



Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ

Telephone 01760 722922

www.swaffhamtowncouncil.gov.uk



PLEASE REPLY TO: Richard Bishop, Town Clerk email: townclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council **Transport, Access & Environment Committee**

You are hereby summoned to the first meeting of the **Traffic, Access & Environment Committee** on **Tuesday, 5th November 2019 at 4.00pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

For information the Committee members are as follows: -

Mayor and Deputy Mayor: J Skinner and K Sandle

Councillors: J. Anscombe, L. Beech and L. Scott

Non-Councillors: Mr. P. Bray, Mrs. K. Gordon, Mr. S. Sole and Mr. J. Zielinski

Non-Voting members: Mr N Duddleston

Summons issued 29th October 2019

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Traffic, Access & Environment Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. **To receive and consider and Traffic, Access or Environment issues from Non-Member Councillors** (*at the Chairman's discretion, prior notification must be received*).
4. ****To receive and agree the minutes:** 8th October 2019
5. **To receive and consider issues to discuss with the Highway Engineer David Jacklin**
 - 5.1. Beech Close
 - 5.2. Parish Partnership
 - 5.3. Overgrown Hedges/Trees
 - 5.4. A-frames in the Town Centre
 - 5.5. Finger Post Sign outside Costa
 - 5.6. Traffic Light Railings – exchange with Andrew Gayton
 - 5.7. Speeding vehicles along the A1065 – re complaint
 - 5.8. Underground cabling – engineer opinion

6. ****To receive and consider correspondence with James Dean re- recent underground cabling meeting and request for circulating to various residents/occupiers.**
7. **To receive and consider any urgent Transport, access and Environment issues *(at the discretion of the Chairman, prior notice must be given).***
8. **To receive and consider update on air Pollution – progress of re-arranged meeting with Breckland Council.**
9. **To receive and consider draft Transport, access and Environment Committee strategy – report from the first Task & Finish Group meeting on 30th October.**
10. **High Street Heritage Action Zone Programme – report by Chair and Town Clerk – meeting re-arranged for Wednesday 6th November 2019.**
11. **To agree date for next meeting: Tuesday 3rd December 2019 at 4pm**