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## PARISH COUNCIL MEETING MINUTES

Minutes of the Full Meeting of Ogbourne St George Parish Council  
held at Ogbourne St George Village Hall on Thursday 9<sup>th</sup> November 2023  
commencing at 7:30pm.

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Meeting started 19:31

**MEMBERS PRESENT:** Councillors Sam Frost [SF], Nathalie Collister [NC], Rachel Inglefield [RI], Abigail Barratt [AB], Rob Green [RG]

**OFFICER PRESENT:** Elizabeth Martin [EM], Clerk to the Council

**CHAIR:** Sam Frost [SF]

**APOLOGIES:** Nicholas Burnet [NB], Bob Tanner [BT]

FC23/24/104 **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**  
Nicholas Burnet [NB], Bob Tanner [BT]

FC23/24/105 **DECLARATIONS OF INTEREST & APPLICATIONS FOR DISPENSATION**  
None

FC23/24/106 **MINUTES OF THE PREVIOUS MEETING HELD ON 5<sup>TH</sup> OCTOBER 2023**  
Proposed AB. Seconded RI.

**IT WAS RESOLVED THAT The Minutes Of The Parish Council Meeting Held On 5<sup>th</sup> October 2023 Be Accepted As Written.**

FC23/24/107 **CHAIRMAN'S ANNOUNCEMENTS**  
No additional announcements

FC23/24/108 **TO RECEIVE FOR INFORMATION, THE CLERK'S REPORT**

FC23/24/109 **To Receive An Update On The Bus Shelter Replacement**  
The Council received one of at least three quotations for the bus shelter on the A346 to be removed and replaced with an enclosed shelter, potential solar lighting, and adjustments to the entry way from the foot path to the shelter. Two additional quotes are pending and will be brought back to Council for review and next steps.



- FC23/24/110 **To Receive An Update On Outstanding Actions**
- First draft of the budget circulated on the 9<sup>th</sup> of November for Council to review and comment.
  - Wiltshire Council’s information for the precept is delayed as a Consultation is in process that may affect the precept model. Wiltshire is due to release the information in December so that Precepts may be finalised for January.
  - The Clerk confirmed a query from the last meeting regarding the website supplied by Hugo Fox. It has been confirmed that there is an option for the Council to pay an additional fee that would include a planning tool on the site to show all planning applications (past and present). The Council will consider if this contract change is needed and bring back to a future meeting if required.
  - Dates of next meetings will be confirmed in January 2024
  - The picnic bench has been ordered and a delivery date will be agreed. Engraving confirmed.
  - The SID is ordered and delivery imminent. The pole has been confirmed to not be part of the delivery. RI to contact Wiltshire Highways to have discuss options.
  - What 3 Words for stiles is still outstanding. NC to send the Clerk an update on the information.
  - SF to send EM What3words for the poles and gates for the village.
  - SF to send EM information on the groundwork contractor person to provide a quote for work in the village on the gates and SID.

FC23/24/111 **PLANNING**

- FC23/24/112 **To Consider The Following Planning Application From Wiltshire Council**  
None

FC23/24/113 **FINANCE MATTERS**

- FC23/24/114 **To Receive An Update On The Budget Forecast**  
Budget Forecast Received. The Council was asked to continue to send queries to the Clerk until the end of November when Wiltshire is due to send a delayed communication regarding the precept which is delayed due to outstanding issues at Wiltshire Council

- FC23/24/115 **To Receive For Information, Disbursements Made Since The Last Meeting**  
No Disbursements were made since the last meeting.

- FC23/24/116 **To Consider And Approve The Schedule Of Forthcoming Payments**  
No Schedule of forthcoming payments was outstanding



FC23/24/117 **TO RECEIVE ANY UPDATES FROM WORKING GROUPS AND OUTSIDE BODIES**

FC23/24/118 **Local Highways and Footpath Improvement Group (LHFIG, formally CATG)**  
Next meetings are:

Thursday 25th January 2024 Council Chamber Of Marlborough Town Hall, 10:00 a.m.

The residents that live near the bus stop at Whitefield's have had the magazine delivered by Cllr RI. The Council had been asking for comments from these residents that live near the stop for impute on improvements. To date they have not received any correspondence back. The Council has attempted to do due diligence to review the issue brought to Council several months ago and will now close the matter unless further and additional information being sought is responded to.

FC23/24/119 **Marlborough Area Board**

Next meetings are:

Tuesday 9<sup>th</sup> January 2024, 19:00

<https://cms.wiltshire.gov.uk/ieListMeetings.aspx?CId=165&Year=0>

FC23/24/120 **Transport Working Group – To Receive An Update**

The last meeting was postponed. Next meeting date TBC

**Actions Outstanding:**

**Action:** RI to contact Wiltshire Highways to discuss the implementation of the post in the agreed location.

**Action:** SF to send what3 words of the locations for the work and will write up a scope of work so EM may retain a second quote of equal work.

**Action:** SF and EM to get quotes for installation of groundworks for the installation of the village signs, gates and the SID for the January meeting.

**Action:** SF is due to put forward information on the contractor for the installation of the Village signs, gates, and the SID.

There remains an action list of items with Wiltshire Council. RI is liaising with Wiltshire Highways to gain understanding of completion dates. E.g. white line painting, school signs etc.

**Action:** RI continues to follow up with Wiltshire Council

Some white line painting has been completed in the areas that were requested to be updated.

**Action:** SF to look at a potential option of a grounds specialist to provide a quote for the installation of the gates, SID and dog waste bin. To be brought back to the January meeting.



**Action:** SF to review the data settings on the SID and provide the new report to the Council at the January meeting.

FC23/24/121 **Community Spirit Initiatives Working Group - To Receive An Update**  
 The Council will need to purchase a tree this year as attempts for donated trees have been reduced this year. The Council wish to invite villagers to an event to celebrate the start of the festive season fully sponsored by the Parish Council.

Suggested date: **Sunday December 3rd, 2023, 5-6pm**

The Council will continue to seek other opportunities for the 2024 Christmas celebrations.

The date is now on the parish council website calendar and was published in the Dragon in November and will be circulated through Facebook and posters.

FC23/24/122 **Communications Working Group - To Receive An Update**  
 The group has implemented some changes to the FB rules for the Councils account. A meeting in the New Year is due to be confirmed.

FC23/24/123 **Bell Field Working Group**  
 The working group placed an article in the Dragon about ideas for facilities at Bell Field for teenagers and have received the following:  
 Netball hoop, tennis court, new football nets, skate park, and tennis table sessions in the Village Hall. The Council would also consider looking into an outdoor table tennis area.

EM to send information to NC in the New Year for companies to approach for quotes to improve the football area.

The new bench has been delivered for the Bell Field.

The group will be looking into better management of the stiles and footpaths across the village to continue to offer those who wish to take benefit from the Right of Way as much opportunity to do so.

FC23/24/124 **TO RECEIVE FOR INFORMATION CORRESPONDENCE AND CIRCULARS RECEIVED**  
 None since last meeting

FC23/24/125 **TO CONSIDER ITEMS OF MAINTENANCE**  
 The Council has been made aware of a few hedges that sit on private property that are overgrowing the pavement areas through the village. The Parish Council wishes to remind residents that they are responsible to remove any overgrown hedging allowing for existing pavement areas to be clearly accessed by members of the public walking through the village. An additional reminder will be placed in the Dragon.

**Action:** SF will be reaching out to specific properties



The growth for the play area surroundings require maintenance. The council will be seeking quotes to manage this.

**Action:** EM to contact contractor for costings/or potential changes to contract for upkeep.

- FC23/24/126 **KEY MESSAGES.**  
Christmas event on the 3<sup>rd</sup> of December 2023, 5-6pm for tree celebrations.
- FC23/24/127 **NEXT MEETING.**  
To Note the next meeting will be held at 7:30pm on Thursday 11<sup>th</sup> January 2023. Ogbourne St George Village Hall.
- FC23/24/128 **IN VIEW OF THE CONFIDENTIALITY OF THE FOLLOWING ITEMS, TO CONSIDER A RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC FROM THE MEETING IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, IN ORDER TO DISCUSS THE ITEMS IN ACCORDANCE WITH STANDING ORDER 3(D)**  
There was no update for the meeting. The Council did not go into closed session
- FC23/24/129 **TO RECEIVE AND UPDATE AND TO DISCUSS NEXT STEPS REGARDING NURSURY PROVISION IN THE VILLAGE**  
No update  
These minutes are accepted as a true and accurate record: -

Signed \_\_\_\_\_ Date \_\_\_\_\_

Meeting Concluded: 20:34

**Summary Of Public Participation Section**

- a) Report from Unitary Councillor.  
Cllr James Shepherd was not in attendance and no report for Council review.
- b) PCSO Report  
None Received
- c) Public Participation  
None