

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 19th June 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, R Gill, G Gilroy, P Jarvis, C Brightmore, K Brown

Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington

Members of Public: 11

20.19/20 **To elect Officers of the Council**

Cllr. R Gill took the Chair to nominate Cllr. Catanach for the position. Seconded by Cllr. Gilroy and **all agreed**. Cllr. Catanach took over the Chair.

21.19/20 **Apologies for Absence and Declarations of Interest**

No apologies.

No Declaration of Interests were declared at this time.

22.19/20 **To co-opt Parish Councillors**

Mr Geoffrey Shearing confirmed his interest in joining the Council. Mr Shearing has lived in South Muskham for approx. 2 years and has previously serves as a parish councilor. Cllr. Catanach proposed, Cllr. Jarvis seconded a co-option and **all agreed**. Mr Shearing was co-opted to the council and duly completed an Acceptance of Office.

Open Session

Village Hall Update

Mrs Hazel Hall advised the meeting that the committee has applied to the National Lottery for a £10,000 grant to complete the work on the car park. The application requires a consultation with residents which is underway. Mrs Hall asked if the Council would agree to support the application and it was agreed to discuss this at a later stage in the meeting.

County Councillor Laughton

Cllr. Laughton advised the meeting that the application to the LIS Fund for £10,200 to acquire gateway signs has been successful.

Cllr. Catanach queried the marking of potholes on the Great North Road near the British Sugar factory and Cllr, Laughton will follow this up with Via EM as to when these will be filled. The new Scania 'Dragon' machine should be in operation from September.

NCC are considering whether the scrap metal yard on the Great North Road will be required to reapply for planning permission which is usually the case following a major incident. Cllr. Laughton to keep the Council updated.

A resident raised the issue of the footpath disintegrating along the Great North Road in particular outside of residences near Fernlea and Eden. Cllr. Laughton to follow up.

District Councillor Saddington

Nothing to report from District Council.

A number of residents raised concerns regarding planning application 19/000786/OUT:

- Proximity to the mini roundabout and central bollards and the potential impact on highway safety
- Lack of amenities in the village
- Loss of open space
- Lack of local need

All agreed to discuss the planning applications at this point in the meeting whilst Cllr. Saddington was present.

28.19/20 **Planning**

28.1 19/00786/OUT – outline application for 5 x 2-bed starter homes and 8 x 2 and 3-bed bungalows on land off the Great North Road.

Cllr. Shearing declared an interest being a neighbor of the property and took no part in the discussion. The rest of the Council raised concerns regarding:

- the location of the site, in particular its proximity to the mini roundabout and access to the Great North Road. Cllr. Jarvis commented on the Highways Audit registered with N&SDC which also raised similar concerns and Cllr. Laughton stated he would follow this up with Highways.
- lack of amenities in the village

- the site is designated as an open space as is required to remain so to retain the character of the village
- no local need has been identified
- over intensification of the site, the lack of provision of adequate parking and visual impact
- the site is in Flood Zone 2 and Cllr Jarvis pointed out the NCC Flood Team has reported there were no provision for surface water drainage in the outline plan

Following a vote which excluded Cllr. Shearing, **all agreed** unanimously to object on the grounds stated above. Cllr. Saddington agreed to request the application be considered by the Planning Committee and not by designated authority.

- 28.2 19/00623/FUL - revised plans for a 2-storey extension at Eden, Great North Road. An extension to the response deadline had been provided to the Council, however the application has been declined in the interim on the grounds of negative visual impact and overbearing size.
- 28.3 The Clerk advised that revised plans for the outline application at Church Lane 19/00623/OUT have been received and an extension to the deadline for response has been given. The details will be discussed at the July meeting.

23.19/20 **Chair's Report**

Nothing to report

24.19/20 **To accept the Notes to the Annual Parish Meeting on 15th May 2019**

Proposed by Cllr. Gill and seconded by Cllr. Jarvis **all agreed** the notes be approved as a correct record and were duly signed by the Chairman.

25.19/20 **To accept the Minutes of the Annual Meeting on 15th May 2019**

Proposed by Cllr. Gill and seconded by Cllr. Jarvis **all agreed** the notes be approved as a correct record and were duly signed by the Chairman.

26.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- 26.1 New dog bin for Little Carlton – delivery is due this week. The Clerk to liaise with Cllr. Brightmore for installation.

27.19/20 **Financial Issues**

27.1 Receipts:

British Sugar donation towards the defibrillator at Little Carlton @ £350

27.2 Invoices paid between meetings to be ratified - None

27.3 Invoices for payment and agreed:

TV IDB Drainage Rates 2019/20 @ £9.69 (Chq 355)

S Akerman, Clerk Expenses for April-June @ £165.58 (Chq 356)

HMRC PAYE @ £6.60 (Chq 357)

S Whitehorn for renewal of domain name and emails @ £64.18 (Chq 358)

Notts ALC for New Councilor Training x 2 @ £70 (Chq 359)

Newark & Sherwood Citizens Advice donation @ £100 (Chq 360) – see below

SMLC Village Hall for renewal of WiFi @ £410 (Chq 361) – see below

Waterplus quarterly charges for Beckett Field @ £24.59 (Direct Debit)

27.4 Approval of year-end accounts for 2018/19

The Clerk circulated an extract of the accounts prior to the meeting. For the benefit of new members, Cllr. Catanach explained the level of reserves held as provision for potential legal advice against gravel extraction and planning. The Clerk advised that the internal auditor has raised no concerns with the accounts. Cllr. Gill and proposed and Cllr. Gilroy seconded the accounts be accepted as presented. **All agreed** and the accounts were duly signed.

27.5 Completion of Annual Audit for 2018/19

The Annual Governance Statement (page 5 of the Annual Return) was read out by the Chair and a 'Yes' response given to each question. This was duly approved and signed by the Chair and Clerk. Following this, the Accounting Statements and Certificate of Exemption were duly completed and signed by the Chair and Clerk

27.6 Bank Mandate Signatories

All agreed that all members be listed on the mandate as signatories. The Clerk to email councilors for the required personal information to complete the forms.

27.7 To consider switching to Internet Banking

A discussion was had regarding the benefits of switching. **All agreed** not to proceed at this time.

27.8 NS&I Reserve Account Mandate and Signatories

The Clerk to obtain relevant mandates to add councilors as signatories for this account.

27.9 Grant Aid request received from N&S Citizens Advice Bureau

Following a brief discussion, **all agreed** to donate £100 under S137 guidelines.

- 27.10 Grant request received from South Muskham Village Hall for WiFi renewal 2019/20
Following a discussion and confirmation that provision was made in the budget for this expenditure, **all agreed** to pay the renewal of £410.
- 29.19/20 **Beckett Field**
- 29.1 Update on quotes for replacement doors and windows
An alternative quote has been obtained from Sherwood Windows for the replacement of three doors. Following a discussion, Cllr. Catanach proposed that the previous and cheaper quote from Newark Glass be accepted. **All agreed.** The Clerk was asked to thank those who had quoted.
- 29.2 Contract for Cougars
The Clerk advised the contract is due for renewal in July. Cllr. Gill to liaise with the tam regarding charges for the coming 2019/20 season. The Clerk to add this to the agenda for July.
- 29.3 Cllr. Brightmore asked if parents and away teams could be reminded of the speed limit through the village.
- 30.19/20 **Flooding, Drainage & Resilience Planning**
Nothing to new report.
- 30.1 As previously agreed, the Clerk to contact TV IDB for an update following the meeting with Cllr. Gill on 3rd April.
- 30.2 Cllr. Catanach asked for the Emergency Plan be updated and circulated to all councilors.
- 30.3 Cllr. Jarvis commented that the Brammersack at Beckett Field is clogged with weeds. The Clerk to contact the IDB.
- 31.19/20 **Highways**
- 31.1 Advance notice of Kelham Bridge closure 5th to 16th August
- 31.2 Raised grating in the middle of the road on Great North Road – Clerk to report to Via
- 32.19/20 **Safety and Security**
Nothing to report
- 33.19/20 **Defibrillator at Little Carlton**
Cllr. Brightmore and Cllr. Brown volunteered to arrange a letter drop for defibrillator awareness evening in the next couple of weeks. Session to be held at the cricket pavilion and targeted at Little Carlton residents.
- 34.19/20 **Proposal for a Facebook page**
Following a discussion regarding the benefits to the community of a page, Cllr. Brown and Cllr. Brightmore agreed to set up and administer a closed group on Facebook targeted at residents of the parish. The page to be trialed for six months to gain an indication of impact and usage. It was agreed there would be no advertising allowed and the Clerk will provide a disclaimer to be included.
- 35.19/20 **Correspondence Received**
- i) NHS Mansfield & Ashfield CCG – notice of the Annual Public Meeting on 3rd July from 5.30pm at West Notts College, Mansfield
 - ii) NHS Mansfield & Ashfield CCG – details of a consultation regarding proposed changes to the Notts CCG structure
 - iii) National Wildlife Crime Unit – Initiative to Protect Wildlife Project
 - iv) SSAFA – outline plans to celebrate the 75th Anniversary of VE Day 8th-10th May 2020
 - v) Seafarers UK Summer Newsletter
 - vi) Newark Healthcare Consultative Group agenda for meeting on 7th June – copied to Cllr. Jarvis
 - vii) TVIDB April 201 Newsletter – posted to website
 - viii) County Council Civil Service 23rd June – invitation for Chair and guest
 - ix) Newark & Sherwood Homes Expo 13th June – details circulated on distribution list
 - x) Notts Police Community Engagement Presentation
 - xi) Newark Mayor Charity Quiz Night 9th September – to be posted on notice boards
- 36.19/20 **Other Matters arising not on the agenda**
- i) The Clerk commented on the successful LIS Fund bid for signs and that a meeting will be set up with Via EM to agree locations prior to any orders being placed with the manufacturer.
 - ii) Cllr. Jarvis reported on the Newark Healthcare Consultative Group meeting:
 - Sunday morning doctor appointments are available at the Lombard Surgery booked via own doctor
 - A breast cancer screening centre will be open at Newark from August/September
 - IV antibiotic treatments are being moved to Newark to avoid patients travelling to Mansfield
 - Mansfield & Ashfield CCG consultation is underway to merge the 6 groups into one

- EMAS have reported that emergency response times are down from 11 to 9 minutes and non-emergency responses from 40 to 28 minutes
- iii) Cllr. Gill reported the following:
- Moles on Beckitt Field – Cllr. Brightmore and Cllr, Brown to look at the issue
 - The hedge alongside the road and footpath requires cutting back – Cllr. Brightmore to look at
 - Additional keys requested when the new doors are fitted at the pavilion
 - Emails – councilors are asked to use 'reply to all' when a group email requires a response
- iv) SMLC Village Hall request for support from the Council for the National Lottery application to be given and minuted. Cllr. Catanach proposed the Council support the hall committee in its applications for grants. **All agreed.**

Next Meeting - Wednesday 17th July at 7.30pm at the Village Hall, South Muskham

There being no further business, the Chair thanked everyone for their attendance and the meeting was closed at 9.30pm

Signed as a true and correct record by the Chair on Wednesday 17th July 2019

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 17th July 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, R Gill, G Gilroy, P Jarvis, C Brightmore, K Brown, G Shearing

Also present for part of the meeting: County Councillor Laughton

Members of Public: 3

37.19/20 **Apologies for Absence and Declarations of Interest**

Apologies were received and accepted from Cllr. Jarvis, Cllr. Brightmore and District Cllr. Saddington

Cllr. Catanach was delayed and joined the meeting at 7.40pm. In his absence, Cllr. Gill took the Chair

No Declaration of Interests were declared at this time.

Open Session

- A resident commented that an objection had been lodged with NSDC against the revised planning application 19/00469/OUT
- It was confirmed that the recent digging of trenches on the land of Church Lane covered by planning application 19/00469/OUT was an archaeological survey as required by NSDC

County Councillor Laughton

Cllr. Laughton joined the meeting at 8pm and commented on the following:

- Highways have objected to the planning application on land off Church Lane
- Contact from a resident regarding the lack of bollards on the A616 to stop vehicles from pulling onto the verge. To be taken up with Highways.
- Cllr. Gill asked why the 'Keep Clear' road markings on the Sugar Beet roundabout in the Newark direction cannot also be included on the junction with the Great North Road to keep traffic heading to the A46/A17 from blocking the exit. Cllr. Laughton advised this is a query for Highways England and suggested the Clerk contact Sue Gray in Robert Jenrick's office.
- Cllr. Laughton advised that the dualling of the A46 is scheduled for 2024
- The lorry park at the cattle market is now open
- Bathley planning application at Crossways which was rejected earlier in the year is to be appealed. The Parish Council also lodged an objection to this application.

Cllr. Laughton left the meeting at 8.10pm

38.19/20 **Chair's Report**

Nothing to report

39.19/20 **To approve the Minutes of the meeting held on 19th June 2019**

The minutes were approved and signed by the Chair. Proposed by Cllr. Gilroy and seconded by Cllr. Brown

40.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- i) Gateway signs – the Clerk provided an update on a meeting with Highways to agree the preferred locations for the signs: 2 on the A616 on both approaches to Little Carlton, 2 on the Great North Road on both approaches and 1 on Church Lane on the southern approach to the level crossing.

The LIS Fund agreement was signed by the Chair and will be returned to release 75% of the award on receipt of which an order will be place on Morris Cast Signs with a 50% deposit. **All agreed** with this.

41.19/20 **Financial Issues**

- i) Receipts: None
- ii) Invoices paid between meetings to be ratified: None
- iii) Invoices for payment:
Glasdon UK for dog waste bin @ £102.44 excl. Vat (Chq 362)
- iv) HSBC Mandate – the document was signed by those councilors present. Cllrs. Shearing and Brightmore to added at a later date.

42.19/20 **Planning**

- i) 19/00469/OUT Revised layout plans for proposed development of 4 dwellings on land off Church Lane South Muskham. Details were circulated prior to the meeting. Following a discussion on the revisions to the application **all agreed** to object citing grounds previously stated: no local need, highway safety, negative visual impact, lack of amenities, flood risk.

- ii) 19/01140/FUL Application to vary Condition 2 of application 18/02363/FUL to amend the approved plan to create 4 additional dormer windows in the roof at the rear to create additional floor space within the roof void at Sunningdale, Bathley Lane, Little Carlton. Details were circulated prior to the meeting and following a brief discussion **all agreed** to support the revised plans.
 - iii) 19/00782/FUL Revised site plan amending access and visibility splays to comply with Highways requirements at Ashleigh, Great North Road. Details were circulated prior to the meeting. Following discussion on the revised visibility splay, **all agreed** to object to the revisions on ground previously stated and to support the NCC Highways objection.
 - iv) Decisions (for information)
19/00786/OUT Application for 8 bungalows & 5 starter homes off the Great North Road – Refused by NSDC on multiple grounds.
- 43.19/20 **Beckett Field**
- i) Replacement doors – the Clerk to arrange for the doors to be re-measured by Newark Glass and proceed with the replacement which was on hold pending confirmation of the renting of the land to the Cougars.
 - ii) Renewal of Cougars Contract for 2019/20 – Cllr. Gill advised that an alternative under 9s team from North Muskham have shown an interest in playing the 2019/20 season at Beckett Field and the Clerk has issued a contract
 - iii) Defibrillator Awareness & Training – awaiting confirmation of a date from Cllr. Brightmore.
- 44.19/20 **Flooding, Drainage & Resilience Planning**
- i) IDB Update – budget approval granted for further investigation into issues raised by Cllr. Gill in April
 - ii) Overgrown weeds in the Brammersack at Beckett Field – included on this year’s maintenance schedule and Mat Everett (IDB) agreed to inspect and prioritise the work where needed.
- 45.19/20 **Highways**
- i) Update on outstanding issues logged – nothing to update
 - ii) Kelham Bridge Closure 5th – 16th august between 9am and 4.30pm daily. Notices to be posted
- 46.19/20 **Safety and Security**
- Cllr. Gilroy reported on the latest Safer Neighbourhood Group meeting with A1 diesel theft still a major concern for the police. A man selling door to door has been reported as becoming quite aggressive, two burglaries reported on Church Lane and one resident has been approached to have trees cut down by a tradesperson at the door.
- 47.19/20 **Standing Orders**
- Proposal whether to amend Standing Orders to include the provision of voting by ballot if required – **all agreed**
- 48.19/20 **Correspondence Received**
- i) Letter of thanks from N&S Citizens Advice for the donation
 - ii) Notts Police latest Stakeholder Update – noted and circulated
 - iii) Notts Police email regarding press reports and the future of Newark police station – noted and circulated
 - iv) Letter of thanks from South Muskham Village Hall for funding the WiFi for the next year
 - v) Complaint from a resident at the beginning of July regarding the bad water taste which is an issue for the water company
- 49.19/20 **Other matters arising not on the agenda**
- The Clerk reported on a meeting with the Environment Agency and a request to work with them to encourage dog walkers to pick up after their dogs and dispose of the waste and bags responsibly as leaving waste in bags on the ground is causing a potential health hazard for the maintenance teams when cutting grass and using strimmers.
- It was agreed** that the relevant landowners be contacted for permission to put up signs.

Next Meeting - Wednesday 18th September at 7.30pm at the Village Hall, South Muskham

There being no further business, the Chair thanked everyone for their attendance and the meeting was closed at 8.50pm

Signed as a true record by the Chair on Wednesday 18th September 2019

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 18th September 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, R Gill, G Gilroy, P Jarvis, C Brightmore, K Brown, G Shearing
Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington
Members of Public: 2

50.19/20	<p>Apologies for Absence and Declarations of Interest Apologies were received and accepted from Cllr. Gilroy No Declaration of Interests were declared at this time.</p>
	<p>Open Session County Councillor Laughton commented on the following:</p> <ul style="list-style-type: none"> • Cllr. Saddington has been appointed Vice-Chair of a committee to implement a new 12-point plan to address issues resulting from recent enquiries into children’s homes. • The new machine for dealing with pot holes has been in use in Egmonton • An enquiry has been held into a planning application in Bathley which was refused by N&SDC, decision pending. <ul style="list-style-type: none"> • Cllr. Catanach asked what feedback had been received following the enquiry into ‘keep clear’ markings at the cattle market roundabout. The Clerk read the response received from Highways England. Following a discussion it was suggested the Clerk write to Robert Jenrick MP. • Cllr. Brightmore asked what can be done about speeding traffic on the A616 past Little Carlton. Cllr. Laughton advised that an interactive speed sign cannot be employed in a 50mph zone. Cllr. Brightmore requested the speed detector van be used which the Clerk will request at the next Safer Neighbourhood Group meeting. <p>District Councillor Saddington commented on pending planning applications.</p> <p style="text-align: right;"><i>Cllr. Laughton and Cllr. Saddington left the meeting at 7.45pm</i></p> <p>Village Hall Update Mrs Hazel Hall advised the meeting that the village hall’s application to the National Lottery for £9,600 to tarmac the car park has been granted. Work is scheduled for 29th and 30th October. Mrs Hall thanked the Council for its support and the Chair congratulated her on the grant.</p>
51.19/20	<p>Chair’s Report</p> <ul style="list-style-type: none"> • Cllr. Catanach attended a recent meeting of PAGE (Parishes Against Gravel Extraction) with Cllr. Jarvis to discuss the consultation on the Minerals Local Plan and ensure all villages potentially affected are in agreement with actions to be taken. • The Chair of North Muskham is seeking to arrange a meeting with Network Rail to discuss the issues around the barriers at Newark Castle and the fact that there is no local team available to respond when they are stuck down. Neighbouring councils are asked for support and invited to attend.
52.19/20	<p>To approve the Minutes of the meeting held on 17th July 2019 The minutes were approved and signed by the Chair. Proposed by Cllr. Gill and seconded by Cllr. Brown.</p>
53.19/20	<p>Matters arising from the Minutes not covered elsewhere on the Agenda</p> <p>i) Gateway Signs – the Clerk confirmed that the first payment has been received from the LIS Fund and that an order will now be placed for the 5 signs and a 50% deposit paid (refer 54.19/20 below). Cllr. Shearing asked if a location had been found for the sign on Crab Lane and the Clerk confirmed that Via EM would be asked to reconfirm all locations later in the process.</p>
54.19/20	<p>Financial Issues</p> <p>i) Receipts: LIS Fund at £7,650 S Gannon for refunded expense of domain renewal at £47.39</p> <p>ii) Invoices paid between meetings to be ratified: NPower – qly charge for Beckitt Field @ £24.28 (Direct Debit)</p> <p>iii) Invoices for payment: Morris Cast Signs for deposit on order at £6,120 incl Vat (chq 363) S Akerman Expenses for July to September at £515.78 (chq 364)</p>

iv) v)	HMRC for PAYE at £6.60 (chq 365) VAT Refund Claim for 6 months to September to be submitted at £1,110.91 HSBC Mandate – all agreed to continue with the HSBC account, with any two signatories to sign and correspondence to the Clerk. A replacement mandate was duly signed.
55.19/20	<p>Planning</p> <p>New Applications</p> <p>i) 19/00469/OUT – revisions to the plans for land off Church Lane. A discussion was had and all agreed to object to the revisions stating previous concerns raised remain.</p> <p>ii) 19/00782/FUL – application for three properties at Ashleigh, Great North Road. Revised plans for access to the site received and circulated and following a decision all agreed to object stating previous concerns raised remain.</p> <p>Decisions (for information)</p> <p>i) 19/01140/FUL Application to amend plans to create 4 additional dormer windows at Sunningdale, Bathley Lane – approved</p>
56.19/20	<p>Beckett Field</p> <p>i) Replacement doors – the Clerk advised that Newark Glass wish to re-measure for the replacement doors before confirming the quote and that this should be done within the next couple of weeks.</p> <p>ii) Renewal of Cougars Contract for 2019/20 – the contract has been signed with the annual fee to be paid by the end of September. Cllr. Gill to provide a second set of keys to the team.</p> <p>iii) Defibrillator Awareness & Training –Cllr. Brightmore advised that the Newark First Responders are happy to provide training but have queried whether the cricket pavilion is large enough. It was agreed that would be preferable to hold the training in Little Carlton and that perhaps two sessions could be held to accommodate the expected numbers. Cllr. Brightmore to follow up.</p>
57.19/20	<p>Flooding, Drainage & Resilience Planning</p> <p>Nothing raised</p>
58.19/20	<p>Highways</p> <p>i) Cattle Market Roundabout/A46 – feedback on request for ‘Keep Clear’ markings. A further discussion was had and all agreed the response from Highways England is totally unacceptable. The Clerk will write to Robert Jenrick and it was also suggested contacting neighbouring parishes and British Sugar for support on the issue. All agreed.</p>
59.19/20	<p>Safety and Security</p> <p>Nothing raised</p>
60.19/20	<p>Local Minerals Plan</p> <p>A further discussion was had and the Clerk asked to circulate the minutes from the PAGE meeting to all councillors. Cllr. Catanach commented on the potential of a northern extension to the Cromwell site which would be close to residential properties in Carlton-on-Trent. The Clerk to ask that this be commented on in the response to the consultation being prepared by Ian Harrison.</p>
61.19/20	<p>Telephone Box</p> <p>The Clerk advised that the refurbishment should be carried out in the next couple of weeks and then a decision will be needed as to what it will be used for.</p>
62.19/20	<p>Correspondence Received</p> <p>i) Notts Police latest Stakeholder Update – noted and circulated to councillors</p> <p>ii) Notts ALC AGM on 21st November at Epperstone 6.30pm for 7.30pm start</p> <p>iii) Newark & Sherwood Parish Conference on Saturday 2nd November 9am-midday at North Muskham</p> <p>iv) CPRE conference on Affordable Homes on Tuesday 12th November</p> <p>v) Notts Police crime figures for July – show an increase on June in certain areas</p> <p>vi) NCC Winter Service offering – all agreed for the 5 free bags to be ordered and delivered to Cllr. Catanach</p> <p>vii) North Muskham invitation to join a meeting to be arranged with Network Rail regarding ongoing issues at Newark Castle crossing</p> <p>viii) Notts Police & Crime Commissioner latest issue of Rural Roundup – posted to website</p> <p>ix) Consultation on expanding the 5G network to rural areas – details available on request</p> <p>x) Newark Town Mayor invitation to the Chair to attend a Charity Event on Friday 6th December</p> <p>xi) Planning application 19/01602/FUL at Lynroe, Bathley Lane, Little Carlton – extension to the response deadline has been granted and the details will be considered at the October meeting.</p>

63.19/20	<p>Other matters arising not on the agenda</p> <ul style="list-style-type: none"> • Cllr. Jarvis reported on the recent Healthcare Group Meeting commenting that the opening of the new Breast Cancer Unit at Newark has been delayed due to IT issues and is now expected to open December/January. Plans for orthopaedics are also underway. • Cllr. Jarvis commented that the issue of the Newark castle barriers was also discussed and the Clerk was asked to suggest to North Muskham that villages such as Collingham and Winthorpe are included in any meeting with Network Rail. • Cllr. Brightmore asked if he can be provided with bin bags for the dog waste bin in Little Carlton. The Clerk suggested he purchase what is required and will be reimbursed. The meeting was pleased to hear the bin is being well used. • Cllr. Brightmore commented again on speeding traffic on the A616 and the Clerk was asked to contact PCSO Crowhurst to register the complaints and concerns of residents.
<p>Next Meeting - Wednesday 16th October at 7.30pm at the Village Hall, South Muskham</p> <p>There being no further business, the Chair thanked everyone for their attendance and the meeting was closed at 8.50pm</p>	

Signed by the Chair as a true record on 16th October 2019

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 16th October 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington
Members of Public: 2

64.19/20 **Apologies for Absence and Declarations of Interest**

Apologies were received and accepted from Cllr. Brown
Cllr. Brightmore declared an interest in planning application 19/01602/FUL

Open Session

County Councillor Laughton commented on the following:

- Campaign for a revision of the road markings at the cattle market roundabout
- Application forms for the NCC LIS Fund for 2020 will be issued early in November.
- The District Council is to launch a parish fund to apply to for aid in promoting the development and delivery of projects and to contribute to a community plan, support focus groups, purchase equipment etc. The fund of £200,000 per year will run for three years from April 2020

Cllr. Jarvis brought up the issue of speeding on the A616 and Cllr. Catanach commented that speeding on the Great North Road is getting worse especially in the early morning and late at night. Cllr. Laughton was asked if there was a case for average speed cameras to be installed on both roads. Cllr. Brightmore and Cllr. Gilroy to raise a petition to present at the next meeting.

Cllr. Gilroy agreed to speak with PCSO Crowhurst at the Safer Neighbourhood Group meeting on 24th October about the issue and also Speed watch training.

District Councillor Saddington commented on the following:

Attended the Planning Committee and confirmed that the application for Ashleigh was refused. The Chair thanked Cllr. Saddington for her support and for speaking on behalf of the parish.

Cllr. Laughton and Cllr. Saddington left the meeting at 7.40pm

65.19/20 **Chair's Report**

Nothing to report

66.19/20 **To approve the Minutes of the meeting held on 18th September 2019**

The minutes were approved and signed by the Chair. Proposed by Cllr. Gill and seconded by Cllr. Jarvis

67.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- i) Cattle market roundabout road markings – following the last meeting a letter has been sent to Robert Jenrick and also to 5 neighbouring parish councils, 3 of which have the issue on their next agenda for discussion. Contact has also been made with British Sugar and a meeting is to be arranged for the Chair and Clerk to attend.
- ii) Gateway signs – the Clerk acknowledged an error in the proofs distributed for approval in that they included a strap line which was not quoted for. Text to include 'Please Drive carefully' in the body of the sign – to include strap plates on 5 signs would cost £975 plus Vat and which is not covered by the LIS Fund. **All agreed** revised proofs without strap plate.

68.19/20 **Financial Issues**

- i) Receipts:
N&SDC precept second tranche at £5,667
HMRC Vat Claim for April-Sept at £1,110.91
- ii) Invoices paid between meetings to be ratified:
Water Plus for June-September at £36.39 (Direct Debit) – Beckett Field
- iii) Invoices for payment:
nPower for the period July-30th Aug @ £15.72 (Direct Debit) – Beckett Field
SM Village Hall for room hire 2018/19 at £103.50 (chq 100366).
The Clerk advised that payment to the village hall for room hire through 2018/19 had been missed hence the payment detailed above. It was suggested for 2019/20 payment would be based on 10 meetings at 2hrs/meeting charged at £6 per hour to be billed in March. **All agreed.**

- iv) HSBC Mandate – notice received that the mandate signed at the previous meeting is incorrect for the account held at HSBC. A revised mandate was presented for signature by Cllrs. Catanach, Jarvis and Shearing.

69.19/20 **Planning**

New Applications

- i) 19/01602/FUL - retrospective application for commercial use of existing indoor swimming pool baby & child lessons at Lynroe, Bathley lane, Little Carlton. Clerk advised notification of the decision received today: approved with conditions on parking arrangements and opening times. **All agreed** to support of the application and decision.
- ii) 19/01773/FUL – proposal for a new dwelling and revised access at Garage House, Great North Road. The applicant was present and explained the detail behind a previous application and the revised, smaller design. The applicant also confirmed the following: i) the hedge at the front of the plot will remain in place, ii) the existing property will stay, iii) the existing entrance will be improved to 14m width which is in excess of Highways required width of 5m and iv) Highways have not registered any objections regarding visibility. Following a further discussion and review of the plans **all agreed** to support the application.
- iii) 19/01726/ELE – application for new electricity poles and overhead line adjacent to Debden Hill Farm. A brief discussion and review of plans followed. The Clerk advise that under the Planning Act 2008 s33 (1) permission is not required for such an installation (refer Electricity Act 1989 s37). **All agreed** to support the application

Decisions (for information)

- i) 19/00782/FUL Ashleigh – refused at committee on the grounds of material adverse impact on character and appearance of the site and area.

70.19/20 **Beckett Field**

- i) Replacement doors – still awaiting revised quote from Newark Glass following re-measuring. Clerk to follow up.
- ii) Defibrillator Awareness & Training – Cllr. Brightmore confirmed two session for 10 people each (taken from Little Carlton) are to be arranged to be held at the pavilion and run by Newark Community First Responders. All agreed to make a donation of £20 for the training. Cllr. Brightmore to agree a date for the first session and publicise.
- iii) Pavilion valuation – the Clerk reported on a recent presentation from Came & Co Insurers which highlighted the pitfalls of buildings being under insured and queried when a valuation was last carried out at Beckett Field. A discussion followed and **all agreed** that once the new doors are installed a local surveyor will be asked to value the buildings and the insurance adjusted accordingly.

71.19/20 **Flooding, Drainage & Emergency Planning**

- i) Revisions to Emergency Plan – contacts details were reviewed and an updated version to be circulated to all councillors and Flood Wardens. The Clerk to issue village hazard maps to new councillors at the November meeting.
- ii) Checks to be made on equipment available and what additional equipment is required. The Clerk to request Flood Warden equipment be returned by H. Clack.
- iii) Cllr. Gilroy to confirm that S. Gannon and K. Walsh wish to remain as Flood Wardens.
- iv) Cllr. Catanach suggested Flood Warden training be arranged for new members and as a refresher for existing wardens. The Clerk to look into.
- v) Cllr. Brightmore agreed to run a working test on the emergency generator.

72.19/20 **Highways**

- i) Resident complaint about speeding through the village and in particular on Main Street from Slake Lane to mini roundabout.
- ii) Petition for average speed cameras – wording for the petition was agreed and the Clerk to provide to Cllr. Brightmore and Cllr. Gilroy for circulation and signing.
- iii) Cllr. Shearing advised the meeting of an accident at the mini roundabout on Monday 14th.

73.19/20 **Lamp Post Poppies**

Additional 20 poppies have been purchased for this year, to be installed by 1st November and removed on 12th. Cllrs. Brightmore and Jarvis kindly agreed to put the poppies up in Little Carlton and Cllrs. Gilroy and Shearing in South Muskham.

74.19/20 **Correspondence Received**

- i) Notts Police Crime Stats for August – one reported incident of vehicle crime on the A616
- ii) Newark Healthcare Consultative Group minutes from the September meeting
- iii) Reminder of the Notts ALC AGM at Epperstone on 21st November
- iv) NCC Schools Admission Consultation for 2021/22 open until 24th November. Details to be circulated via the distribution list

- Inspector Sutton latest Stakeholder Update circulated to councilors
- v) NCC Cllr. Philip Owen provided Ofsted Reports for Newark Academy, Magnus and Newark Orchard School all recording as Good. To be circulated via the distribution list.
 - vi) Reminder that the Parish Conference will be held on Saturday 2nd November at North Muskham between 9am and midday. Agenda is available to councilors attending.
 - vii) NCC consultation on Elective Home Education Policy open to 20th November. Details to be circulated via the distribution list.
 - viii) Planning application for single storey rear extension, garage conversion and dormer windows at Lynncroft, Church Lane. Extension given to enable a discussion at the November meeting.
 - ix)

75.19/20 **Other matters arising not on the agenda**

- i) It was brought to the Council's attention that a property on Crow Lane is being used as a place of business and concerns have been raised regarding the disposal of scrap waste. The Clerk was asked to contact the District Council.
- ii) Cllr. Gilroy commented that recycling facilities in the area could be improved. The Clerk was asked to contact the District Council for its recycling policy and plans. Also to inform Cllr. Saddington.

Next Meeting - Wednesday 20th November at 7.30pm at the Village Hall, South Muskham

There being no further business, the Chair thanked everyone for their attendance and the meeting was closed at 9pm.

Signed by the Chair as a true record on Wednesday 20th November 2019

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 20th November 2019 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington
Members of Public: 10

76.19/20 **Apologies for Absence and Declarations of Interest**

Apologies - None

Declarations of Interest - None

Open Session

Matt Adey, Assistant Business Manager, Waste Management, Newark & Sherwood DC

Following a discussion at the last meeting about recycling facilities in NSDC, Matt Adey offered to attend the meeting to talk about what is available in the district. (*Fuller notes from this section of the meeting are attached*).

The Chair commented that a lot of the information provided about the additional services offered was not known by residents and it was noted that the District Council is looking at ways of communication. Before leaving, the Chair thanked Matt for attending the meeting.

County Councillor Laughton asked about the recent traffic and speed petition and all agreed to discuss the issue under point 4.1 at this stage of the meeting.

Cllr. Gilroy initially raised the issue of the potholes on the Great North Road which were filled in last week but are already open again. Cllr. Laughton agreed to follow this up.

A full discussion took place (*fuller notes are attached*) between council members and the public present which commenced with Cllr. Gilroy and Cllr. Brightmore updating the meeting on the recent petition for both the Great North Road and A616 for which the Chair thanked them for their efforts.

Cllr. Brightmore went on to explain how he had collected data on speeding from different days and times of the day following which a discussion around speed limits, cameras and signage was had.

Cllr. Laughton provided information as to what steps would have to be taken to obtain detector cameras etc. – additional data is required and the community to decide what is required.

The meeting agreed that the main objectives would be as follows:

- A reduction in the speed limit on A616 past Little Carlton to 40mph
- Improved signage for the village of Little Carlton and within the road markings, e.g. SLOW
- Countdown markers in advance of the reduced speed limit
- Interactive speed sign on the A616
- Average speed cameras on the B6325 Great North Road through South Muskham

All agreed the following actions:

- The petition to be re-worded to focus on the issues relating to the A616 and Cllr. Brightmore to coordinate signatures. The final petition to be sent to Cllr. Laughton in time to be presented at NCC Full Council on 19th December. (*Clerk provided new petition 22nd Nov*)
- Cllr. Laughton to request tube count to be installed at an appropriate location near to Bathley Lane to recorded volumes of traffic and speeds as evidence. (*Confirmation given on 22nd Nov that the request has been submitted*)
- Clerk to write to Robert Jenrick MP enclosing the current petition with 131 signatures and request support in a request for average speed cameras along the Great North Road at South Muskham.
- Residents to be requested to forward any anecdotal evidence or knowledge of accidents on either the Great North Road or A616 to the Clerk to be collated. Details can be forwarded by email either via the parish website or by email directly to clerk@smlcpc.org preferably with date and time and a brief description of events.

District Councillor Saddington had no additional comments to add to the discussion that had taken place.

Cllr. Laughton and Cllr. Saddington left the meeting at 8.50pm

- 77.19/20 **Chair's Report**
A recent meeting with the Clerk at British Sugar resulted in support being given for the request for improvements in the road marking at the cattle market roundabout and also for the meeting with Network Rail in the New Year to discuss Newark Castle level crossing.
- 78.19/20 **To approve the Minutes of the meeting held on 16th October 2019**
The minutes were approved and signed by the Chair. Proposed by Cllr. Gilroy and seconded by Cllr. Brightmore.
- 79.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**
79.1 A616 speeding and petition with update on Speed Watch – discussed earlier
- 80.19/20 **Financial Issues**
80.1 Receipts:
 - Muskham Cougars rent for 2019/20 at £150
80.2 Invoices paid between meetings to be ratified: None
80.3 Invoices for payment:
 - NSDC for dog bin emptying April-September at £45.60 plus Vat
 - MTC Property Repairs for refurbishment of the telephone box at £220 no Vat
80.4 Budget for 2020/21 – draft figures were circulated prior to the meeting. A brief discussion followed and **all agreed** to accept the draft as proposed with the final figures to be agreed after setting the 2020/21 precept in January.
- 81.19/20 **Planning**
81.1 New Applications
 - 19/01847/FUL – single storey rear extension, garage conversion and dormer windows at Lynncroft, Church Lane. The details were discussed and **all agreed** to support the application.
 - 19/00469/OUT - residential development for up to 2 dwellings on land off Church Lane. The revised details were discussed and **all agreed** that there was no reason to change the previous decision to object to the application.
81.2 Decisions (for information)
19/00623/FUL – two storey side extension at Eden, Great North Road. Appeal granted
81.3 Changes to Scheme of Delegation and Referral to Planning Committee
The Clerk provided detail of the newly introduced scheme for referring applications to planning committee for developments of up to 9 dwellings. A discussion followed and the Clerk was instructed to write to Cllr. Saddington expressing the Council's concerns over the scheme.
- 82.19/20 **Beckett Field**
82.1 Replacement doors – to be installed on 3rd December. Cllr. Brown agreed to provide access to Newark Glass.
82.2 Defibrillator Awareness & Training – date to be arranged for Little Carlton residents initially
- 83.19/20 **Flooding, Drainage & Emergency Planning**
83.1 Update on recent flood warnings – it was commented that the sandbag store should be replenished. Cllr. Gill commented that sewage backed up in Little Carlton due to the pumping station not handling the volume of water effectively. It was suggested that the pumps need upgrading or an investigation be carried out as to where surface water is accessing the system. The Clerk to contact Severn Trent.
Oct 2019 Update from Severn Trent – **all agreed** the 6-monthly reports to cease on the understanding that if the odour issue resurfaces, Severn Trent will respond.
83.2 Flood Warden Training/Refresher to be arranged for early in the New Year
83.3
- 84.19/20 **Highways**
84.1 Great North Road – poor state & potholes reported with the repairs completed last week already disintegrated. Cllr. Laughton agreed earlier in the meeting to follow up on this.
84.2 Cllr. Catanach reported a loose manhole cover at Church Lane/Great North Road which causes nearby properties to vibrate when lorries go over it. Clerk to report (FS-Case-157962314)
- 85.19/20 **Safer Neighbourhood Group Meeting**
Cllr. Gilroy reported from the latest meeting that reported incidents had increased over the area with theft from and of vehicles rising. Fuel theft from lorries on the A1 is an ongoing issue for the Police. Residents are advised to report any suspicious activity or vehicle to the Police using the 101 number. **All agreed** going forward reports from the quarterly group meeting will be posted to the website under the Notices tab.
- 86.19/20 **Correspondence Received**
i) Details of national 'Ringing Out of Peace' celebrating VE Day on 8th May 2020

- ii) NSDC Free Trees Scheme – Cllr. Brightmore suggested applying for 10 trees to be planted at Beckitt Field. Clerk to submit the details after the next meeting.
 - iii) NCC Consultation on Planning Application Validation
 - iv) NSDC Parish Conference – slides of presentations
 - v) Notts Police & Crime Commissioner – *The Beat* (November) posted to website.
- 87.19/20 **Other matters arising not on the agenda**
- i) Cllr. Jarvis reported a street light on Bathley Lane not working. Clerk to report (light nbr 5)
 - II) The Chair thanked Cllr. Brightmore and Cllr. Gilroy for their efforts in producing the speed petition and data.
 - iii) Resident request for copies of minutes to be left in the village hall for residents who do not have internet access to read. The Clerk has put this year's minutes in a folder and will update monthly.

Next Meeting - Wednesday 15th January 2020 at 7.30pm at the Village Hall, South Muskham

There being no further business, the Chair thanked everyone for their attendance and wished everyone a Merry Christmas. The meeting was closed at 9.35pm.

Signed by the Chair as a true record on Wednesday 15th January 2020

Additional Notes to the Open Forum - Recycling in Newark & Sherwood
Matt Adey, Assistant Business Manager, Waste Management at NSDC

Acknowledged that NSDC doesn't have the highest recycling rates in the country - Wales has the highest in the world and some of the initiatives used there are being slowly rolled out across the country. In 2018 the government waste strategy was rolled out and included

- Extended Producer Responsibility - making manufacturers pay for the collection and recycling of their products at end of life
- Deposit & Return – an extra charge is put onto bottles with a refund on return. NSDC are considering implementing this scheme. NSDC currently consulting on this.
- National Recycling Standards to be introduced which will mean that the same items can be recycled by all councils across the country. Details of the standards are not yet defined and until they are some things are being considered but not implemented. Government consultation results are awaited with the proposals having been well received by the waste industry.

All the main political parties appear to be committed to the national standards with legislation expected in 2023 and implementation within 5 years or hopefully faster.

An initiative to provide glass collection boxes has been looked into at various times. There is a comprehensive network of glass banks in the district which are well used by residents and cost NSDC nothing to provide. Glass collection is expensive and is not being considered at this time. NSDC believe resources would be better spent providing a waste food collection service, and is considering this whilst waiting for the national standards being published.

Standardisation of what can be recycled and strategy on sustainability – NSDC does not send any plastic or waste material to countries such as China and Malaysia for recycling. Waste that cannot be recycled is sent to the Netherlands for incineration. This includes the black food trays as these cannot be sent to the recovery facility as the equipment cannot identify them via infra-red light. Good quality plastic waste is sent to Veolia in Sheffield where it is used to generate electricity. Other recycled materials are sent to a materials recovery facility in Mansfield, broken down and forwarded to re-processors. Garden waste is sent to Grange Farm in Oxtun and used for composting etc.

Education on recycling is important and NSDC works closely with the NCC Schools Waste Acton Club scheme and also offers information, talks and free recycling to schools.

Why do different parts of the county have different coloured bins for general waste and recycling?

A kerb side bin costs between £15 and £25 so with 55,000 houses in the district would incur huge costs in changing colours which may be included in the awaited national standards. A sticker system being looked at to number bins and help identify what materials are accepted in each bin.

How much would be added to the Council Tax to provide a glass or food collection?

It is hard to put a figure on this at household level however the initiative is something that is a 'like to do' with concerns over the investment needed.

The national standards will cover the basic waste and recycling, would NSDC add other services?

Some services are already offered, e.g. battery collection (place used batteries in a plastic bag and on top of the green waste bin for collection), small electrical items collection and large waste items, e.g. washing machine or sofa currently charged at £14 for the first item and £7 for each item after that. It should be noted that the manufacturer of freezers are legally obliged to remove an old one when replaced with new free of charge.

Some of this information is new to people – not everyone is aware of these services

The District Council is looking at improving its communication on this issue. Fly-tipping costs £84,000/year to pick up large items so the charge for large items is going to be reduced to £13 with a long term aim to make this service free.

Single use plastic water bottles is a huge market, has NSDC considered public water fountains where these bottles can be refilled?

No as there are concerns over hygiene and vandalism. Many providers to offer a free refill scheme for water bottles through a national scheme via the 'Refill' app for Smart phones.

Agenda Point 4.1 - B6325 Great North Road and A616 Ollerton Road

Cllr. Gilroy commented that both roads are extremely busy with high volumes of traffic, the Great North Road (GNR) particularly sees a lot of heavy lorries avoiding the A46/A17 Brownhills roundabout. Houses alongside the GNR frequently vibrate as lorries pass and drive over the metal work in the road.

Following the last meeting it was agreed a petition be circulated requesting NCC do something about the volumes of traffic and excessive speeds witnessed on a daily basis.

Cllr. Gilroy noted that 53 signatures have been collected from South Muskham residents with Cllr. Brightmore collecting a further 78 signatures from Little Carton residents.

Cllr. Brightmore advised the following:

The volume of traffic on the A616 is high – a recent kerb-side survey on 11th November between 6 and 10.30am reported a total of 3,500 vehicles passed Bathley Lane.

Cllr. Brightmore had Community Speedwatch training was carried out with PCSO Crowhurst on Tuesday 12th November and was informed that the speed gun cannot be deployed on the A616 as the road has the 50mph limit, however it can be used for data collection.

Various data gathering sessions were carried out by councillors. Locations varied along the area by Bathley Lane including the bus stop and close to The Gables.

Wed 13th Nov at 3.15pm for approx. 1 hour – 20 vehicles registered over the speed limit with the max speed recorded of 66mph (averages of 56-65), some drivers overtaking and some using mobiles

Sun 17th Nov at 8am for approx. 1 hour – 16 vehicles registered over the limit with the max speed recorded at 78mph. A number of lorries were registered all travelling over 50mph (some companies have been contacted)

Wed 20th Nov at 7.15am for approx. 2 hours – between 7.15am and 8am traffic very busy from Ollerton, not a lot of excess speeding registered. By 8.45am the level of traffic had reduced and average speeds had increased to over 60. Over the period 12 vehicles were recorded travelling at over 50mph

Wed 20th Nov at midday to 2pm – 23 vehicles registered traveling over 50mph with the highest speed recorded at 81mph (driver also using mobile).

Residents want action to be taken, whether that be reducing the speed limit along this stretch of road, improved signage (both on the road and for Little Carlton village), average speed cameras etc. Residents frequently report lights flickering and houses vibrate due to excess speeds of large vehicles.

Policing of the speed limit is required – Cllr. Brightmore commented that if the limit is reduced to 40mph then a Community Speedwatch can be operated along the stretch of road.

A resident previously involved in the petition to reduce the limit through South Muskham commented on a conversation with the operators of the speed detector van recently: on average there are between 50 and 70 vehicles in excess of the 30mph per hour.

Residents also complain about speeding motorbikes most frequently on Sunday mornings – excessive noise and dangerous driving.

Incidents of abuse and 'road rage' often experienced by residents turning right into Bathley Lane.

Cllr. Laughton stated that the issue can be put to NCC Full Council with the petition as evidence of resident's views and wishes. This would gain an official response from the County Council. Any formal assessment of traffic levels and speeds would discount the top and bottom 2% as these misrepresent the data. Average speed cameras also need to generate a sufficient level of revenue to cover their costs and meet DoT criteria. MP support to lobby the DoT is required for average speed cameras – need a speed restriction first. There is a moratorium on permanent speed cameras across the county.

It is possible to submit a bid for interactive signs but it should be recognized that these are not effective in every location. A reduction in the speed limit to a sensible level, e.g. 40mph would allow more Police enforcement to be carried out but it must be attainable.

Quantity of traffic is difficult to control as all the villages in the area have a similar problem. All too experience speed issues.

Cllr. Gilroy commented that although there is an interactive sign on the Great North Road, vehicles still travel in excess of the 30mph – could average speed cameras not be installed here? Cllr. Laughton was uncertain as to how they would work with the road layout.

It was also suggested that residents be asked to record all accidents witnessed along both roads as anecdotal evidence – if the Police are not called to an accident then it does not get recorded as data for assessment.

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 15th January 2020 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Also present for part of the meeting: County Councillor Laughton and District Councillor Saddington
Members of Public: 2

88.19/20 **Apologies for Absence and Declarations of Interest**

Apologies - None

Declarations of Interest - None

Open Session

County Councillor Laughton

- The Great North Road from South Muskham to the railway bridge is scheduled to be resurfaced in February. This is just one road in the area that has serious damage to its surface and NCC are aware that it has a significant issue across the area.
- NCC will be introducing a permit scheme for working on the highway which will be applied to all works except those required in an emergency. The cost of a permit will start at £90 and rise dependent on the work to be carried out. The income will be used to fund four inspectors.
- The NCC portion of the Council Tax for 2020/21 is expected to be increased by 3.99% which includes 2% for adult social care.
- Feedback on the petition submitted to the Communities & Place Committee is expected following its February meeting.
- Cllr. Brightmore asked if any data was available from the counter tubes on the A616 and was advised Via EM have the data. The Clerk to request details from Mike Keeling and circulate.

Cllr. Laughton left the meeting at 7.45pm

District Councillor Saddington

- The outline planning application for land off Church Lane has been declined.
- A discussion was had regarding the changes in the scheme of delegation and the responses received from Cllr. Blaney and Mr Robinson to the Council's letter. Cllr. Saddington advised that N&SDC are looking to provide a similar service to surrounding district councils with the changes.
- The Newark CCG is organizing a meeting with three doctor practices in Newark that have received a number of complaint or are losing patients. Cllr. Saddington requested any residents with experience of this from the Lombard Street, Fountain or Barnby Gate practices to provide her with information confidentially. The Clerk to distribute this via the PDL.

Cllr. Saddington left the meeting at 8.00pm

89.19/20 **Chair's Report**

Five bags of winter salt have been delivered to the Chair's home.

90.19/20 **To approve the Minutes of the meeting held on 20th November 2019**

The minutes were approved and signed by the Chair. Proposed by Cllr. Gill and seconded by Cllr. Gilroy.

91.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- 91.1 Great North Road – update on correspondence with MP regarding petition. Receipt of the petition was acknowledged and the Clerk is to chase for a response. Cllr. Shearing and Cllr. Gilroy provided details of a vehicle leaving the road on New Year's Day. Police were called. The Clerk will log this incident along with one on the mini roundabout reported by Cllr. Brightmore before Christmas and a second in October reported by Cllr. Shearing.
- 91.2 A616 – update on speed detection initiatives discussed and follow up with Notts Police. Cllr. Brightmore advised that he is awaiting confirmation from Inspector Heather Sutton that the group (six trained in total now) will be allowed to Speed Watch on the A616 in the 50mph zone. PCSO Crowhurst has also contacted two haulage companies with lorries using the road regularly who have been noted as travelling above the speed limit.
- 91.3 Free Trees Scheme – request submitted for 10 trees to be located in the bottom right hand corner of Beckett Field. A resident has contacted the Clerk with concerns over maintenance, blocking light and disruption to property foundations. Cllr. Gill also has received two comments raising concerns about the trees.

A discussion followed and **it was agreed** that the proposed site for the trees is well away from properties and should not cause concerns. The Council is already committed to maintaining Beckitt Field and will do so for the additional trees. The Clerk was asked to respond the resident's correspondence accordingly. Cllr. Brightmore offered to meet any residents with concerns to explain the Council's plans.

92.19/20 **Financial Issues**

92.1 Receipts: None

Invoices paid between meetings to be ratified:

i) Newark Glass for replacement doors at Beckitt Field £1,709.51 incl Vat (chq 369)

ii) Waterplus for Beckitt Field (27 Sept-6 Dec) at £16.07 (Direct Debit)

92.2 Invoices for payment:

Clerks expense for the period Oct-Dec at £73.45 (chq 370)

92.3 Precept for 2020/21

Details of the options available were circulated prior to the meeting. After a discussion Cllr. Gill proposed a 13% increase equivalent to an annual increase for a Band D property of £6.72. **All agreed**

92.4 HSBC and NS&I Mandates

Revised mandates for both accounts were circulated and signed.

93.19/20 **Planning**

93.1 New Applications

19/02143/LBC – proposed internal and external alterations (listed building consent) at 1 Grange Farm Mews, Main Street, South Muskham. After a discussion **all agreed** to support the application.

93.2 Decisions (for information:

19/00469/OUT development of up to 2 dwellings on land off Church Lane – refused

19/01847/FUL extension and garage conversion at Lynncroft - allowed

93.3 Other:

Response from Cllr. Blaney and John Robinson regarding the new scheme of delegation. The Council has noted the responses and is disappointed at the lack of appreciation shown towards the concerns raised.

94.19/20 **Beckitt Field**

94.1 Defibrillator Awareness & Training to be held on 18th February at 7pm. This session will be for Little Carlton residents only initially with further sessions to be arranged later in the year.

Cllr. Shearing advised the meeting of a resident who is a First Responder and happy to help with future training and awareness of CPR and defibrillator use. The Council thanked him for this.

94.2 Valuation of cricket pavilion for insurance purposes - the Clerk is approaching agents in Newark for costings to provide a valuation now that the new doors have been fitted. All agreed the doors were a great improvement.

95.19/20 **Flooding, Drainage & Emergency Planning**

95.1 Flood Warden Training/Refresher – potential for early 2020. **All agreed** that this should be carried out later in the year towards September/October.

95.2 Little Carlton Pumping Station – STW response to the concerns was noted.

96.19/20 **Highways**

96.1 Great North Road – poor condition & potholes reported (see Cllr. Laughton comments above)

96.2 Request to consider weight limit/access time limit through Little Carlton. Cllr. Brightmore has received a number of comments regarding lorries passing through the village. **All agreed** to monitor the situation for potential future action.

96.3 Clerk to log the overgrown vegetation on the pavement alongside the Great North Road and request it be cleared to prevent a hazard for pedestrians.

97.19/20 **Correspondence Received**

i) NALC information on Home Office consultation on strengthening Police powers for dealing with unauthorized encampments - noted

ii) Resident correspondence regarding cold callers - noted

iii) Inspector Heather Sutton's December and January newsletters – circulated to councillors

iv) NALC personnel update relating to the new government (flexible working, parental working rights)

v) Notts Police Crime Commission newsletter, *The Beat* – posted to website

vi) Notts Police Crime Stats for November – 1 incident reported: vehicle crime on or near Forge Close

vii) N&SDC – advice that May 2019 election recharges have been delayed to February

viii) Veolia presentation on recycling given at the Notts ALC AGM in November

- ix) Via East Midlands – notice of temporary overnight closure of Church Lane on 21st and 24th January for work on road markings for Network Rail
- x) Newark Healthcare CG – notes from meeting on 6th December
- xi) NHS Mansfield & Ashfield CCG details on alternative services to A&E – posted to website
- xii) Newark Town Mayor charity Murder Mystery Evening on 20th March at The Ballroom, Newark Town Hall @ £12/person

98.19/20 **Other matters arising not on the agenda**

- i) Litter pick to be requested from N&SDC on Kelham Lane, A616 and Great North Road.
- ii) Royal British Legion have a limited number of lamppost poppies available earlier this year to tie-in with the VE Day commemoration in May. **All agreed** to order a further 5 poppies at £3/each to replace damaged ones.
- iii) Environment Agency contact regarding dog fouling on the flood bank. **All agreed** to circulate requests for dog owners to pick up after their dogs.
- iv) Notice that planning application 19/00766/OUT AT Westview, Great North Road has been recommended for refusal in part on the grounds of highway safety raised by NCC Highways. **It was agreed** in view of the strong Highways objection that Cllr. Saddington would not be asked to call this to committee.
- v) Cllr. Brown asked for the kerb stones on Bathley Lane near Beckett Field to be reported for repair. Clerk to log.
- vi) Mrs Hazel Hall provided an update from the Village Hall Committee:
 - Additional booster fans have been installed to provide instant heat in the two halls whilst the main heaters reach the required temperature.
 - The garage build will commence in March
 - New booking arrangements have been put in place for the hall with a dedicated mobile phone that can be passed between committee members and an email address. Tel: 07579 795965 and Email: smandlcvillagehall@gmail.com
 - Week commencing 20th January is National Village Halls week. The hall will be celebrating this with a free coffee morning on Saturday 25th from 10am to 12pm to give residents and hirers an opportunity to meet and learn about groups and classes that use the hall.

Next Meeting - Wednesday 19th February 2020 at 7.30pm in the Small Hall at South Muskham

There being no further business, the meeting was closed at 9.20pm

Signed by the Chair as a true record on Wednesday 19th February 2020

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 19th February 2020 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Also present for part of the meeting: County Councillor Laughton

Members of Public: 3

99.19/20 **Apologies for Absence and Declarations of Interest**

Apologies – District Councillor Saddington

Declarations of Interest - None

Open Session

County Councillor Laughton

- Cllr. Laughton agreed to chase the tube count data from the recent survey on the A616 which has not been received despite numerous requests to Via EM.
- The petition for a reduced speed limit on the A616 will be presented at the next full council meeting at Notts CC.
- Cllr. Laughton commented on the potholes along the Great North Road and advised the meeting that the road is due for resurfacing but a date is not yet known.
- The 'Mynotts' App is now available and can be used to access services from Notts County Council and also to report potholes, overgrown verges, defective street lights etc. The app can be used with iPhones, iPads and Smart Phones. The Clerk raised a query that if a pothole is reported the system does not give a case number for future reference.
- Cllr. Brightmore raised an ongoing issue with Trent Lane not being closed to traffic when Kelham Bridge is closed. This is a single track road which has been badly damaged during the recent weather and it is known that two large vehicles have had to be recovered. Photos were provided to Cllr. Laughton who agreed to look into the issue.
- Cllr. Brown raised the issue of increased traffic travelling at inappropriate speeds along Bathley Lane and Crow Lane when the A617 is closed and asked if that road can be targeted by the Speed Watch Campaign. This can be done and the road will be added to the volunteers target list.

Cllr. Laughton left the meeting at 8.00pm

100.19/20 **Chair's Report**

A request has been received for bullet points of meetings to be included in the Muskham Magazine. **All agreed** to this and the Chair will provide the information. The Chair has also been asked for updated contact details for the Clerk which will be provided.

101.19/20 **To approve the Minutes of the meeting held on 15th January 2020**

The minutes were approved and signed by the Chair. Proposed by Cllr. Gilroy and seconded by Cllr. Shearing.

102.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**

- 102.1 Village Signs – The Clerk advised that the delivery of the signs to the workshop has been delayed to week commencing 24th February. Photos will be forwarded when available.

103.19/20 **Financial Issues**

- 103.1 Receipts: None
- 103.2 Invoices paid between meetings to be ratified: None
- 103.3 Invoices for payment:
Royal British Legion for additional lamppost poppies at £15
- 103.4 N&SDC Grant Funding for Village Hall – the hall committee wish to apply to the Town & Parish Council Fund for a grant towards installing solar panels to reduce ongoing costs. The Clerk has spoken with N&SDC and gained confirmation that the application can be submitted by the village hall with a letter of endorsement from the parish council. **All agreed** a letter of endorsement be provided.
- Mrs Hazel Hall commented that the Village Hall Committee is making the car park available to residents if vehicles are at risk due to flooding.

- 104.19/20 **Planning**
- 104.1 New Applications
19/02102/FUL Holmesdale, Great North Road - conversion and extension to existing garage, demolish existing conservatory, extension to existing kitchen and new extension to create new garage and study. Following a discussion Cllr. Gill proposed the Council support the application and **all agreed**.
- 104.2 Decisions (for information):
19/00766/OUT – erection of new dwelling and garaging at Westview, Great North Road – refused
19/02143/LBC – internal & external; alterations at Grange Farm Mews – granted
19/00782/FUL – erection of three dwellings at Ashleigh, Great North Road – appeal submitted
- 105.19/20 **Beckett Field**
- 105.1 Defibrillator Awareness & Training held on February 18th was attended by 16 people from Little Carlton and was a very helpful and informative evening. Cllr. Brightmore was thanked for organizing the evening.
Cllr. Jarvis suggested some form of contact system between councilors is needed to relay details of any emergency. After a discussion, **all agreed** the Clerk will set up a *WhatsApp* group for the Council.
Cllr. Brightmore is to attend First Responder Awareness Training at the end of February
- 105.2 Valuation of cricket pavilion for insurance purposes – the Clerk has obtained two quotes for valuing the pavilion and outbuildings and after a discussion **all agreed** to accept the quote of £250 plus Vat. Clerk to arrange a valuation.
- 105.3 A query over hedge boundary with neighbouring property after the Council has been asked to take responsibility of the hedge by a resident. After a lengthy discussion, **all agreed** Cllr. Gill and Cllr. Brightmore will speak with the resident concerned to discuss possible ways forward.
- 106.19/20 **Flooding, Drainage & Emergency Planning**
- 106.1 South Muskham Community Flood Signage Scheme – revised policy to be sent to the Clerk for review and signature by the Chairman.
- 106.2 The Clerk commented that the ongoing issue of standing water on Crow Lane was logged with Via EM (reference FS-Case-175306154) on 16th February. No response received as yet.
- 106.3 The Chair confirmed the Emergency Plan has been updated. Cllr. Gilroy commented that not everyone would be aware that the village hall is the designated place of safety. This will be included in the points submitted to the Muskham Magazine.
A resident has suggested Flood Wardens and Councillors ‘door knock’ vulnerable people to inform them of being flood aware. A discussion followed and **all agreed** to organise a parish flood meeting in the near future with details to be decided at the March meeting. In the meantime the Clerk was asked to circulate information via the distribution list.
- 107.19/20 **Highways**
- 107.1 A616 Speed Watch and Petition – Cllr. Brightmore advised that the campaign is going well with a number of residents volunteering. It is believed that a further 3 weeks of data submitted to the Police should result in the speed detector van being deployed. The Chair thanked Cllr. Brightmore for all his work on this campaign.
Cllr. Laughton advised the petition will be presented to full council later this month.
- 107.2 Great North Road request for average speed cameras – Cllr. Laughton is following up on this
- 107.3 Little Carlton Litter Pick & Community Speed Watch – Sunday 2nd February was another successful event with 14 residents attending. Thanks go to everyone who attended, Cllr. Brightmore for arranging and also to JJ Burnetts for the kind use of a mini bus for volunteers.
Cllr. Brightmore is arranging another Community Litter Pick on Sunday 1st March meeting at the bus stop on the corner of Bathley Lane at 9.30am. This will target the areas not covered in full in January. Equipment to be provided by Newark & Sherwood.
Cllr. Brightmore asked if the Council can purchase some signs ‘Please Take Your Litter Home’. A discussion followed and **all agreed** the Clerk to approach Highways for permission prior to any being ordered.
- 107.4 Crow Lane dog fouling – reported to Rights of Way and N&SDC. The Chair to include a comment in the points submitted to the Muskham Magazine.
- 107.5 Litter pick requested from N&SDC on Kelham Lane, A616 and Great North Road completed

108.19/20 **Correspondence Received**

- i) NCC Local Improvement Scheme 2020/21 Briefing
- ii) Invitation to a Commemoration and Remembrance Service to mark the 75th Anniversary of the end of World War II at Southwell Minster on Sunday 10th May
- iii) Invitation to attend Western Power Annual Stakeholder Workshop on 3rd March at Trent Bridge Cricket Ground (lunch provided)
- v) Newark Community First Aiders – information on free training available
- vi) Notts CC – advance notice of public consultation of Waste Local Plan Issues & Option
- vii) Great British Spring Clean 20th March to 13th April
- viii) Minerals Local Plan has been submitted to the Secretary of State. Details of further consultation in the Spring to follow.

109.19/20 **Other matters arising not on the agenda**

- i) A resident has queried whether the Horticultural Society would install a display in the telephone box. All agreed the Clerk to revisit the quote for cleaning and painting the inside and further discussion to be had at the March meeting.
- ii) Cllr. Brightmore asked if the Council would consider hanging baskets for the villages. As there are few places where these could be attached it was decided not to pursue the suggestion.
- iii) The Chairman queried the published date of the next meeting which should be Wednesday 18th March.
- iv) Mrs Hazel Hall commented that the Village Hall Open Day held on Saturday 25th January was very successful and well attended. Cllr. Gilroy suggested that if another such event is held, the Council should have be represented formally.

Next Meeting - Wednesday 18th March 2020 at 7.30pm in the Small Hall at South Muskham

There being no further business, the meeting was closed at 9.10pm

Signed as a true record by the Chair on Wednesday 18th March 2020

South Muskham/Little Carlton Parish Council

Minutes of the Parish Council Meeting held on Wednesday 18th March 2020 at 7.30pm in the Village Hall, South Muskham

Membership: D Catanach, C Brightmore, K Brown, R Gill, G Gilroy, P Jarvis, G Shearing

Members of Public: None

- 110.19/20 **Apologies for Absence and Declarations of Interest**
Apologies – Cllr. Gilroy, Cllr. Gill, Cllr. Shearing and District Councillor Saddington
Declarations of Interest - None
Open Session
Nothing raised
- 111.19/20 **Chair's Report**
Nothing to report
- 112.19/20 **To approve the Minutes of the meeting held on 19th February 2020**
The minutes were approved and signed by the Chair. Proposed by Cllr. Brown and seconded by Cllr. Brightmore.
- 113.19/20 **Matters arising from the Minutes not covered elsewhere on the Agenda**
- 113.1 VE Day Commemoration Service 10th May – Cllr. Catanach confirmed attendance should the commemoration go ahead
 - 113.2 Council WhatsApp Group and Emergency Contacts – all going well for an additional line of communication between members
 - 113.3 Parish Flood Meeting – in view of the current situation, **all agreed** to defer arranging a meeting until after the summer
 - 113.4 Road signs for litter – the Clerk confirmed a request has been submitted to Via EM and was under consideration
 - 113.5 Telephone box – a quote for cleaning inside has been received from MTC Property Repairs at £85. **All agreed** to proceed when possible and decide at a later date what the telephone box should be used for.
- 114.19/20 **Financial Issues**
- 114.1 Receipts:
 - i) NS&I Interest for 2019 at £107.22
 - 114.2 Invoices paid between meetings to be ratified: None
 - 114.3 Invoices for payment:
 - i) NALC Annual Subscription at £110.86 (no vat)
 - ii) Village Hall Room Hire 2019/20 at £126 (no Vat)
 - iii) NSDC for grass cutting at Beckitt Field at £568.56 plus Vat
 - iv) NSDC for dog bin contract October to March at £45.60 plus Vat (**all agreed** the cheque to be held until an invoice is received)
 - v) Alasdair Morrison for cricket pavilion evaluation at £250 plus Vat
 - vi) Clerks expenses for January to March at £68.70
 - vii) Water Plus for Dec-Feb at Beckitt Field at £26.06 (Direct Debit on 27th Feb)
 - viii) Information Commissioner for renewal at £40
 - ix) C Brightmore Transport for dog fouling signs at £60
 - 114.4 Vat claim for October to March to be submitted for £460.60
- 115.19/20 **Planning**
- 115.1 New Applications - None
 - 115.2 Decisions (for information) - None
- 116.19/20 **Beckitt Field**
- 116.1 Boundary Hedge – a discussion was had as to the maintenance responsibility of the boundary hedge at the field. All agreed the Council would retain responsibility for cutting the field side and top of the hedge on an annual basis or as required. Thanks were extended to J Burnets of Manor Farm for kindly carrying out the cut this year free of charge.
Cllr. Brightmore has offered to remove the damaged tree at the end of the hedge.
 - 116.2 N&SDC Free Trees – the trees have been collected and planted by Cllr. Brightmore

- 116.3 Valuation of cricket pavilion – the valuation has highlighted that the pavilion and toilet block is under-valued by £12,621 for insurance purposes. **All agreed** the Clerk should advise the correct valuation for the purposes of a renewal quote. Renewal is due 1st June.
- 116.4 Grass cutting contract for 2020/21 – the Clerk provided the meeting with a quote from N&SDC for cutting the grass 13 times between April and October at £630.50 plus Vat. Cllr. Brightmore offered to provide the same service for £500 (£450 in year two) to be billed in October each year. Cllr. Catanach proposed and **all agreed** to accept the offer and the Clerk to advise N&SDC the contract would not be renewed.
- 116.5 Electricity contract renewal – the Clerk advised the meeting that the current three year contract expires on 7th May with a 30-day notice period. Renewing for 12 months with nPower would see the cost rise from £106/year to approx. £220. A ‘non standing charge’ contract has been suggested and quotes obtained reflect a cost of approx. £4/month. **All agreed** to delegate responsibility to the Clerk to negotiate and agree a contract that will involve less cost than the nPower renewal where possible.
- 117.19/20 **Flooding, Drainage & Emergency Planning**
Cllr. Jarvis and Cllr. Brightmore offered for their mobile numbers to be posted on the website should anyone require assistance with the Little Carlton defibrillator. A resident has also given permission for their number to be posted on the website too.
- 118.19/20 **Highways**
- 118.1 A616 Tube Count Data – the data was discussed and the Clerk to gain some feedback from Via EM on the results of the survey which showed speeds in excess of 50mph. It is understood the road is under evaluation for possible speed detector van locations going forward.
- 118.2 Speed Watch Update – high speeds are still being recorded on the A616. Further sessions are on hold for the next few weeks as Police priorities have changed for the time being.
- 118.3 Community Litter Pick on Great North Road on Sunday 5th April is currently still going ahead
- 118.4 Standing water on Crow Lane – ‘no action to be taken’ response from Highways given for information.
- Cllr. Catanach commented that a piece of the Great North Road at the Church Lane/Crow Lane cross roads has sunk. The Clerk to report.
 - County Cllr. Loughton to be asked for an update on the potential resurfacing of the Great North Road – when it is likely to happen and to what extent.
 - Cllr. Loughton also to be asked for feedback on the Little Carlton speed limited reduction request following the NCC meeting last month.
- 119.19/20 Newark Healthcare Consultative Group
Feedback from February meeting – Cllr. Jarvis advised the minutes have not yet been circulated.
- 120.19/20 **Correspondence Received**
- i) Notice of submission of the Notts Minerals Local Plan to Secretary of State
 - ii) Newark Healthcare Consultative Group – December minutes & agenda for the 28th February meeting
 - iii) Fabrications North East Ltd – memorial benches
 - iv) NCC Joint Waste Local Plan open for consultation 27th Feb – 9th April
 - v) Police & Crime Commissioner latest update ‘The Beat’ – posted to website
 - vi) Notts Police crime stats for January 2020
 - vii) N&SDC Housing Needs Study
 - viii) Feedback from the meeting with Network Rail on 19th February
 - ix) Notts Building Preservation Trust seeking a Trust Administrator
 - x) Various correspondence from NALC and N&SDC reiterating government guidelines for dealing with Coronavirus (Covid-19) and also from N&SDC regarding service levels over the next weeks. In view of the amount of information being published nationally and as this is such a fluid situation the emails have not been circulated.
 - xi) Email from South Muskham Village Hall thanking the Council for its letter of support for the funding application to N&SDC for solar panels. Hall update: many groups that hire the hall have cancelled bookings for the foreseeable future. The building of the garage is going head over the next couple of weeks.
 - xii) NALC – details of a devolution inquiry focusing on the current view of tailored packages for areas. Details to go before the Select Committee by 4th May.
 - xiii) Best Kept Village 2020 competition has been cancelled.

xiv) Great British Spring Clean has been postponed to September.

121.19/20 **Other matters arising not on the agenda**

- i) Contingency plans for the April meeting of the Council: a discussion was had and **all agreed** that the agenda would be reviewed the week before the meeting date and a decision made as to whether to go ahead dependent on the level of business and availability of councilors, i.e. if the meeting would be quorate.

All agreed the Clerk should continue to keep Councillors updated regularly on day to day business and in the event of the April meeting not being held, anything that required comment or decisions would be dealt with by email and ratified at the next available meeting.

All agreed the Clerk should post Contact Cards on the notice boards giving details of who to call should residents require assistance over the next few weeks for such things as shopping etc. Cllrs. Jarvis and Brightmore to be contacts for Little Carlton. Contacts for South Muskham to be confirmed.

- ii) Lamppost Poppies for VE Day – Cllr Jarvis is holding the supply of poppies in advance of the May VE Day commemoration in the event that an April meeting is not held. The Clerk is to advise the dates these can be put up.

Next Meeting - Wednesday 15th April 2020 at 7.30pm in the Small Hall at South Muskham

There being no further business, the Chair thanked everyone for attending and the meeting was closed at 8.35pm

Approved as a true record and signed by the Chair on Wednesday 20th May 2020