

**MINUTES OF THE ANNUAL MEETING OF BARROW PARISH COUNCIL
HELD AT WILLEY VILLAGE HALL, WILLEY, ON
THURSDAY, 10TH MAY, 2018, AT 6.30 P.M.**

- 1. PRESENT: Councillors N.D. Downes (Chairman), P Knott, P.M. Whiteman, S. Churchill.**
- 2. IN ATTENDANCE: The Clerk, Shropshire Councillor D. Turner and 5 members of the public.**
- 3. APOLOGIES:
Councillor Ms. A. Skinner**
- 4. APPOINTMENT OF CHAIRMAN:
Nominations were received for the appointment of Chairman for the ensuing year.**

RESOLVED that Councillor N.D. Downes be appointed Chairman for the ensuing year.

- 5. APPOINTMENT OF VICE CHAIRMAN.
Nominations were received for the appointment of Vice Chairman for the ensuing year.**

RESOLVED that Councillor P. Knott be appointed Vice Chairman for the ensuing year.

- 6. DECLARATIONS OF INTEREST:
No Declarations of Interest were received.**
- 7. MINUTES:
The Minutes of the meeting held on 8th March, 2018, copies of which had been circulated to members, were taken as read, confirmed and signed by the Chairman.**
- 8. ACCOUNTS 2017/2018:
The Clerk presented the Accounts for 2017/2018, which have been approved by the Internal Auditor, for approval by the Council.**

RESOLVED that the Accounts for 2017/2018 be approved.

The Clerk reported that the following documents were required to be placed on the Parish Council Web Site.

Certificate of Exemption
Accounts 2017/2018
Annual Governance Statement 2017/2018
Accounting Statements 2017/2018
Internal Auditors Report 2017/2018
Bank Reconciliation Report
Electors Rights

9. **CERTIFICATE OF EXEMPTION:**
The Certificate of Exemption for smaller authorities where the of the gross income Or gross expenditure does not exceed £25000 was completed and signed by the Chairman. This document and the contact details for the Chairman and Clerk were to be forwarded to the External Auditor.
10. **ANNUAL GOVERNANCE STATEMENT 2017/2018:**
The Annual Governance Statement was completed and signed by the Chairman and Clerk.
11. **ACCOUNTING STATEMENTS 2017/2018:**
Members approved the Accounting Statement for 2017/2018 and this was duly Signed by the Chairman and Responsible Financial Officer.
12. **STANDING ORDERS, FINANCIAL REGULATIONS, RISK ASSESSTMENTS:**
Member re-confirmed the above,
13. **REPORT BY SHROPSHIRE COUNCILLOR:**
Shropshire Councillor D. Turner submitted his report a copy of which is attached to the signed copy of the Minutes. The headings were as follows:
 - 1) WW1 Remembrance
 - 2) Local Plan Review
 - 3) Speeding
 - 4) Highways
 - 5) Future Fit
 - 6) Energy Advice
 - 7) Broadband
 - 8) Advice Surgery

- 14. PARISH PLAN:**
Amendments and additions to the Draft Parish Plan were submitted for consideration by Members.
Members agreed the amendments and additions and agreed that the final version of the Parish Plan be made available at the July meeting of the Council.
- 15. LOCAL PLAN:**
Following the March meeting where the Neighbourhood Plan for Benthall was rejected by Members, it was considered that the public should be consulted as to whether they would be interested in forming a community plan which would have to be carried out by members of the public.
- 16. TRAFFIC CALMING FUNDING:**
Members **RESOLVED** that a bid for funding for the whole of Benthall should be submitted to Shropshire Council. Councillor Knott undertook to submit the bid.
- 17. LOCAL JOINT COMMITTEE:**
Member agreed that Councillors P. Knott and S. Churchill be re-appointed to represent the Council on the Local Joint Committee.
- 18. POLICE MATTERS:**
No reports received.
- 19. REPORTS BY PARISH COUNCILLORS:**
Councillor S. Churchill submitted proposals by Shropshire Council for various signs within the Parish. A copy of the plans are attached to the signed copy of the Minutes.
Councillor Knott reported that he had received complaints regarding the worn out yellow lines on Bridge Road, gullies blocked and overgrown footpaths and pot holes and vehicles parking wholly on the footpath on Bridge Road. He had reported these matters to Shropshire Council.
- 20. APPOINTMENT OF CLERK:**
The Chairman reported that two applications had been received for the position of Clerk. Members agreed to hold a meeting to discuss the candidates.
- 21. FINANCE:**
The Clerk presented the following accounts for approval and payment.

Npower	£249.76 (paid)
Willey Village Hall	£ 16.00
Shropshire Council	£ 15.00

N.H. Whyles	£ 60.00
Salary	£316.32
Petty Cash	£ 30.00
BHIB Ltd.	£326.17

RESOLVED accordingly.

Chairman
12th July, 2018