

# Dalton Parish Council

## Minutes of the Finance & Employment Committee Meeting of 3<sup>rd</sup> September 2020 held remotely via Zoom

Members: D Pickering (in the chair), S Pickering, R Gleadhall, J Carrington and C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

**278 To receive and accept apologies and reason for absence**

Cllr M Gleadhall

**Resolved:** To accept the apology and reason for absence from the above-mentioned Councillor.

**279 To receive any declarations of interest on items to be discussed on the agenda**

Cllr Malia declared an interest in agenda items 6.5 and 6.6

**280 To approve the minutes of the Finance & Employment Committee meeting held on 5<sup>th</sup> March 2020**

**Resolved:** The minutes were accepted as a true record

**281 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved:** - that the press and public are excluded from agenda item 7 in relation to staffing.

**282 To consider financial matters and agree further action where necessary including: -**

**282.1 Bank Reconciliation including Combined Bank Reconciliation for 30<sup>th</sup> June 2020**

**Resolved:** - That the Bank reconciliations to 30<sup>th</sup> June 2020, distributed as an appendix prior to the meeting, be received. The bank balances were confirmed virtually by Cllr D Pickering as the bank statement had been emailed to him ahead of the meeting – original statement to be signed when members are able to meet in person.

**282.2 Confirmation of payment schedule to 30<sup>th</sup> June 2020**

One query was received from a Councillor regarding the payments

**Resolved:** - That the payment schedule to 30<sup>th</sup> June 2020, distributed as an appendix prior to the meeting, be received.



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## **282.3 Confirmation of receipts schedule to 30<sup>th</sup> June 2020**

**Resolved:** - That the receipt schedule to 30<sup>th</sup> June 2020, distributed as an appendix prior to the meeting, be received

## **282.4 Detailed income and expenditure to 30<sup>th</sup> June 2020**

**Resolved:** - That the income and expenditure information to 30<sup>th</sup> June 2020, distributed as an appendix prior to the meeting, be received

## **282.5 Outstanding debtors**

**Members considered agenda items 6.5 & 6.6 together**

Cllr Malia declared an interest in this item and did not participate in the discussions or vote.

Members were appraised of the present position

## **282.6 Update regarding Civil Money Claim**

Cllr Malia declared an interest in this item and did not participate in discussions or the vote.

Members were advised no response had been received from the long outstanding debtor.

**Resolved:** - that the council continues with recovery of its money and initiates a county court judgement against the debtor.

## **283 To consider, discuss and agree further action where necessary regarding staffing matters including: -**

### **283.1 Sickness**

Members were advised that all employees who had been off sick had now returned to work.

### **283.2 Litter pickers contracts of employment**

**Resolved:** that a recommendation is made to Full Council for the employment and Finance Committee to review the contracts of employment in 6 months' time.

## **284 To notify the Parish Clerk of matters for inclusion on a future agenda**

## **285 To note the date of the next meeting: -**

**1<sup>st</sup> October 2020 at 6.30pm**

**The meeting was closed at 18:55pm**



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Chairperson.....  ..... Date 1<sup>st</sup> October 2020

