

Eastling Parish Council

Minutes of the Meeting of Eastling Parish Council held on Wednesday 7 November 2018 at 6.30pm in Eastling Village Hall.

Present: Cllr Jimmy West (Chairman), Cllr Paul Ainsworth and Cllr John Payne; and Mrs Wendy Licence (Clerk).

1. Councillor Vacancy

Cllr West informed members that there had been no applications received for co-option.

2. Apologies

Apologies had been received from Cllr Julia Bailey (holiday): apology accepted.

Apologies had also been received from KCCllr Bowles (holiday) and SBCllr Prescott (unwell): apologies noted.

3. Declarations of interest

None were declared.

3. Minutes of the Parish Council Meeting Held on 4 September 2018

Councillors considered the minutes of the Parish Council Meeting held on 4 September 2018 and **AGREED UNANIMOUSLY** to accept them as a true record of the meeting. The minutes were duly signed by Cllr West.

4. Matters Arising from the Minutes

Cllr West reported there have not been so many vehicles parking opposite the pub.

Cllr West said extensive work has been carried out on the Z bend while the road was closed.

Cllr Payne said the shooting season will soon be over.

ACTION: Cllr Payne to speak to the Captain of The Belmont Shoot about the notices and fencing along the footpath

Cllr West said the solar park at Graveney is an ongoing issue. The decision on the Porch House application was very disappointing.

KCCllr Bowles has been contacted regarding extending the 30mph speed limit in Newnham Lane.

ACTION: Clerk to update the resident.

Cllr Payne said Southern Water did not use the same tarmac after completion of work on the Otterden Road and this needs to be reinstated.

Cllr Payne said further incidents of hare coursing have occurred, vehicles breach the ditches and speed around the fields looking for hares. Residents must not approach the men but must contact the Police who are making a concerted effort to catch the culprits.

5. Public Time

No members of the public were present.

6. Village Warden's Report

There was no report.

7. Website

Cllr Ainsworth reported visitors to the Village Website have increased by 10-20%. The issue with uploading documents has been resolved. The Good News magazine is being checked for events.

8. Chairman's Report

This was covered earlier in the meeting.

9. Finance

i. Finance Report

Cllr Payne informed Councillors the grant of £405 from KCCllr Bowles' Members Grant Fund has been received. The VAT reclaim, consisting mainly of the noticeboard reclaim, has also been received. The Council has given four grants.

Cllr Ainsworth said the Village Hall may request a contribution towards the rigging for stage lights.

Cllr West said the church notice board was in a state of disrepair and the church was seeking funds from donors to replace it.

Councillors agreed that the Council would purchase a new notice board for the church.

ii. To consider invoices and cheques raised

The following payments were approved for BACS transfer:

£10.00- Newington Parish Council- share of Clerks' Conference

£28.50- Tunstall Parish Council- share of Finance Conference and local Councils Administration book

£35.00- Eastling Village Hall- Room Hire

£252.90- Mr D Buckett- internal audit fee.

iii. Internal audit report

Cllr West said the Standing Orders will be reviewed in January and the updated NALC template will be used. Additional financial information needs to be on the website.

The Clerk reported she had uploaded the information prior to the internal audit.

ACTION: Clerk to check the relevant information is on the website.

Cllr West said the VAT claim has been received as advised by Cllr Payne. The Internal Auditor has suggested Councillors should have a separate email address for Council business.

Councillors agreed that some Councillors may prefer not to have an additional email account.

10. Planning Matters

No planning matters had been received.

11. Administration

i. Annual Review of Risk Assessment

Councillors reviewed and agreed the Risk Assessment.

ii. GDPR and emails

Cllr West said the KALC briefing note had been circulated and Councillors agreed not to pursue the matter.

12. KALC Community Award Scheme

Councillors agreed to participate in the KALC Community Awards Scheme.

Cllr West **PROPOSED** the award should be given to a villager, known for their sterling work and service to the parish. **AGREED UNANIMOUSLY.**

13. Correspondence

1. 10.09.18- SBC: invitation to the Green Grid Forum
2. 10.09.18- KCC: Household Waste Recycling Centre Consultation
3. 12.09.18- KALC: Dynamic Councillor training course
4. 25.09.18- KCC Highways: invitation to the Parish Seminar
5. 08.10.18- KALC: Swale Area Committee meeting minutes

6. 09.10.18- Faversham Town Council- Faversham & District Local Engagement Forum agenda and draft minutes
7. 15.10.18- Cllr Bowles: Newsletter
8. 16.10.18- KALC briefing note regarding GDPR and emails
9. 26.10.18- KALC: Effective Higher Level Planning For Local Councils training course 07 12 18
10. 26.10.18- Kent Police and Crime Commissioner: Newsletter
11. 26.10.18- KCC: budget consultation
12. 26.10.18- KALC Swale Area Committee: 20's Plenty meeting

14. Any Other Business

Cllr Ainsworth said many villages have community gardens and this is something the Parish Council could consider providing.

Cllr West said the memorial garden around the village sign needs attending.

ACTION: Cllr Ainsworth to contact the Gardening Club to see if they would be willing to maintain the site.

Cllr West said the church path has been cut back, the area around the noticeboard and gate need to be cut back.

ACTION: Cllr Payne to contact the contractor.

Cllr West said the z bend on the Eastling Road has flooded again.

ACTION: Clerk to contact KCCllr Bowles for assistance.

There being no further business, the meeting closed at 7.45pm

Signed as a true record of the meeting:

Chairman

Date: 16 January 2019