

Little Milton Parish Council
Minutes of Council Meeting held on Wednesday 10th June 2026

Present: Cllrs Ed Horwell, Francois van der Merwe, Adam Sheppard, David Wakeling

Mrs Andrea Oughton (Parish Clerk)
Members of the public: Five

Parish Forum

Residents from Haseley Road urged the Parish Council to apply to Oxfordshire County Council (OCC) to include Haseley Road in the Quiet Lanes Scheme. More vehicles travel faster than the speed limit on the road than those who do not. Heavy Goods Vehicles have eroded the banks either side of the road and the pumping station wall has been knocked down.

The road is used by cyclists, walkers, horse riders and families. It is the only route to the allotments. Residents from the village could still use the road but having it designated as a Quiet Lane will reduce the amount of through traffic. In the winter the road was closed for three months for works to take place. During that time traffic had to use an alternative route which only takes a minute or so longer.

Residents raised concerns about the amount of silt in the culvert running under Haseley Road and asked if the Parish Council had heard from OCC and County Councillor Edwards. The Clerk read an email, received this morning, from the Team Leader of Structural Engineering, Environment & Highways at OCC.

01/06/26 Apologies for Absence

Apologies for absence received from Cllr Denby

02/06/26 Declaration of any pecuniary interests of members

No pecuniary interests were declared.

03/06/26 Approval of Minutes

Resolved to approve the minutes of the Annual Meeting of the Council and the Parish Council Meeting held on 13th May 2026.

04/04/26 Report by District / County Councillor

County Councillor Edwards submitted her apologies. Her report for May / June 2026 was noted.

District Councillor Heritage submitted her apologies, her monthly report was noted. In addition, Cllr Heritage emailed the Parish Council on two matters:

- Haseley Trading Estate traffic route plan (discharge of traffic routing condition): It is understood this will be submitted in July. As this condition is looking to mitigate a specific impact on the local community, the District Planning Officer will ensure the information is sent to Little Milton Parish Council for information and comment, once it is received.

Cllr Wakeling reported he had contacted the District Planning Officer and received a reply confirming the Parish Council will have sight of the Traffic Management Plan and be able to submit comments.

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- The Government's upcoming reform to planning committee call-in which will take effect from 31st October 2026. There will be lots of information from South Oxfordshire District Council in due course, including briefings for both District and Parish Councillors. Cllr Heritage appreciates there are likely to be questions about the reform in the meantime and has some questions herself on which she has requested advice for example, what happens with non-residential applications like solar farms or industrial estates. The planning committee changes will have a massive impact in South Oxfordshire, and Cllr Heritage is very much opposed to them.

05/06/26 Planning

P26/S1388/HH - 35 Chiltern View, Little Milton, OX44 7QP

Extensions, Remodelling, Refurbishment and Upgrading.

Resolved – No Strong Views

The following application was noted.

P26/S1450/LDP - 35 Chiltern View, Little Milton, OX44 7QP

Proposed rear single storey lean-to replacement extension and part garage conversion.

06/06/26 Quiet Lanes Programme

Oxfordshire County Council has announced a new quiet lanes pilot programme and is inviting parish councils to consider whether a quiet lane will benefit their community. Quiet lanes are not mandatory and will only be taken forward with the support of residents, the parish council and local county councillors whose views are instrumental during the design and delivery of the scheme.

Quiet lanes aim to improve road safety and encourage active travel on suitable minor roads and lanes, particularly where they are used by walkers, cyclists, horse riders and local communities. They use modal filters (for example bollards, planters, or gates) to remove through traffic, and complementary measures such as signs and speed limit reductions (typically 20 miles per hour). Access is maintained for residents, landowners, and emergency services.

Resolved that the Parish Council completes an application for Haseley Road to be included in OCCs Quiet Lanes Programme. To make a strong positive application the Parish Council asked residents to submit evidence to the Chairman that covers the criteria for a Quiet Lane:

- be supported by parish and town councils and local county councillors
- have a suitable alternative route for motor vehicles available nearby
- function primarily for local access, and be not a strategic thoroughfare
- have an evidence-based need such as be experiencing inappropriate levels of through traffic or inappropriately high speeds
- be suitable and meet feasibility requirements.

It was agreed the Chairman will discuss the Quiet Lanes Programme with Great Haseley Parish Council to understand which roads they intend to include in the Quiet Lanes application.

07/06/26 Finance

Approval of Council Expenditure

Andrea Oughton (Clerk): Month 3 2026/27	£263.71
Raymond Fergusson (Editor): Month 3 206/27	£89.00
M P Printers (June newsletter)	£308.00
Clear Councils (Council Insurance 1 st June 2026–31 st May 2027)	£1891.95
C Turner (Plants)	£98.89
C Turner (Plants)	£155.42
BGG (Grass Cutting x 2 cuts)	£300.00

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Little Milton Village Shop (refreshments)	£43.88
Mrs C Pinnells (Internal Auditor)	£100.00

Direct Debit

Intuit: Accounting software June 9 th – July 9 th 2026	£19.20
Microsoft 365 Bus. Basic & Standard Accounts 1 st -31 st May 26	£18.24
Scribe; Accounting software 1 st -30 June 2026	£39.60

The Internal Audit Report for 2025/26 was received. Other than some minor points which are easily rectified there were no issues that needed reporting, and the Internal Auditor had completed and signed the Annual Internal Audit Report 2025/26 on page 3 of the Annual Governance and Accountability Return 2025/26 – Form 3. The parish council extended its thanks to the Clerk at Drayton St Leonard Parish Council for carrying out the Internal Audit.

External Audit / Annual Governance & Accountability Return (AGAR) 2025/26 Form 3

The Clerk asked the Parish Council for their response to questions 1 to 10 of Section 1 – Annual Governance Statement 2025/26 (page 4 of the AGAR).

Resolved to answer yes to questions 1 to 10 of Section 1, Annual Governance Statement (page 4 of AGAR 2025-26).

The Financial Statements (unaudited) including the Balance Sheet at 31st March 2026 and the Income and Expenditure account for year ended 31st March 2026 were received.

Resolved to approve Section 2 - Accounting Statements 2025/26 (page 5 of the AGAR 2025-26).

The Notice of Public Rights will commence on Friday 12th June 2026 and finish on 23rd July 2026. During this time any person has the right to view the parish council's accounts. In accordance with the Transparency Code financial information will be published on the council's website.

08/06/26 Casual Vacancy

It was noted that the Elections Team at South Oxfordshire District Council have confirmed they had not received any requests for an election and the Parish Council can proceed to Co-opt a new member onto the Council.

Resolved to publish an advertisement in the July edition of the newsletter inviting residents to put themselves forward for Co-option. The advert will also be published on the noticeboard and via social media. Closing date for applications (by email to the Clerk) is 7th July 2026. Applicants will be invited to attend the Parish Council meeting on 10th July 2026.

09/06/26 Reports from Councillor Representatives

Playground

A new basketball backboard has been installed. Bark supplies are running low, a new order will be placed. Some slats are missing from the perimeter fence of the playground. Cllr Wakeling will contact the contractor who installed the fence to order replacements.

Highways

A working party will aim to install the new Speed Indicator Signs early next week. Cllr van der Merwe agreed to download the App enabling data from the signs to be gathered.

Community Speed Watch

Community Speed Watch signs have been installed.

10/06/26 Correspondence

Resolved to pay for line marking a six-lane straight track on the recreation ground for Little Milton School's Day at a cost of £125.00 excluding vat.

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A resident had written to the Parish Council requesting to view a list of projects for which it has been agreed to use Community Infrastructure funds and that consideration is given to using a portion of Community Infrastructure Levy funds towards supporting a water connection to St James' Church. Agreed the Clerk will draft a response and circulate to councillors for comment.

Discussion took place regarding correspondence received from OCC and concerns raised by residents about the culvert running under Haseley Road. It was agreed to speak with County Councillor Edwards and consider next steps.

11/06/26 Exchange of Information

Nothing to report.

12/06/26 Date of Next Meeting

The next meeting will take place on Wednesday 8th July 2026 in Pine Lodge. Cllr van der Merwe gave his apologies.

The meeting finished at 9.15pm

Signed by:

Chairman.....Date.....