

**Kemberton Parish Council**  
Minutes of Parish Council Meeting  
held in the Kemberton Village Hall  
on Wednesday 9th May 2018 at 7.30pm.

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<b>Present:</b>	Cllrs: James Rennison (outgoing Chairman); Martyn Bidgood (incoming Chairman); Mary Wright; Ian Amos and Mark Lea
<b>In attendance:</b>	Vanessa Voysey – Clerk, members of the public

**1. CHAIR WELCOME AND ANNOUNCEMENTS**

The Chair welcomed everyone to the meeting

**2. ELECTION OF CHAIR**

- a) Martyn Bidgood was nominated by Ian Amos and this was seconded by Mary Wright. All Agreed.
- b) Martyn Bidgood signed the Declaration of Office.

Cllr Bidgood, in the Chair thanked the outgoing Chair, Cllr Rennison, for his service over the last five years

**3. ELECTION OF VICE-CHAIR**

- a) James Rennison was nominated by Mark Lea and this was seconded by Ian Amos. All Agreed
- b) James Rennison signed the Declaration of Office.

The outgoing Vice Chair was thanked for all his work on behalf of the Council.

**4. APOLOGIES**

Cllr Giles Greenwood, Cllr Philip Jones

**5. DISCLOSABLE PECUNIARY INTERESTS**

Cllr Mary Wright – personal interest in Item 15, planning application  
18/01666/TCA – applicant

Cllr James Rennison – personal interest in Item 15, planning application  
18/01847/TCA – neighbour

**6. DISPENSATION**

None at this time

**7. REPORT FROM SHROPSHIRE COUNCILLOR**

None at this time

## 8. PUBLIC PARTICIPATION SESSION

Residents present requested any questions on an affordable housing application that they intend to put in to Shropshire Council.

Councillors asked how much space the plot will take up in the garden and about the location of the building. They were advised that the plan would not take up the whole of the garden.

Councillor Rennison, as outgoing Chair, had been advised that a request would be made for the Parish Council to provide a written confirmation of local connection as part of the process. Cllr Rennison thanked the residents in question for the courtesy of coming to the meeting to give the Parish Council more information. There was a discussion of what had been undertaken so far as part of this process and the relevant details of the local connection. A written copy of this document would be sent to the Clerk following the meeting.

It was agreed that the Clerk would draft a letter for the Chair to sign. This would confirm the local connection but not be an indication of agreement to the plans which would be discussed at a future meeting when presented to the Parish Council as part of the planning process.

## 9. MINUTES

Acceptance of the Minutes of 7<sup>th</sup> March 2018 - Proposed by Cllr Ian Amos and Seconded by Cllr Mark Lea. All agreed.

## 10. MATTERS ARISING

It was reported that some Councillors have received communication surveys from Airband as part of the Broadband roll-out project. As not all masts have been put up yet success is limited. It is not yet clear when the project will be completed.

## 11. HIGHWAYS

It was reported on the news that the number of potholes in Telford and Wrekin was double that of last year.

Potholes in the village have been filled in but still look like a patchwork.

The Chair said he did not think action would be taken on the junction until there was a serious accident.

## 12. BROADBAND

Fibre has been placed in the village, but it is still not known where the broadband box will be located.

There is still no final date for the completion of the projection, now well over the original estimate end date.

## 13. AED

Cllr Lea had prepared a draft leaflet for distribution amongst all the households of the village and requested comments from Councillors.

Cllr Lea advised Councillors that official guidelines is that all cabinets should be unlocked. There was some discussion on whether or not it should be explicitly stated on leaflets that the cabinet is unlocked.

Cllr Bidgood suggested the inclusion of a comment such as 'bad CPR is better than no CPR' such as 'don't be afraid to use it'.

There was discussion on whether the leaflet would be better placed on a page of the village newsletter or as a loose insert. It was decided it would be better as a loose insert as it could be kept and put on the wall or fridge.

It was agreed that Councillors would check for places that do not get the newsletter and make sure they received a copy. It was also agreed that a copy should go on the Parish Council's website.

It was decided that Cllr Lea would email a final draft to Councillors.

#### 14. CORRESPONDENCE

- 1) Police Crime Commissioner's feedback form: Councillors considered the survey to be aimed at larger communities and preferred not to respond at this time.
- 2) SALC: Councillors said they would rather seek the advice of SALC (Shropshire Association of Local Councillors) where required than appoint two official representatives.

#### 15. PLANNING APPLICATIONS RECEIVED

*Cllr Wright left the meeting*

Reference: 18/01666/TCA (validated 10/4/18)

Address: Ingleside, Mill Lane, Kemberton, TF11 9LH

Proposal: To remove 1 no Conifer tree within Kemberton Conservation area

No comment to make on this proposal

*Cllr Wright rejoined the meeting*

Reference: 18/01847/TCA (validated 26/4/18)

Address: New Wood House, Mill Lane, Kemberton, TF11 9LN

Proposal: To fell 2 Fir Trees and to thin and reduce by 1/3 1 broadleaf tree within Kemberton Conservation Area

Comment: Councillors questioned the accuracy of the application and if the broadleaf tree is in the applicant's red line. Councillors expressed concern about the reduction of the tree and the impact on the Conservation Area.

Reference: 08/01831/FUL (validated 30/4/18)

Address: Montrose, Grooms Lane, Kemberton, TF11 9LS

Proposal: Erection of first floor extension to existing bungalow and single story site extension

Not comment to make on this proposal

#### 16. PLANNING APPLICATION DECISIONS

Reference: 18/00804/FUL (validated: 21/2/2018)

Address: Montrose, Grooms Lane, Kemberton, TF11 9LS

Proposal: Erection of 4-bay open fronted garage

Decision: Withdrawn

Noted

Reference: 17/03311/FUL (validated 03/08/17)  
Address: Proposed Residential Development SE of Kemberton Cottage, Mill Lane  
Proposal: Erection of an affordable dwelling  
Decision: Grant permission  
Noted

## 17.FINANCE

- a) It was **Resolved** to agree and sign the following cheque payments, Proposed by Cllr Rennison and Seconded by Cllr Lea, all in favour:-

<i>Cheque Number</i>	<i>Payee</i>	<i>Description</i>	<i>Amount</i>
466	SALC	Annual Subscription	£142.93
467	Parish Clerk	Salary & expenses	£205.55
468	BHIB	Insurance	£211.71

- b) Income received – bank interest of 7p – noted  
c) *To sign*  
i) It was **Resolved** to agree and sign the reconciliation and bank Statements for the month of March 2108, ending the financial year 2017-18  
ii) It was **Resolved** to agree Receipts and Payments for the month of March 2018, ending the financial year 2017-18  
iii) The Certificate of Exemption was signed by the Chair  
iv) The Annual Governance form was signed by the Chair  
v) The Annual Return for 2017-18 was signed by the Chair  
vi) It was **Resolved** that the exercise of public rights would be set as dates 4<sup>th</sup> June to 13<sup>th</sup> July 2018

Thanks were offered to the Internal Auditor for his work.

It was suggested that grants should be offered to the church and Kaleidoscope of the same amount as last year.

*Cllr Mark Lea left the meeting*

## 18.DATA PROTECTION

There was discussion on the upcoming data protection laws, with which the Councillors are familiar. Cllr Rennison noted the importance of blind copying on email lists. It was agreed that the clerk should issue an email reminder to Councillors.

It was proposed by Cllr Ian Amos, and seconded by Cllr James Rennison, that the Parish Council adopts the data management policies as follows:

Personal Data Management and Audit Policy

Subject Access Policy

Privacy Policy

All in favour

#### 19.AOB

Cllr Wright reported at that a concerned resident had asked her to raise the issue of the possible closure of local rail stations as aired by Lucy Allen M.P. This related to stations between Shrewsbury and Wolverhampton and Ms Allen M.P expressing the view that they were little used. Councillors raised concern that this matter had been raised as they consider the service to be well used and valuable to the local community.

Access to footpaths were mentioned, in particular, ploughed fields lying over a public footpath. It was requested that the Clerk write the Footpaths Officer and raise this issue.

#### 20.NEXT MEETING

Wednesday 11<sup>th</sup> July, 2018, at 7.30pm Kemberton Village Hall