

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: clerk@bourtononthewater-pc.gov.uk

To the Finance & General Purposes Committee,

You are hereby summoned to attend a meeting to be held at **7pm on Thursday 21st July 2022** in the Windrush Room at The George Moore Community Centre for the purposes of transacting the following business.

Papers for the meeting can be viewed here [F&GP](#)

Sharon Henley

Mrs Sharon Henley

Clerk/RFO

15th July 2022

AGENDA

- 1) Apologies for absence.
- 2) Declarations of Interest.
- 3) Approval of draft minutes of the Finance & General Purposes Committee held on 28th April 2022
- 4) Public Session: Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) Matters Arising
- 6) Financial Reports: (Papers 1a, b, c & d)
To note the Financial Report, Summary of Receipts and Payments, Earmarked Reserves Report and Bank Reconciliation (as approved at the July Council meeting) and agree any budget adjustments required.
- 7) To note the 1st Quarter VAT Return (Paper 2).
- 8) Quarterly Internal Checks:
 - a) Q4 (Jan-Mar 2022) checks (Paper 3): To note and agree further actions
 - b) To agree arrangements for Q1 (Apr-Jun) checks.
- 9) External Audit & AGAR: Clerk to update.
- 10) Banking
 - a) To note the NS&I account has been closed
 - b) To note the CCLA account is open and funds transferred as agreed.
 - c) To further review savings accounts options for an additional £50,000 investment and agree actions (Paper 4).
- 11) To set a date for Budget Workshop in September.
- 12) Date of Next Meeting – 7pm on Thursday 3rd November 2022.