

EXBOURNE NEIGHBOURHOOD PLAN
Minutes of monthly meeting held in the Village Hall on 30th June 2016

Present:

Adam Hedley (AH) Sally Hordern (SH) Gaye Langham (GL) Sally Kenealy (SK)
Dorothy Gennard (DG)

Action

1	<p>Apologies: Nick Kenealy, Nigel Hoyle, Chris Forester, Mike Brady, Shaugna Robertson</p>	
2	<p>Building The Evidence Base</p> <p><u>Community Infrastructure</u></p> <p>AH reported that he had received an email from Sheila White in which she explained that the Village Hall Committee had further considered their representations in relation to the Neighbourhood Plan ('NP'):</p> <ul style="list-style-type: none"> The current Village Hall is considered to be sufficient for Exbourne's present population; In the event of a significant expansion of the village, a new larger Village Hall would be needed, which should be self-funding where possible. In these circumstances the Committee considers that provision should be made for a Village Hall with a footprint of 200m² – 250m² plus parking and to include accommodation such as flats, which could be rented out to provide income for the Village Hall. <p>AH agreed to follow up with Sheila White to obtain any supporting documentation they had prepared in arriving at their conclusions so that they could be included in the evidence base report.</p> <p><u>Transport and communications</u></p> <p>AH had undertaken some work developing the transport and communications section of the evidence base report and had circulated a list of questions that he proposed discussing with DCC Highways in relation to traffic calming and parking measures. These were discussed and additional questions suggested.</p> <p>SH explained that a pedestrian crossing outside the school had been investigated at the time the shop was built but the cost and objections in relation to the consequential parking restrictions resulted in the idea being abandoned.</p> <p>The proposed tone of the introduction to the highways and traffic sub-section of the evidence base report was also discussed, with AH reading out the current draft. Some minor amendments were suggested but the Group felt that the approach of describing a likely layman's observations of the traffic situation in Exbourne and then explaining reasons for community concern was appropriate, rather than focussing entirely on the negatives.</p> <p><u>Historic and built environment</u></p> <p>AH had also undertaken some work developing the historic and built environment section of the evidence base report and had circulated a list of key questions and messages arising. The Group felt that some of the questions could be regarded as "leading" or had been dealt with already through the questionnaire consultation. AH agreed to discuss some possible amendments with MB.</p> <p><u>Housing</u></p> <p>AH reported that MB had managed to get West Devon Borough Council ('WDBC') to agree to do the analysis of a 1 page housing needs survey that he had prepared</p>	<p style="text-align: right;">AH</p> <p style="text-align: right;">AH</p>

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	<p>(and they agreed was suitable) for a small parish like Exbourne. MB had proposed that the Group would distribute the survey in the Parish Pump and provide a drop off point in the Burrow, meaning the cost should be well below the originally quoted £500 figure. It was agreed that distribution in the August Parish Pump was not ideal timing but it was important to get the results in advance of the consultation day.</p> <p>AH reported that he had spoken to the owners of the land adjacent to Wood Close, which has an approved outline planning application for residential development. AH had wanted to establish whether the land could be considered a realistic potential development site for meeting any housing allocation for Exbourne made by WDBC in their emerging Joint Local Plan ('JLP'). The owner had explained that there had been delays in the planning process but pre-planning approval had now been obtained for 9 dwellings on the site and they hoped to move forward with a full planning application within the next 12 months. The design is said to incorporate open space and be sympathetic to the concerns of Exbourne Cross Garage over potential noise complaints.</p> <p><u>Natural Environment</u></p> <p>AH thanked DG for the draft of the Natural Environment section of the evidence base report that she had recently provided. AH would review it in detail in the coming weeks. In the meantime, DG requested comments on a list of key questions and messages arising, which she circulated at the meeting. DG also agreed to provide SH with a copy of her draft.</p>	<p>AH</p> <p>ALL</p> <p>DG</p>
3	<p>Consultation Day</p> <p><u>Presentation material</u></p> <p>AH reiterated the importance of using some visual aids in presentation materials at the consultation day to improve understanding and engagement. AH asked the Group to again consider what images they would like to help present their consultation day material in advance of the next meeting. Then photographers could be approached with a proposal.</p>	<p>ALL</p>
4	<p>Publicity</p> <p>AH reported that he and Nigel Hoyle had built and hosted a NP stand at the Community Fete on 25 June. This was primarily used as a means to promote the community consultation day on 24 September, with "save the date" fliers handed out. Many people also took it as an opportunity to ask questions and make suggestions so it was generally regarded as a successful day.</p> <p>SH suggested giving out any remaining fliers at the Table Top sale in the Village Hall on 9 July. AH agreed to provide SH with the fliers</p> <p>SH had produced a draft article for the August Parish Pump, which she circulated at the meeting. It was agreed that the article would not be submitted until nearer the print deadline as there were likely to be other matters arising from the Joint Local Plan consultation (see below).</p> <p>AH explained that, unfortunately, Chris Forester could not continue helping the Group due to a new work role. Therefore, AH agreed to see whether he could find someone else in the community to help with using Facebook to promote the consultation day as it approached.</p>	<p>AH/SH</p> <p>AH</p>

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Finance

AH reported some expenses incurred in connection with the NP stand at the Community Fete. Much of the material purchased could be re-used for the consultation day:

- £50.74 – NP banner
- £4.49 – Balloons
- £12.50 – Bunting
- £3.56 – Velcro dots

AOB

Joint Local Plan

AH explained that the first consultation on the Joint Local Plan (“JLP”) would begin on 1 July. His reading was that this would mainly be a consultation on the potential development sites identified as part of the Strategic Housing Land Availability Assessment. However, he understood some other NP groups thought the whole draft JLP would be available.

Consultation workshops were being held with Parish Councils and neighbourhood plan groups on 21 July in Okehampton and with neighbourhood plan groups again on 26 July in Tavistock. AH explained he would be attending both workshops and asked for anyone else that wished to attend to let him know.

AH understood that consultation comments were required by 12 August so he would aim to draft a response for discussion before the next Group meeting. AH asked the Group to send him their thoughts as soon as possible.

Next meeting

Thursday 28th July 2016, 7:30pm in the Village Hall