

Great Milton Parish Council

Parish Clerk: Mr T Darch

Email: contact@clerkgreatmilton.co.uk

Website: www.great-milton.co.uk

15th April 2020

To the Chairman and members of Great Milton Parish Council

Dear Councillor

I hereby give you notice that the next Meeting of Great Milton Parish Council will be held virtually via Zoom video-conference on **20th April 2020** at **7.30pm**.

Public and Press are welcome to attend.

Yours sincerely,



Tim Darch

Clerk & Responsible Finance Officer to Great Milton Parish Council

The meeting will be conducted through a video conferencing facility: if you wish to access the meeting please contact Cllr Stephen Harrod on 01844 278068. The new arrangements for the Parish Council are allowed under the following Regulation:

THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020

Join Zoom Meeting

<https://zoom.us/j/539442315>

Meeting ID: 539 442 315

AGENDA

01/20 Apologies for Absence

02/20 Variation of order of business

03/20 Declarations of member's Interest (if any)

To receive declarations of interest in matters on the Agenda.

04/20 Matters to Report

To receive reports from County and District Councillors and other bodies as appropriate.

05/20 Correspondence and Public Discussion

No correspondence has been received this month which is not dealt with elsewhere on the agenda.

06/20 Planning Applications

A To consider the following planning applications received from SODC:

P20/S0929/FUL (Oxen Field, Thame Road, Great Milton). Conversion of existing agricultural barn to form a single family home with garden, parking space, landscaping, and associated works.

This application has been reviewed by councillors in remote consultation, subsequent to which it was agreed that the council had NO OBJECTIONS to the proposed development. The following comments were submitted to SODC:

- There is general support from the Parish Council for the design, layout and use of an area of redundant land.
- If permission is granted for this conversion then it should be on condition of cleaning up rubbish to the front left of the access road from Thame Road.
- If the planning authority is minded to grant consent, Great Milton Parish Council would not want this to act as a precedent for other areas of backland in the village to be brought forward for development.

B To review the following planning decisions received and any outstanding planning matters. P20/S0598/HH and P20/S0599/LB (1 Monkey Farm, Church Road, Great Milton OX44 7PB). Removal of geodesic dome, replacement with car port/store with study in roof. Planning permission is GRANTED for the development described above.

P20/S0578/FUL (6 Thame Road, Great Milton OX44 7HY). New detached dwelling on infill plot next to 6 Thame Road. Planning permission is GRANTED for the development described above.

07/20 Minutes of the previous meetings

To approve the minutes of the Parish Council meeting held on Monday 16th March 2020 and the Extraordinary Parish Council meeting held on Monday 23 March as a true and accurate record of proceedings, to be physically signed subsequent to this meeting.

08/20 Financial Resolutions

A To authorise cheques for payment, to be physically signed along with associated invoices subsequent to this meeting:

Tim Darch. Salary, Tax and Expenses. £610.57

Jonathan Dudley. Bulletin production April. £tbc

Recreation ground insurance premium. **Policy extended to August free of charge.**

SODC dog hygiene: £69.08

Maple Tree Children's Centre annual grant (as agreed at minute 13/20). £500

Oxford Green Belt Network membership. £15

MP Printers (Kindness cards). £48

Donations (as agreed at Minute 44/20):

Oxfordshire South and Vale Citizens Advice. £100

Home Start. £50

Cleanslate. £50

B To receive and approve the final reconciliation, bank statement and accounts for 2019-20.

C To note that given income of more than £25,000 in the financial year 2019-20, the Parish Council will be required to submit accounts for a limited assurance review.

D To review and agree the proposed dates for Great Milton Parish Council's internal/external audit activities:

- Internal Audit (commenced April 2020)
- Parish Council to receive Internal Audit report (May 2020: TO BE CONFIRMED)
- AGAR return to be approved and signed (May 2020: TO BE CONFIRMED)
- AGAR return and associated information submitted to External Auditor (June 2020: TO BE CONFIRMED)
- Exercise of public rights – 30 working days in June and July: DATES TO BE CONFIRMED
- Accounts to be approved and published/required info displayed on website (DATE TO BE CONFIRMED)
- Receipt of External Auditor's response and Notice of Completion: August 2020 (DATE TO BE CONFIRMED)

9/20 Parish Clerk and Councillors' update of matters in hand

There is nothing to report that is not dealt with elsewhere on the agenda.

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10/20 **Bulletin update**

Due to issues surrounding delivery and a reduction in the volume of news items, the parish council has agreed that The Bulletin will not be distributed on a house-to-house basis until further notice. However, a link to the electronic version can be found on the Parish Council website (www.great-milton.co.uk): additionally the village shop will stock 50 copies specifically for those unable to access the website.

11/20 **Annual Parish Meeting and Annual Meeting of the Parish Council**

Parish councils and parish meetings are in normal circumstances required by law to hold an Annual Parish Meeting between 1 March and 1 June, for the purpose of discussing parish affairs and to receive, discuss and approve the Parish Council's accounts as well as reports from its various affiliated groups. It is also a requirement to hold an Annual Parish Meeting of the Parish Council, at which a Chairman and Vice-Chairman are elected for the forthcoming year. Legislation has been passed to suspend the requirement for these meetings: it is anticipated that they will next be held in 2021. The current Chairman and Vice-Chairman will therefore continue in their roles until then.

12/20 **COVID-19: update on village response/impacts**

To report any significant developments in Great Milton with regard to the ongoing Coronavirus outbreak.

The next meeting of Great Milton Parish Council is currently scheduled to be held virtually on Monday May 18th starting at 7.30pm.