

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 11th November 2020

Due to Covid regulations, this meeting was held via a Zoom call.

1. **Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Rhodes, Cllr Exelby
Cllr Simms (District). Cllr Atkinson (County) joined the meeting at 8.00 pm
Parish Clerk
No members of the public
2. **Apologies**
None received
3. **Declaration of Interest**
None
4. **Minutes** of Parish Council Meeting held on 9th September 2020 were approved and signed as a correct record
- 5.0 **Matters arising from the last meeting**
 - 5.1 **Asset register – operational items.** Due to Covid restrictions, the majority of items remain to be actioned. The list was updated at the meeting.
The duck population numbers remain too high. Feeding of the ducks was also discussed and it was agreed that the existing signs would remain in place.
Resolved: Cllr Kerr to update the action list. Clerk to continue to action with Highways. Clerk and Cllr Rhodes to action on the duck population. Asset register actions to be reviewed each meeting.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**
The Clerk produced a financial pack providing a summary of receipts and payments. The financial position as outlined below was reported as at 1st November 2020. The Clerk also produced a Bank reconciliation report as at 1st November 2020.

Business Account statement £6324.18(1st November 2020)
Cash Management Account £3078.40(1st November 2020)

Resolved: That the position be noted.
 - 6.2 **Budget statement** – The Clerk outlined a budget projection statement for FY2019/20
Resolved: that the position be noted
 - 6.3 **Monies Received** - The Council noted the receipt of the following monies:
 - i) £0.08p - bank interest 30th September
 - ii) £2644.00 – second and final instalment of Annual Precept 29th September
 - 6.4 **Authorisation of expenditure**
None required
 - 6.5 **Payments to be recorded** - The Council recorded the following payments:
 - i) £104.80 – Clerk salary and allowance for July month
 - ii) £35.94 – Fresh Mango IT installation of anti-virus software
 - iii) £103.80 – Clerk salary, allowance and expenses for August month
 - iv) £74.80 – HMRC PAYE/NIC for Q3 2020
 - v) £36.00 – Yorkshire Accountants. Payroll services for Q2 2020
 - vi) £169.18 – Clerk salary (inc backpay), allowance and expenses for Sept.
 - vii) £130.00 – NYCC. Annual rental of school field for Oct 2020-Oct 2021
 - viii) £66.00 – Harrogate Borough Council. Annual Play Area safety inspection

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- 6.6 Parish Council Budget FY 2021/22**
The Clerk presented a budget proposal, which was discussed and agreed.
- 6.7 Annual Parish Precept FY 2021/22**
The Clerk presented a proposal for the Annual Precept. Following discussion, this was proposed and seconded.
Resolved: That the Annual Parish Precept for FY 2021/22 shall be set at £5552.00.
- 7.0 Correspondence**
- 7.1 Report from Community police Officer**
The latest report had been circulated to all Councillors
- 7.2 NYCC proposal for a Single Unitary Authority for N Yorks**
Correspondence and updates received had been circulated to all Councillors
- 8.0 Decision on planning applications, appeals, enforcement investigations received**
- 8.1 Bush Farm** – application to vary a condition of approved plans to erect a double garage and stables. Council have responded with no objections.
- 8.2 Notification of a potential breach of Planning Controls** – The Hutts. Change of use of the Clocktower to a holiday let. No Council response required at this stage.
- 8.3 Notification of a potential breach of Planning Controls** – The Hutts. Engineering Operations to create an enlarged pond. No Council response required at this stage.
- 8.4 Bramley Cottage** – application to build a single storey link building. Council discussed and have no objections. **Resolved;** Clerk to respond.
- 8.5 Nappa House** – application to convert a garage into accommodation and to extend existing driveway to create 2 parking places. Council discussed and agreed to respond with no objections. Council raised a concern over the number of parking places and highlighted the need to ensure no reversing out onto the main road at a blind hill/bend.
Resolved: Clerk to respond
- 9.0 Quarry Field** – Land Registry had responded to the application for deeds for the Quarry Field with a further request for background information. The Clerk is working on this.
Resolved: Clerk to update again at next meeting
- 10.00 Tree Works** - Cllr Kerr reported that replacement trees have been sourced to replace the oak tree. These will be 3 Hawthorns, which will provide interest throughout the year. Planting will take place shortly, in consultation with the residents around that Village Green. Costs had been approved by Council at £100.83 (+ vat).
Resolved: Cllr Kerr to action.
- 11.0 Traffic Safety Mirror – Crosshills/Kirkby Lane**
As reported at the last meeting, in the absence of any history of accidents, Highways have been unwilling to support the installation of a safety mirror at this junction, highlighting potential future issues of maintenance, cleaning and damage. In the light of this feedback, Council decided not to continue with the proposal.
- 12.0 Hackfall Woods Car Parking**
Woodland Trust have provided proposed signage for the redeveloped car park and access points. These had been received by Council on the afternoon of 11th November and were briefly reviewed at the meeting. Councillors were asked to provide feedback to the Clerk by Monday 16th November.
Resolved: Clerk to coordinate feedback to Woodland Trust

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13.0 I.T equipment review

Cllr Dawson had requested a review of Council IT equipment. The current laptop is almost 5 years old and it was agreed to budget for a replacement during FY 2021/22. Cost would be max. £450 - to be pre-approved by Council in the usual manner. Council also discussed the purchase of a laminator. Cost c. £35.

Resolved: Clerk to action budget for laptop. Cllr Kerr to investigate availability of a laminator.

14.0 Christmas Arrangements

Resolved: Cllr Lofthouse to be asked to source a Christmas Tree for the Green. Cllr Rhodes to review and arrange the Christmas Lights for the tree and the pond.

15.0 Parish Council meeting dates for 2021

These were agreed.

Resolved: Clerk to publish on noticeboards and website

16.0 Councillors reports

16.1 Cllr Rhodes highlighted that the roadsweeper is needed throughout the village and especially on the main road opposite the postbox. **Clerk to action with Highways.**

16.2 Cllr Atkinson gave an update from the County Council meetings, with an update on the Covid situation across the county, an update on the implementation of further actions on Broadband development and a confirmation of the County Council position on the Unitary Authority proposal.

17.0 Questions or Comments from Members of the Public

All of the questions received were covered under agenda items above.

18.0 Agenda Items for next meeting – none highlighted

19.0 Date of Next meeting-

7.30pm Weds 13th January 2021 Village Hall (subject to Covid position)

Meeting closed at 8.50 pm

Signed as a correct record

Name:

Date:

DRAFT

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