

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 7<sup>th</sup> NOVEMBER 2024 AT 6.30PM**

**Present:** Councillor R Parsons (Chairman)  
Councillors P Grimwood, A Hill, B Marley, C Murray, V Powell, C Topham  
North Yorkshire Unitary Cllr. D Bastiman (left 7.46pm). PC672 Manson (left 7.10pm). 8 members of public (4 left at 7.02pm, rest left by 7.49pm), Mrs J Marley (Clerk).

**Absent:** Cllr. P Tidd.

**86/24** **APOLOGIES:- Received** from Cllr. Tidd.

**87/24** **REASONS FOR ABSENCE:- Approved** Cllr. Tidd (personal commitment).

**88/24** **DECLARATIONS OF INTEREST: Received** from Cllr. Murray [agenda item 13a) as he owned the land].

**89/24** **MINUTES**

Having been previously circulated, **resolved** the minutes of the Council meeting of 3<sup>rd</sup> October 2024 be **approved** as an accurate record and authorised for signature by the Chairman.

**90/24** **MINUTES**

Having been previously circulated, **resolved** the minutes of the Staffing Committee meeting of 14<sup>th</sup> October 2024 (*circulated to committee members*) be **approved** as an accurate record and authorised for signature by the Committee Chairman.

**91/24** **PUBLIC OPEN FORUM** Concerns were raised by parishioners and members of the 'Frack Free Coastal Communities' group in respect of the possible 'fracking' which could take place in the village. Questions were asked as to what the Parish Council was doing to fight the proposals.

**92/24** **MATTERS RAISED IN PUBLIC OPEN FORUM** Chairman explained Council was concerned and there were items on this meeting's agenda intended to help address those concerns. Council would be consulted on any planning application submitted and therefore had to be careful not to have a pre-determined view.

*Council agreed to vary the order of business by taking the Europa Oil & Gas potential planning application as the next item.*

**93/24** **EUROPA OIL & GAS POTENTIAL PLANNING APPLICATION**

- a) Council was asked to consider putting in place a Liaison Councillor to liaise with any interested parties as a support to all. **Noted** Clerk's advice that any councillor appointed to this role could not have legal authority to speak or act on behalf of Council. **Resolved** Cllr. Parsons, Powell and Topham to be the liaison councillors.
- b) **Resolved** to form a Working Group comprising the three liaison councillors and representatives from external organisations. The remit of the Working Group was to look at the proposed planning application, take views from any interested party and report to Council, thereby allowing the full Council to make an informed decision on any planning application submitted. It was essential the Working Group retained a position of impartiality when creating their report for the consideration of the full Council meeting.

*At this point 4 members of public left the meeting (7.02pm).*

**94/24** **REPORTS**

- a) **Police:** the report for incidents during October had been emailed to councillors on 29/10/24 and was **received**. PC672 Manson gave details of a scheme to mark agricultural equipment in order to assist with identification after theft

*At this point PC672 Manson left the meeting and Cllr. Marley left the room (7.10pm).*

- b) **Unitary:** Cllr. Bastiman reported he may be able to give some funds from his Locality Budget towards assisting with leaflet/publicity costs connected with any proposed 'fracking'. He also reported the long-standing proposal for a bypass round Burniston and Cloughton had now been put on the government's reserve list.
- c) **Parish:** Cllr. Hill reported some gullies had been cleaned but the road sweeper never seemed to come to the village and the gutters in many side streets were in need of sweeping. Highways had cleaned up around the pedestrian refuge opposite the War Memorial but not done any of the other reservations (Clerk to ask

highways to do the others). Cllr. Grimwood said the village hall was to do some posters for a "pick up your dog poo" campaign. She said it had also been suggested that the "Open Gardens" event in Cloughton be extended to Burniston. Cllr. Murray reported he had swept the pavement and behind the phone junction boxes opposite the Post Office and has been surprised at how much grit there had been. It was also suggested that the new noticeboard (currently stored with Cllr. Murray) be erected on Woods Grove corner instead of the wall near 35 High Street – Clerk explained this would require a Highways Structures licence so she would need an exact location for the application plan (Cllr. Hill to provide details).

*Cllr. Marley returned to the room (7.22pm).*

- d) **Clerk:** No matters to report.
- e) **Staffing Committee:** Minutes of meeting 14/10/24 had been approved.
- f) **Working Groups:** No update to receive.

#### **95/24 UPDATES ON ITEMS FROM OCTOBER MEETING**

- a) Rocket Station [*Minute 80/24b*] refers] -1] **resolved** an update by Cllr. Parsons regarding recent progress with NYUC be received; 2] **resolved** to try to get a rent-free period or rent reduction to allow for the extra costs involved due to the deterioration of the building since it was first seen; 3] **resolved** to allocate £2,000 for legal fees; 4] **resolved** a solicitor be employed to advise/act on Council's behalf, the Working Group to be authorised to decide which solicitor to use.
- b) Sandbags, pedestrian refuges, ginnel, Bridge Close trees [*Minute 80/24b*] refers] – **resolved** updates from the Clerk as follows be received:- Sandbags – not possible to store any in car park of Oak Wheel, residents to use the store in the car park of the Blacksmith's at Cloughton; Pedestrian Refuges –believed the work to have been carried out by Streetscene; Ginnel – a work order had been raised; Bridge Close Trees – a work order had been raised to inspect and trim back as needed.

#### **96/24 CORRESPONDENCE**

- a) **Noted** 1] the Clerk was leaving her post at Council on 27th December and 2] the Staffing Committee had recruitment to the post in hand.
- b) Consultation on remote meetings (*emailed to councillors 27/10/24*) – **resolved** the questionnaire be completed by individual councillors.
- c) **Resolved** - email from NYUC [*circulated with agenda*] be **received** confirming the Model Agreement would be extended for a further year to cover 2025/26 and giving notice that the existing Model Agreement would then terminate and there would be no further payments under these arrangements
- d) Correspondence received after 1/11//24 & requiring a response before next meeting – none.

*Cllr. Bastiman and the remaining members of public left during Minute 96/24b).*

#### **97/24 PLANNING MATTERS**

- a) **Applications Received:-** In accordance with his Declaration of Interest at Minute 88/24, Cllr. Murray left the room (7.51pm to 7.53pm) for this item.
  - 1. ZF24/01474/FL Erect 3 detached dwellings with associated access, landscaping and boundary treatments, 35 High Street - **agreed** no objections.
- b) **Decisions received & noted:-**
  - 1. ZF24/01371/FLA Vary condition 1 of 22/00407/FL to alter position of building and alter land levels. Also to alter windows, porch, chimney and internal layout, Orchard House, 4 Wandales Road - **granted with conditions**;
- c) **Planning matters received after 1/11/24:-**
  - 1. ZF24/00378/FLA Vary Condition 1 (Plans) of planning permission 22/00407/FL to alter the windows, porch, and internal layout, Orchard House 4 Wandales Road - **withdrawn**.

#### **98/24 FINANCE & REGULATORY MATTERS**

- a) Donation to British Legion in lieu of wreath – **resolved** cheque 300004 in the sum of £85-00 be authorised for signature.
- b) Unity bank accounts – **resolved** update signatories by removing Messrs. Backhouse, Graves, Marley and Tidd.
- c) Model Agreement 2025/26 – **resolved** to agree to accept the offered £11,126-93 plus admin.

- d) **Noted** the National Joint Council for Local Government Services has agreed a pay award for the 2024/25 financial year which averages an increase of 62p/hour. **Resolved** to pay this award (backdated to 1/4/24) to staff employed by council on 1/4/24 along with any resulting additional pension contributions.
- e) Budget –
1. **Resolved** an update on budget V actual expenditure as at 30/9/24 (*circulated with agenda*) be received and noted.
  2. Budget for financial year 2025/26 (*draft circulated with agenda*). **Resolved** a budget of £23,721.93 expenditure be set for 2025/26.
- f) YLCA Recruitment & Selection Policy (amended as required for Burniston Parish Council) [*circulated with agenda*]. **Noted** recommendation from Staffing Committee that Council adopts this policy with immediate effect. **Noted** Clerk’s advice (at top of policy) that adoption of policy be deferred till after appointment of new Clerk so as to avoid breaching the policy. **Resolved** Clerk’s advice be taken, adoption deferred to future meeting.
- g) Locum Clerk – **Resolved** Staffing Committee be authorised to engage the services of a locum clerk should it become necessary.

**99/24** **ACCOUNTS TO CERTIFY** – Having been previously notified, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

J Marley	Reimburse laptop bag	£26-99
Deepdale Computers	Purchase laptop & MS365 for Council use	£822-18
YLCA	Vacancy advert	£20-00
Advanced Trees & Grounds	Trim leylandi at 3 Jollies	£180-00

**100/24** **EXCLUSION OF PUBLIC & PRESS:** At 8.30pm it was **resolved** that under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the next item.

**101/24** **PERSONNEL MATTERS**  
**Resolved** salary recommendation (SCP13-17 with exception to SCP20 for the right candidate) by Chairman of Staffing Committee be approved.

There being no further business, the Chairman declared the meeting closed at 8.35 pm