

BPC052023 **BERRINGTON ANNUAL PARISH COUNCIL MEETING**
Cross Houses Community Centre
Thursday 4th May 2023, starting at 7.00pm

MINUTES

1. **Chairman's welcome** The Chairman welcomed all to the meeting. She then handed over to the clerk for the appointment of a Chairman for the forthcoming year
2. **Appointment of Chairman.** Councillor H Carpenter proposed Councillor C Wild, this was seconded by Councillor R Purslow and agreed by all members.
3. **Chairman to sign Declaration of Acceptance of Office,** this was duly signed in front of the members and those present and witnessed by the clerk as the proper officer of the council.
4. **Appointment of Vice-Chairman** Councillor C Wild proposed Councillor R Purslow as Vice-chair, this was seconded by Councillor H Carpenter and agreed by all members present.
5. **Vice-Chairman to sign the Declaration Acceptance of Office** this was duly signed in front of the members and those present and witnessed by the clerk as the proper officer of the council.
6. **Present** Councillor C Wild, R Purslow, S Durkan, S Mason, G Jones, N Biggs and H Carpenter. **Apologies** - Cllr Sue Shedden had a late hospital appointment. Councillor C Bonsey also sent her apologies. Also present, L Pardoe clerk to the Council and 9 members of the public.
7. **Declaration of Pecuniary Interests.** None were declared at this point.
8. **Appointment of members to outside bodies and committees**
 - a. **Planning Committee:** Councillors H Carpenter, R Purslow and N Biggs
 - b. **SALC representative** Councillor C Bonsey
9. **Council to agree the minutes of the March 2023 meeting.** These were agreed as a true and accurate record of the meeting. Proposed by Councillor R Purslow, seconded by councillor H Carpenter and agreed by all members present.
10. **Public session.** Although there were 9 members of the public present no one wished to speak.
11. **Local Police Report.** Although the clerk had invited the Police team to attend they were not able to do so. The Chair explained to members of the public about the Neighbourhood Matters Mobile Phone application, which kept those who had signed up to the app informed of all local matters.

There had been some local speed enforcement which had been very successful in booking people exceeding the speed limits.

12. Report on state of readiness of defibrillator-Councillor R Purslow to report. The defibrillator was ready for use. The batteries were well in use date.

13. Planning Matters

6a) Decisions

None notified.

6b) New planning applications

- Reference: 23/00233/FUL (validated: 30/01/2023)
Address: Cliff House, Berrington, Shrewsbury, Shropshire, SY5 6HL
Proposal: Erection of part two storey and part first floor extension
Permission Granted
- Reference: 23/00541/AMP
Application Validated Fri 10 Feb 2023
Address: 57 The Chestnuts Cross Houses Shrewsbury Shropshire SY5 6JH
Proposal: Non-material amendment to planning application number 22/00194/FUL Permission Granted.
- Reference: 23/00552/DIS
Proposal: Discharge of Condition 5 (Surface and Foul Water Drainage) associated with planning application number 22/04328/FUL
Address: Disused Airfield Condover Shrewsbury Shropshire
Validated: Fri 10 Feb 2023 Discharge conditions approved

14. Clerks report to cover items not on the agenda –

- the clerk reported that she had filed a claim with the Insurance Company to recuperate the costs for the locum clerk whilst she was off sick. This is ongoing.
- She also reported that she was waiting for quotes from several builders that she had approached for rebuilding the Allotment Wall. This would probably take a while as the walls is a heritage wall and needs a specialist builder to do it. These builders are all very busy at the moment.

15. Council to agree date for Parish Litter pick. This was provisionally set for 10th/11th June 2023 and would be advertised in the May edition of the Village Pump . The chairman had been approached by a resident who wished for their teenager who was doing the Duke of Edinburgh award to rake part in the litter pick.
Clerk to order 10 new vests and litter pickers, gloves and bags for the June litter pick.

16. Highways matters

- **Members to report any highways issues**
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17 Financial Matters

- a. Council to agree payment of monthly invoices as presented by the Clerk .this was accepted and agreed by all members proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members

SJF Print	Magazine Printing	438.00
Thomas Consulting	Consultant engineers	972.00
DM Payroll	Payroll	120.00
Staff	salaries	771.74
HMRC	PAYE	78.60
Staff	Expenses	223.10
SLCC	Subscriptions	63.58
HMRC	PAYE	142.60
HMRC	PAYE	155.40
Staff	salaries	771.74
Staff	additional hours	316.15
EE	Broadband C Centre	35.77
Waterplus	C Centre water rates	21.26
SALC	Subscriptions	565.11
J Griffiths	Internal Audit.	90.00
present.	subtotal	4765.05

- b. Council to accept the Monthly Bank Reconciliation as presented by the Clerk . this was accepted and agreed by all members proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.
- c. Council to accept the Financial Year End papers as presented by the clerk. this was accepted and agreed by all members proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.
- d. Council to receive Internal Audit Report this was accepted by members. proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.
- e. Council to agree Section 1 of Annual Governance and Accountability Return 2022/2023- Annual Governance Statement. this was accepted and agreed by all members proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.
- f. Council to agree Section 2 of the Annual Governance and Accountability Return 2022/2023- Accounting Statements 2022/2023 this was accepted

and agreed by all members proposed by Councillor C Wild, seconded by Councillor R Purslow and agreed by all members present.

18 Parish matters- members to report items not covered on the agenda.

- i. Council to receive an update on the youth club and determine any next steps. The Chairman read out a letter received from Mrs Julia Brayne stating that regrestfully they had been unable to find any volunteers to keep the Youth club going so sadly this would now be closing. Chairman asked the clerk to write to Julia to thank her for all her work with the Youth Club.
- ii. Council to discuss the siting of a coronation bench outside the Community Centre. It was agreed to leave this to the Chairman of the Community Centre management Committee to decide with other members of the Committee
- iii. It was agreed that there should be a Coronation bench for Berrington Churchyard.
- iv. There was also going to be a tree planted to commemorate the passing of Queen Elizabeth II

19 Date & time of next Council meeting. It was agreed that this should be on Thursday 1st June 2023 starting at 7.00pm

20 The Chairman thanked all for attending and closed the meeting at 7.45pm