection of a single storey side and front extension to one side of property and 2 storey side extension to other side of property, erection of single storey front extension and provision of hardstanding for off street parking</p>	
13.	<p><u>Ebbsfleet Development Corporation/Eastern Quarry</u> No matters to consider at date of publication</p>	
14.	<p><u>Highways</u></p> <p>14.1 Winter service salt bags have been received.</p> <p>14.2 JTB – Parish Representation Members NOTED the following taken from GAC agenda for 13 January 3.2. The current JTB Agreement provides for there to be one Parish representative on the JTB and this position is vacant. During Autumn 2019 the Parishes and Swanscombe and Greenhithe Town Council were asked for their nominations to fill the vacancy and two candidates were proposed. An election was therefore conducted which resulted in 4 votes for each of the candidates, Yvonne Seymour (Darenth Parish Council) and Stephanie Thredgle (Stone Parish Council).</p> <p>3.3. The new JTB Agreement provides for the JTB to agree for there to be a number of parish/town council representatives, not less than one and no greater than three. In view of the equality of votes between the two candidates nominated by the parishes/town council it is proposed that the number of parish representatives on the JTB should be set at two for the 2019/20 Municipal Year and that both candidates should be appointed.</p> <p>14.3 Road Closures The following were noted</p> <ul style="list-style-type: none"> • Betsham Road – closed 9 February for 1 day • Station Road, Southfleet - works controlled by traffic lights 13th January 10th February including weekend working. <p>14.4 Beacon Drive – 20 mph painted roundel Bean RA have submitted a ‘fault’ to Highways regarding the above and received a response advising that should the 20mph order not be in force, it is likely it may be manually removed but that should BRA wish to</p>	

	<p>make any comments to advise Highways. Members felt that the presence of the painted roundel, even if enforcement of it was not legal as there are no 20mph roundels on all access points onto Beacon Drive, would deter motorists from exceeding that limit. Members instructed the Clerk to ask Highways what the requirements would be to make the whole of the estate, including the High Street, a 20-mph zone.</p> <p>14.5 Posts on verging at Bean Hill Have been installed between 8 Bean Hill Cottages and the pedestrian entrance to Beacon Woods.</p>	
15.	<p><u>Environmental Issues</u></p> <p>15.1 Changes to bin collection days from 17th February 2020 The banners displayed on the waste collection vehicles advising of changes were implemented a little earlier than planned. There will be leaflet going out in a couple weeks. There is a need to rebalance collection rounds because of property growth, only about 20% will change collection day but collection times will change for everyone. The leaflet will include a reminder of do and don'ts, as well as a collection calendar. The actual collection services are remaining the same though so no drastic changes.</p> <p>15.2 Slip road to Ightham Cottages Request received to ask DBC to arrange for this road to be swept.</p>	
16.	<p><u>Footpaths</u></p> <p>16.1 DR22 SL-Tree Care to confirm when the final planned work to the section of DR 22 adjacent to the allotments will take place.</p> <p>16.2 Overhanging brambles on entrance to DR23 alongside 146 Beacon Drive to be cleared.</p> <p>16.3 DR20 Sandy Lane fly-tipping at entrance to be reported.</p>	
17.	<p><u>Beacon Woods</u></p> <p>17.1 NWKCP – Pond NWKCP have advised they are working on a project delivering habitat creation work for Natural England's District Level Licensing scheme for Great Crested Newts. Natural England would like to focus on providing habitat for GCN in the TQ57 & TQ67 10km grid squares. Beacon Wood Country Park falls within this area. We have been asked to get in touch if you think there might be any opportunities for pond creation or restoration work at Beacon Wood Country Park. The work would be fully funded by Natural England. FoBW have responded in the affirmative and a meeting will be arranged including a representative from the Parish Council.</p> <p>17.2 Forest School Request from Unlimited Education to run a Forest School at Beacon Woods.</p> <p>RESOLVED: That the request to organise a Forest School at Beacon Woods by Unlimited Education be approved subject to the completion, receipt and approval of the Memorandum of Understanding and the requested supporting documentation.</p> <p>There would be no set charge for using the Woods as the Council are very keen to promote healthy living and the re-engagement of children</p>	

	<p>with nature but request that donations be made to the Friends of Beacon Woods either using their car-park fee system or directly to their bank account.</p> <p>17.3 Tree safety survey To be arranged as soon as possible.</p>																							
18.	<p><u>Recreation Facilities</u></p> <p>18.1 Table Tennis Table Site location to be agreed and meeting with Artificial Turf supplier to be arranged prior to submitting order.</p>																							
19.	<p><u>Bean Village Hall</u></p> <p>19.1 Christmas Decorations Members discussed the possibility of purchasing decorations for the outside of the Village Hall. Clerk was instructed to investigate. Availability and costs.</p>																							
20.	<p><u>Allotment Association</u></p> <p>20.1 Properties with gates onto allotment land have now had their access blocked.</p>																							
21.	<p><u>Residents' Association</u></p> <p>21.1 Members NOTED the draft Minutes of the meeting held on 2nd December 2019</p> <p>21.2 Meeting held on 6th January 2020 was attended by 2 PCSOs following a request by Sgt. Martin Sharp following the arson attack of 21 November. Matters discussed included:</p> <ul style="list-style-type: none"> • A Highways drainage survey has started in Bluewater. • The Planning Inspector has visited the Royal Oak development 																							
22.	<p><u>Spirit's Rest</u> Last year was an extremely busy year for Spirits Rest and they have now started collaborating with a centre in Ashford who have been taking some of the abandoned horses from our area. CB has met with representatives from Atkins/HE and have agreed a value for the stables although the value was 10% lower than originally thought. Still awaiting approval from the Secretary of State for the new site.</p>																							
23.	<p><u>Finance</u></p> <p>23.1 <u>Income/Expenditure to 7 January 2019</u></p> <p><u>Income</u></p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Date</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td style="text-align: right;">0.00</td> </tr> </tbody> </table> <p>Expenditure By BACS transfer</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Date</th> <th>Payee</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>20/12/19</td> <td>Appt Business</td> <td>Photocopier</td> <td style="text-align: right;">17.31</td> </tr> <tr> <td>20/12/19</td> <td>Castle Water</td> <td>Allotment water (Nov)</td> <td style="text-align: right;">13.71</td> </tr> <tr> <td>20/12/19</td> <td>Castle Water</td> <td>Beacon Woods water (Nov)</td> <td style="text-align: right;">1.73</td> </tr> </tbody> </table>	Date		Amount			0.00	Date	Payee		Amount	20/12/19	Appt Business	Photocopier	17.31	20/12/19	Castle Water	Allotment water (Nov)	13.71	20/12/19	Castle Water	Beacon Woods water (Nov)	1.73	
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20/12/19	Glasdon	Salt spreader belts	41.63
02/01/20	Admin costs	December 2019	664.75
		TOTAL	739.13

23.2 Items for payment**23.2.1** By Cheque

201635 Mrs Kirby, litter picking	59.15
201636 Cllr. Wood – salt bags	53.98

23.2.2 By BACS

Mrs Becket, Dec - Jan expenses	77.27
	190.40

RESOLVED

That payments itemised in 23.2.1 and 23.2.2 totalling £190.40 be paid.

23.3 Balance on all accounts as at 7 January 2020

Current Account	15,864.45
Reserve Account	16,149.02
Petty Cash	61.78

23.4 Hall Accounts as at 7 January 2020**23.4.1** Balance on accounts

Balance No. 2 account	6,309.30
Petty Cash	300.85

23.4.2 The following was APPROVED

Cheque No. 10044 for petty cash	250.00
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23.5 Expenditure to date

Expenditure against budget as at 7 January was noted.

23.6 Parish remuneration - Parish Members' Allowances

A report from the Independent Remuneration Panel (acting in its role as Parish Remuneration Panel) which set out the results of their review of allowances which might be paid to Dartford parish/town councillors, for submission to those councils for their individual consideration has been received.

Should individual parish/town councils decide to pay allowances to their Members, they were required to establish a scheme to do so. Any scheme should have regard to the recommendations in the Parish Remuneration Panel report, attached. That a basic allowance be payable to each Councillor at the following rate: Up to 70p, multiplied by the total electorate of the parish (1259), divided by the number of seats on the parish/town council (7) equals £125.90.

Chairman's Allowance That an allowance be payable the Chairman at the following rate: Up to £1.05, multiplied by the total electorate (1259) of the parish/town, divided by the number of seats on the parish/town council (7) equals £188.85.

Members discussed if Bean Parish Council wished to establish a Parish Remuneration Scheme.

	<p>RESOLVED That Councillors would not claim individual allowances but that the Chairman would continue to have an allowance which would be £189 per year. All Councillors would be entitled to claim a car mileage allowance and/or other costs of transport relating to travel on behalf of the Parish Council outside the Borough.</p>	
24.	<p><u>Items of interest</u> 24.1 Chairs Items - None 24.2 Borough Councillor's Items – Borough Councillor was not present, no items had been received in advance of the meeting. 24.3 Clerks Items – April Meeting date. The clerk advised that the 2nd Monday of April (13th) was Easter Monday and did the Council wish to postpone the Council Meeting for one week. All Councillors present were content to hold the meeting on Easter Monday, 13th April. 24.4 Members Items - none</p>	
25.	<p><u>Questions from the Public</u> None</p>	
26.	<p><u>Next Meeting</u> Will be held on Monday 10th February 2019 at 7.00pm.</p>	

The Chair closed the meeting at 8.55 pm

Chair.....

Date