

Knockin Parish Council

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Dear Councillors,

Weds 7th Jan 2026

YOU ARE SUMMONED TO ATTEND THE MEETING OF KNOCKIN PARISH COUNCIL TO BE HELD ON TUESDAY 13TH
JAN 2026 AT 7.30PM IN KNOCKIN VILLAGE HALL, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.

Lydia Bardsley

Mrs L Bardsley, Proper Officer

Knockin Parish Council Agenda 13 Jan 2026

69/25 Apologies for Absence

70/25 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) **Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.**
- b) **To consider any applications for dispensation.**

71/25 Confirmation of the Minutes

- a) To approve and authorise the [Minutes of the Council Meeting held on 11.11.2025](#).
- b) To approve and authorise the Minutes of the Extra Ordinary Council Meeting held on 12.12.2025

72/25 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

73/25 Reports

- a) **Clerk's Progress Report – Consider matters arising since the last meeting.**
 - I. Decaying beech tree (Cricket ground entrance) – Awaiting investigation by SC Trees Dept.
 - II. Sewage smell Church View – Awaiting response from StaR Housing
 - III. Arrangements for informal meeting with neighbouring PCs re. working together – In progress
- b) **Play Area and Defibrillators – Receive reports and agree actions**
- c) **Police Reports – Consider local police reports, newsletters for Sept/Oct, agree priorities and any other actions**
- d) **Councillor Reports – To consider reports from Councillors (training and/or meetings attended).**

74/25 Finance and accounts

- a) Finance reports Nov ([Receipts and Payments](#) and [bank reconciliation](#)) and Dec ([Receipts and Payments](#) and [bank reconciliation](#)) - Council to approve and note Remembrance Day wreath purchased using s.137.
- b) Bank statements Nov and Dec 2025 - Council to approve
- c) [Q3 budget monitoring report](#) – Council to note and approve
- d) [2026-27 budget](#) – Council to consider and approve budget and band D Council tax equivalent and agree precept for 2026-27

75/25 Planning

- a) **To consider planning applications and ratify/agree comments**

No new applications received

- b) **To note recent planning decisions and appeals published by Shropshire Council**

- a. Address: [Proposed Residential Development Land North East Of Bradford Drive Knockin, ref: 25/04441/FUL](#) – Decision: Pending consideration

76/25 **Parish matters**

- a) New Parish noticeboard – Council to receive update
- b) Refurbishing existing noticeboard - Council to ratify decision to engage handyman and receive update
- c) Remembrance Tommy soldier silhouette – Council to consider quotes and agree supplier

77/25 **Payments**

- a) Payments to approve/ratify at the meeting ([see Jan 2026 payments schedule](#)).

78/25 **Council policies – to review, approve, and adopt**

- a) Subject Access Policy
- b) Security Incident Response Policy
- c) Privacy Notice

79/25 **Highways**

- a) To consider Highways matters/concerns, incl. 20 mph speed limits and agree actions
- b) Community Speed Watch – To receive update from Coordinator and agree actions

80/25 **Correspondence**

To note/discuss correspondence received and agree actions:

- a) SALC / NALC – Weekly Briefings (24.11.2025, 08.12.2025, 15.12.2025, 06.01.2026), Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
- b) Unity Trust fees and charges (27.11.2025)
- c) Letter from SC re. School Library Service (04.12.2025)
- d) Severn Trent Councillor Newsletter (22.12.2025)
- e) SALC Chairs Network meeting invite, 15.01.2026 (06.01.2026)

81/25 **Items for future Agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

82/25 **Date and Time of Next Meeting**

To note/agree the date and time of the next meeting.
Provisionally Tuesday 3rd March 2026

END OF AGENDA