

TILSTON PARISH COUNCIL

9th July 2026

Commenced: 7.00 pm

Terminated: 8.10 pm

**Present: Councillor Kenny (Chair)
Councillors Eddleston, Edwin-Scott and McWilliams**

There was one member of the public in attendance

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Johnson and Roberts. Councillor Waddelove, Cheshire West and Chester Councillor, also submitted his apologies (official business).

2. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 7th May 2026 were approved as a correct record and signed by the Chair.

3. DECLARATIONS OF INTEREST

There were no declarations of interest from Members of the Parish Council.

4. APPLICATION FOR FINANCIAL ASSISTANCE

The Parish Council considered an application for financial assistance from 1st Tilston Guides Unit. A number of questions were asked by the Members, and suggestions were also made on how the organisation might access future funding initiatives from external organisations

RESOLVED

That the grant of £500.00, to the 1st Tilston Guides Unit, be approved.

5. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove had submitted his apologies to the meeting, due to official duties.

6. PUBLIC FORUM

A resident claimed to be representing several neighbours who believe the Hill Field was unsightly and posed a fire hazard because it has not yet been mown.

Councillor Edwin-Scott explained that a 5 metre fire break had already been cut around the field boundary where it met residential fencing, and that this was considered sufficient. The resident disputed this, saying his relative, a Commander in the Fire Service had advised that the fire break was insufficient.

Councillors asked the resident to obtain a formal written letter from the Fire Service, if professional advice contradicted the Parish Council's current fire risk assessment. At this juncture, the resident left the meeting.

The Members discussed a request from several months ago that the resident had made to Councillor Edwin-Scott and Councillor Kenny for permission to burn material on the field. The Members now considered his request illogical in the context of his earlier claims and not aligned with responsible fire risk management.

In relation to trees at Hill Field, Councillor Edwin-Scott confirmed that a tree inspector had inspected the oak tree and sycamore tree, after concerns were raised over their condition. The inspector had confirmed that there was no cause for concern and no remedial work was required.

RESOLVED

That the report be noted.

7. PLANNING MATTERS

Councillor Eddleston reported on the following planning applications:-

- **New Planning Applications**

(i) **Reference Number:** 26/01775/FUL

Site Address: 59 Inveresk Road Tilston Malpas SY14 7ED

Proposal: Proposed Installation of a Small Wind Turbine to side (west) elevation.

RESOLVED

That the Parish Council raises no objections to this proposal, on the assumption that the immediate neighbours have no issues.

(ii) **Reference Number:** 26/02064/TPO

Site Address: 29 Wynter Lane Tilston Malpas SY14 7HD

Proposal: Mature Oak Tree - Reduce canopy away from the property by approx 2m/ appropriate pruning cuts, and the rest of the canopy back to previous pruning points. Remove epicormic growth and any dead wood.

RESOLVED

That the Parish Council raises no objections to this proposal.

8. BUDGET AND FINANCE 2026-2027

The Parish Council considered a report of the Clerk and Responsible Financial Officer on the following:-

(i) **Transactions**

RESOLVED

That the following transactions be approved:

Payee/Payer	Description	Receipts	Payments
Juliet Edwin-Scott	Return of Duplicated Payment	£27.00	
Lloyds Bank	Interest	£6.75	
M Clough	Microsoft 365 Reimbursement		£84.99
HMRC	May PAYE		£88.67
M Clough	May Salary		£345.72
Tilston Village Hall	Room Hire for May		£21.00
Lloyds Bank	Bank Charges		£4.25
HugoFox	Emails inv-28003		£2.99
Lloyds Bank	Interest	£6.12	
HMRC	VAT Refund	£464.89	
HMRC	June PAYE/NI		£88.67
M Clough	June Salary		£345.72
Lloyds Bank	Bank Charges		£4.25

(ii) Approval of Payments

RESOLVED

That the following payments be approved:-

Payee/Payer	Description	Expenditure
M Clough	Salary July 2026	Approx £350.00
HMRC	PAYE/NI July 2026	£97.00
M Clough	Salary July 2026	Approx. £350.00
HMRC	PAYE/NI July 2026	Approx £97.00
HugoFox	July and August Email Charges	£2.99 per month
Lloyds Bank	Bank Charges July and August	£4.25 per month
Broxton Gates	Stock fencing, Gates and Fittings – Reimburse to Juliet	£479.52

(iii) Explanation of Variances

There were no variances to report to the meeting.

(iv) Budget Head Expenditure 2026-2027 to 30th June 2026

RESOLVED

(a) That the following Budget Head Expenditure to 30th June 2026, be approved:-

(b) That an additional Budget Head, for External Audit, be approved, and the funding to be taken from the balance available from the previous year's Car Park budget.

Budget Head	Total	Budget Allocated	£ Difference
Salary (including HMRC PAYE Costs)	£1,303.17	£5,550.00	£4,246.83
Payroll Fees	£97.20	£300.00	£202.80
Room Hire	£63.00	£240.00	£177.00
Administration	£84.99	£150.00	£65.01
Petrol Reimbursement	£39.15	£120.00	£80.85
Website and Emails	£8.97	£300.00	£291.03
Internal Auditor	£143.35	£150.00	£6.65
Information Commissioner	£0.00	£50.00	£50.00
Parish Council Insurance	£0.00	£450.00	£450.00
Grants	£0.00	£611.00	£611.00
Warm Spaces	£0.00	£500.00	£500.00
Election Fees	£0.00	£100.00	£100.00
Projects	£0.00	£2,500.00	£2,500.00
Subscriptions	£0.00	£275.00	£275.00
Hill Field Maintenance	£152.37	£2,000.00	£1,847.63
Bank Charges	£12.75	£60.00	£47.25
	£1,904.95	£13,356.00	£11,451.05

(v) Bank Reconciliation as at 30th June 2026

RESOLVED

That the following bank reconciliation at 30th June 2026, be approved:-

<u>Bank Reconciliation 30th June 2026</u>	
TILSTON PARISH COUNCIL	

Financial year ending 31 March 2027	
Prepared by: Muna Clough, Parish Clerk & RFO	
Balance per bank statements as at 30th June 2026	£
Current Account (00893268)	£20,633.23
Reserve Account (7250311)	£15,413.94
Less: any unpresented cheques	
Current Account (00893268)	£0.00
Reserve Account (7250311)	£0.00
Add: any unbanked cash	
Current Account (00893268)	£0.00
Reserve Account (7250311)	
Net bank balances as at 30th June 2026	£36,047.17
The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows	
<u>CASH BOOK</u>	
Opening Balance (Total Current and Reserve Account)	
Current Account - 1st April 2025	£8,690.29
Reserve Account - 1st April 2025	£15,394.53
Add: Receipts in the year	
Current Account (00893268)	£13,847.89
Reserve Account (7250311)	£19.41
Less: Payments in the year	
Current Account (00893268)	£1,904.95
Reserve Account (7250311)	£0.00
Closing balance per cash book [receipts and payments book] must equal net bank balances above	£36,047.17

(vi) **Bank Statements – Treasurers Account**
RESOLVED

That the following bank statements, as circulated with the report, be approved:-

- 1st May 2026 – 31st May 2026
- 1st June 2026 – 30th June 2026
- **Bank Transactions – Instant Account**
31st May 2026
30th June 2026

9. HIGHWAYS MATTERS

Councillor Johnson had submitted his apologies for this meeting.

10. HILL FIELD

The Parish Council received an update from Councillor Edwin-Scott on the following:-

- The Garden Trail was well attended with around 380 visitors
- Due to the current weather conditions, there was no water in the pond for the pond dipping event
- The gates to the pond areas were now locked
- Four new benches had been installed
- Steps to the stream had been installed
- The tree surgeon was removing the Alder Tree due to safety concerns, and red tape had been ordered to put around tree
- The paths on the field would be mown
- Himalayan balsam would be removed

RESOLVED

That the report be noted, and thanks be extended to Councillor Edwin-Scott for her hard work on this project.

11. MULTI-ORGANISATIONAL VILLAGE GROUP MEETING

Councillors McWilliams reported that he had spoken to various organisation and, with Councillor Eddleston, would work towards holding a joint meeting in the Autumn-Winter.

RESOLVED

That an update be reported at the next meeting.

12. VILLAGE MAP STAND

Councillor Kenny had met with two organisations and final quotes were being sought.

Councillor McWilliams agreed to obtain a quote for the reprinting of the map for the map stand.

RESOLVED

That the report be noted.

13. DATE OF NEXT MEETING

Members noted that the next meeting of the Parish Council would be held on 10th September 2026 at 7.00 pm at Tilston War Memorial Hall.

14. URGENT ITEMS

The Chair reported that the following item of business should be considered as a matter of urgency.

15. TREE SURGEON COST

Councillor Edwin-Scott requested approval for the cost of removing the Alder Tree, which was in the sum of approximately £150.00.

RESOLVED

That the cost for the removal of the Alder Tree, in the sum of approximately £150.00, be approved.