



AGENDA

Annual Meeting of Chadwick End Parish Council

Date and time: Tuesday 3rd May 2022 at 6pm
Place: Chadwick End Village Hall

Dear Councillor

You are hereby summoned to attend the **Annual Meeting** of the Parish Council to be held at Chadwick End Village Hall on **Tuesday 3rd May 2022 at 6pm.**

KJ Finlayson

Kerry Finlayson Parish Clerk, Chadwick End Parish Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1. **ELECTION OF CHAIR**
2. **ELECTION OF VICE CHAIR**
3. **WELCOME & APOLOGIES**
4. **DECLARATIONS OF INTEREST**
5. **OPEN FORUM**
6. **APPROVAL OF MINUTES**
To approve the minutes of the meeting held on 12th April 2022 **DOCUMENT 1**
7. **FINANCIAL MATTERS** **TO FOLLOW**
 - i. RFO Report
 - ii. Regular Payments
 - iii. Asset Register
8. **PREVIOUS ACTION POINTS**
AP JAN02 Cllr Taylor to look into heating grants with an application to the Green Heat Network Fund to be submitted
Roof insulation quotes to be sought - Clerk to request referrals on Facebook
AP JAN03 Cllr Molitor to get information from Rowington Hall with regards to noise reduction and
APJUN 01 Sound absorption for the hall ceiling
 - Cllrs Smith & Davies to visit Wren Hall before the next meeting
 - Cllr Molitor to obtain information by the next meeting
9. **PLANNING**
 - i. PL/2022/00762/PPFL Land adj. Forge Cottage **DOCUMENT 2**

10. GOVERNANCE

- Standing Orders
- Code of Conduct
- Financial Regulations
- Fire Safety
- Press & Media
- Emergency Plan

11. COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDAS

12. DATE OF NEXT MEETING

- July 2022 - Date TBA

13. TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC and PRESS

Kerry Finlayson

Clerk to Chadwick End Parish Council

chadwickendpc@hotmail.com

www.chadwickendparishcouncil.co.uk